

IHO File No S3/0104 & CBSC

**CIRCULAR LETTER 08/2023** 

22 February 2023

# 21<sup>st</sup> MEETING OF THE CAPACITY BUILDING SUB-COMMITTEE (CBSC21) 7 - 9 June 2023, Tokyo, Japan

# 15<sup>th</sup> MEETING OF THE INTER-REGIONAL COORDINATION COMMITTEE (IRCC15) 12 - 14 June 2023, Tokyo, Japan

References:

- A. List of Decisions and Actions from IRCC14
- B. List of Decisions and Actions from CBSC20
- C. Summary Report of the 6<sup>th</sup> Meeting of the IHO Council (dated 26 October 2022)

Dear Hydrographer,

1. The 21<sup>st</sup> meeting of the Capacity Building Sub-Committee (CBSC21) and the 15<sup>th</sup> meeting of the Inter-Regional Coordination Committee (IRCC15) are planned to be hosted in Tokyo, Japan, as in-person events (logistic information are available on the respective CBSC21 and IRCC15 webpages) from 7 to 9 June 2023 and from 12 to 14 June 2023, thanks to the kind invitation of the Hydrographic and Oceanographic Department, Japan Coast Guard (JHOD).

# Registration

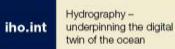
2. All delegates intending to participate in CBSC21 and IRCC15 are invited to register through the IHO online registration system (CBSC21 and IRCC15) **no later than 1 May 2023.** 

# Draft Agenda and Timetable for CBSC21 and IRCC15

3. Draft agendas and timetables for CBSC21 and IRCC15 are provided in **Annex A** and **Annex B** which take into account some topics and issues raised at the 6<sup>th</sup> meeting of the Council (Reference C), some pending important actions and decisions from CBSC20 and IRCC14 (References A and B) and then issues resulting from the 3<sup>rd</sup> Session of the IHO Assembly. Member States and Observers are requested to review the draft agendas and programmes and provide any comments or proposals for new or amended subjects to the CBSC and IRCC Secretariat **by 21 April 2023**. If necessary, revised draft agendas and timetables will be prepared and posted on the respective CBSC21 and IRCC15 webpages.

# Submission of documents to CBSC21.

4. Documents intended for consideration at CBSC21 should be submitted to the CBSC Secretariat (adcc@iho.int, and copy to cba@iho.int) in accordance with the "Instructions for



4b, quai Antoine 1er B.P. 445 MC 98011 MONACO CEDEX PRINCIPALITY OF MONACO Tel. : +377 93 10 81 00 Fax : +377 93 10 81 40 e-mail : info@iho.int Web :www.iho.int the Submission of Reports and Proposals for Consideration by CBSC and its subordinate bodies" as follows:

Papers	Submission Deadline
Requests of support to CBSCThe submissions should follow the CB Procedures(www.iho.int $\rightarrow$ Capacity Building $\rightarrow$ Procedures)	Not later than <b>21 April 2023</b>
Substantive papers – new items Proposals for new work items and any submissions requiring consideration and a decision by CBSC	Not later than <b>14 April 2023</b> (seven weeks before commencement of the meeting)
Subsequent Comments and Contributions Subsequent papers (which should be no more than 4 pages), commenting on submissions or proposals submitted as above	Not later than <b>12 May 2023</b> (three weeks before commencement of the meeting)
Information documents	

## Submission of documents for IRCC15.

5. Documents intended for consideration at IRCC15 should be submitted to the IRCC Secretary (dcoord@iho.int and copy to adcc@iho.int) in accordance with the "Instructions for the Submission of Reports and Proposals for Consideration by IRCC and its subordinate bodies" available in the above IRCC web page (under Basic Documents) as follows:

Papers	Submission Deadline
Substantive papers – new items Proposals for new work items and any submissions requiring consideration and a decision by IRCC	Not later than <b>21 April 2023</b> (seven weeks before commencement of the meeting)
Subsequent Comments and Contributions Subsequent papers (which should be no more than 4 pages) commenting on submissions or proposals submitted as above	Not later than <b>19 May 2023</b> (three weeks before commencement of the meeting)
Reports of the RHCs and IRCC Bodies	
Information documents	

## Documents.

6. Documents received after the relevant deadline will be treated as information papers only. All documents for the meetings will be posted on the IHO website under their respective sections, as soon as they are available. Member States are invited to consult the IHO website regularly.

## Members.

7. The lists of the members of the IRCC and CBSC are maintained on the IHO website in the respective web pages under Basic Documents. Both meetings are open to all Member States, and to recognized Observer Organizations who may wish to participate, in accordance with the Terms of Reference of the IRCC and CBSC.

#### Next meetings venues.

8. According to arrangements outlined at CBSC20 and IRCC14 meetings and following arrangements with the interested Member States, CBSC22 and IRCC16 meetings are planned to be held in Ecuador in June 2024. CBSC23 and IRCC17 meetings are tentatively scheduled to Nigeria in June 2025 and CBSC24 and IRCC18 meetings are tentatively scheduled to Peru in June 2026. Proposals for hosting the subsequent meetings in 2027 (CBSC25 and IRCC19) are welcome at any time and preferably at IRCC15.

## On behalf of the Secretary-General Yours sincerely,

## Luigi SINAPI Director

#### **Distribution:**

IHO Member States Chairs and Vice-Chairs of CBSC and IRCC, Chair of IRCC Other CBSC and IRCC Contacts

#### Annexes (in English only):

- A. CBSC21 Draft Agenda and Timetable
- B. IRCC15 Draft Agenda and Timetable

#### 21<sup>st</sup> MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE IHO-CBSC21 Tokyo, Japan 7-9 June 2023

# DRAFT AGENDA AND TIMETABLE

Version 1

**Note:** Presenters of papers in parentheses ()

09h30	Registration         1. a. Opening Remarks         Opening of the meeting and welcome by the host country, the CBSC Chair and the IHO Director         b. Introductions         Participants will be invited to introduce themselves.         c. Administrative Arrangements         Docs: CBSC21-01A List of Documents (Chair)         CBSC21-01B List of Participants (Chair)         CBSC21-01C CBSC Membership (Chair)         CBSC21-01D ToR and RoP (Chair)         CBSC21-01E ToR for the CB Coordinators (Chair)	All Chair/Host/ IHO All
09h30	<ul> <li>1. a. Opening Remarks</li> <li>Opening of the meeting and welcome by the host country, the CBSC Chair and the IHO Director</li> <li>b. Introductions</li> <li>Participants will be invited to introduce themselves.</li> <li>c. Administrative Arrangements</li> <li>Docs: CBSC21-01A List of Documents (Chair) CBSC21-01B List of Participants (Chair) CBSC21-01C CBSC Membership (Chair) CBSC21-01D ToR and RoP (Chair) CBSC21-01E ToR for the CB Coordinators (Chair)</li> </ul>	Chair/Host/ IHO
	Opening of the meeting and welcome by the host country, the CBSC Chair and the IHO Director <b>b.</b> Introductions Participants will be invited to introduce themselves. <b>c.</b> Administrative Arrangements Docs: CBSC21-01A List of Documents (Chair) CBSC21-01B List of Participants (Chair) CBSC21-01C CBSC Membership (Chair) CBSC21-01D ToR and RoP (Chair) CBSC21-01E ToR for the CB Coordinators (Chair)	IHO
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	c. Administrative Arrangements Docs: CBSC21-01A List of Documents (Chair) CBSC21-01B List of Participants (Chair) CBSC21-01C CBSC Membership (Chair) CBSC21-01D ToR and RoP (Chair) CBSC21-01E ToR for the CB Coordinators (Chair)	All
	Docs: CBSC21-01A List of Documents (Chair) CBSC21-01B List of Participants (Chair) CBSC21-01C CBSC Membership (Chair) CBSC21-01D ToR and RoP (Chair) CBSC21-01E ToR for the CB Coordinators (Chair)	
	CBSC21-01B List of Participants (Chair) CBSC21-01C CBSC Membership (Chair) CBSC21-01D ToR and RoP (Chair) CBSC21-01E ToR for the CB Coordinators (Chair)	
	Logistic guidance and information. Documents are presented and updated as necessary.	Chair/Host
10h20	2. Approval of Agenda	
	Doc: CBSC21-02 Agenda and Timetable (Chair)	
	Participants are invited to comment the agenda and timetable in case updates are necessary. Agenda is adopted.	Chair
	3. Matters arising from Minutes of CBSC20 and CBSC21 Intersessional (CBSC21 Int) Meetings	
	Docs: CBSC21-03A Minutes of CBSC20 (Chair) CBSC21-03B Minutes of CBSC21Int (Chair) CBSC21-03C Status of Action List from CBSC20 (Secretary) CBSC21-03D Status of Action List from CBSC21 Int (Secretary)	Chair / Secretary
	Approval of the CBSC20 and CBSC21Int Minutes. List of Actions from CBSC20 and CBSC21Int are reviewed and updated.	
11h00	Coffee break	Host
11h30	4. Reports by the Chair and the IHO Secretariat	
	Docs: CBSC21-04A Report by the Chair (Chair) CBSC21-04B Report by the IHO Secretariat (IHO Secretariat)	
	Highlights from the Chair and the Secretariat on ongoing issues and the future of the IHO Capacity Building Programme.	Chair/ IHO Secretariat
	<ol> <li>Regional Assessment of CB Activities</li> <li>Reports of the Regional Hydrographic Commissions (RHC)</li> </ol>	

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	Docs: CBSC21-05.1A NSHC Report	
	CBSC21-05.1B MBSHC Report CBSC21-05.1C BSHC Report	
	CBSC21-05.1D USCHC Report	
	CBSC21-05.1E EAHC Report	
	CBSC21-05.1F EAtHC Report	
	CBSC21-05.1G SEPRHC Report	
	CBSC21-05.1H SWPHC Report	RHC Reps.
	CBSC21-05.1IMACHC Report	
	CBSC21-05.1J SAIHC Report	
	CBSC21-05.1K NIOHC Report	
	CBSC21-05.1L RSAHC Report	
	CBSC21-05.1M SWAtHC Report	
	RHC Members and CB Coordinators will update the meeting on the status	
	of surveys, charts and MSI (C-55), report on visits (high-level, technical	
	and follow-up) and report on courses, workshops and seminars.	
12h30	Group photo followed by lunch break	Host
14h00	5. Regional Assessment of CB Activities (continued)	
	5.1 Reports of the Regional Hydrographic Commissions (Continued)	RHC Reps.
		•
	Continuation of item 5.1	
	5.0 Undets and closure of the 2000 CDWD	Chair /
	5.2 Update and closure of the 2022 CBWP	Secretary
	Doc: CBSC21-05.2 Closed 2022 CBWP	Occietary
	CBSC will review, update and close the 2022 CBWP.	
15h10	6. Regional or other projects for CB	
	Docs: TBA	All
	Reports and presentations on ongoing/new developments in regional or	
	other projects (Maximum 20 minutes each).	
16h00	END OF DAY ONE	Chair
Time	DAY TWO OF CBSC21 – Thursday 8 June	Action
UTC+9		
09h30	7. Outcomes of the 6 <sup>th</sup> meeting of the Council and the 3 <sup>rd</sup> Session	
	of the Assembly	Chair/
	Docs: CBSC21-07A Decisions and Actions from C-6 (Secretary)	Secretary
	CBSC21-07B Decisions and Actions from A-3 (Secretary)	Coolotary
	The outcomes of C-6 and A-3 will be considered.	
10h15	8. Operational issues of the CBSC	
	8.1 Report of the C-55 PT	
	Docs: CBSC19-08.1 C-55 Revision (Chair PT Strategy)	
		Chair/
1		
	The C-55 PT Chair will update the meeting on the status of the	PT Stratoov
	The C-55 PT Chair will update the meeting on the status of the revision of the C-55.	PT Strategy Chair

11h00	Coffee break	Host
11h30	<ul> <li>8. Operational issues of the CBSC (Continued)</li> <li>8.2 IHO E-Learning Center Docs: CBSC21-08.2 CB E-learning Project Team (PT Chair) Meeting will receive a briefing from the E-learning Project Team. </li> <li>8.3 IHO Empowering Women in Hydrography (EWH) Project Doc: CBSC21-08.3 Empowering Women in Hydrography (EWH) Project update (Secretary) Meeting will receive briefing from the CBSC Secretary on the status of the IHO EWH Project.</li></ul>	Secretary
12h30	Lunch break	Host
14h00	<ul> <li>8. Operational issues of the CBSC (Continued)</li> <li>8.4 CBSC Statistics</li> <li>Doc: CBSC21-08.4 Statistics (Secretary)</li> <li>Secretary will update the meeting on the CBSC Statistics.</li> <li>8.5 CB Procedures</li> </ul>	Secretary
	Participants are invited to consider improvements to the IHO CB Procedures.	Chair/ Secretariat
14h45	<ul> <li>8. Operational issues of the CBSC</li> <li>8.6 Review of the 3-year RHC Work Plans 2023-2025</li> <li>Docs: CBSC21-08.6A MBSHC 3-year Work Plan CBSC21-08.6B EAHC 3-year Work Plan CBSC21-08.6C EAtHC 3-year Work Plan CBSC21-08.6D SEPRHC 3-year Work Plan CBSC21-08.6E SWPHC 3-year Work Plan CBSC21-08.6F MACHC 3-year Work Plan CBSC21-08.6F MACHC 3-year Work Plan CBSC21-08.6G SAIHC 3-year Work Plan CBSC21-08.6H NIOHC 3-year Work Plan CBSC21-08.6H RSAHC 3-year Work Plan CBSC21-08.6J SWAtHC 3-year Work Plan CBSC21-08.6J SWAtHC 3-year Work Plan</li> <li>Updates of the 3-year Work Plans of the RHCs.</li> </ul>	All
15h30	Coffee break	Host
16h00	<ol> <li>Operational issues of the CBSC (Continued)</li> <li>Review of the 3-year RHC Work Plans 2022-2024</li> <li>Continuation on the updates of the 3-year Work Plans of the RHCs.</li> </ol>	All
17h00	END OF DAY TWO	Chair

Time	DAY THREE OF CBSC21 – Friday 9 June	Action
UTC+9		
09h30	9. CB Management	
	9.1 Update on the 2023 CBWP	
	Doc: CBSC21-09.1 Updated 2023 CBWP (Secretary)	Chair/
	RHCs will provide additional feedback on the 2023 CBWP revised and approved in the CBSC20.	Secretary/ RHC's
	9.2 Finance Report	
	Doc: CBSC21-09.2 Finance Report (Secretary)	Secretary
	Secretary to introduce the finance report for the approval of the CBSC.	coolocaly
	9.3 Management Plan	
	Doc: CBSC21-09.3 Draft 2024 CB Management Plan (Secretary)	Chair/
	CBSC will review, update and approve the 2024 CB Management Plan.	Secretary
11h00	Coffee break	Host
11h30	9. CB Management (continued)	
	9.4 Adoption of the 2024 CBWP	
	Doc: CBSC21-09.4 Adopted 2024 CBWP (Secretary)	
	CBSC to adopt the 2024 CBWP. <i>Doc. CBSC21-09.4</i> will be drafted during the meeting following the approval of the 2024 CB Management Plan.	Chair/ Secretary
12h30	Lunch break	Host
14h00	10. CBSC Report to IRCC15 Meeting	
	Preparation and review of the CBSC Chair report to IRCC15 Meeting.	Chair
14h30	11. Any other business	
	CBSC to discuss any other business.	Chair
15h00	12. Next CBSC Meetings (venue and date)	
	Confirmation of the dates and venue for CBSC22, CBSC23 and CBSC24: Current status is:	Chair
	CBSC22: May / June 2024 – Ecuador	
	CBSC23: May / June 2025 – Nigeria	
	CBSC24: May / June 2026 – Peru	
15h30	Coffee break	Host
16h00	13. Review of the List of Actions	
	Doc: CBSC21-13 Draft list of actions from CBSC21 (Secretary)	
	CBSC reviews the List of Actions with deadlines and assigned lead. <i>Doc. CBSC21-13</i> will be drafted during the meeting.	Chair/ Secretary
17h00	14. Closure	
	Chair ends the meeting.	Chair
17h30	END OF THE MEETING	Chair

## 15<sup>th</sup> MEETING OF THE IHO INTER-REGIONAL COORDINATION COMMITTEE IHO-IRCC15 Tokyo, Japan, 12-14 June 2023

## DRAFT AGENDA AND TIMETABLE

Version 1

**Note:** Presenters of papers in parentheses ()

Time	esenters of papers in parentneses ()	
UTC+9	DAY ONE OF IRCC15 – Monday 12 June	Action
08h00	Registration	All
09h00	<b>1. a. Opening Remarks</b> Opening of the meeting and welcome. Chair will give the opening remarks and then invite the Indonesian representative and the IHO Secretariat representative to address the audience.	Chair/Host/ Rep. of IHO Secretariat
	b. Introductions	
	Participants will be invited to introduce themselves.	All
	c. Administrative Arrangements	
	Docs: IRCC15-01A List of Documents (Secretariat) IRCC15-01B List of Participants (Secretariat) IRCC15-01C List of IRCC Members (Secretariat)	
	Logistic guidance and information. Documents are presented and updated as necessary.	Chair/Host/ Secretariat
09h30	2. Approval of Agenda	
	Doc: IRCC15-02 Agenda and Timetable (Secretariat)	
	Participants are invited to comment on the agenda and timetable in case updates are necessary. Agenda is adopted.	Chair
09h45	3. IRCC Highlights since IRCC14	
	3.1 IRCC Chair Report	
	Docs: IRCC15-03A IRCC Chair Report (Chair)	
	IRCC Chair will provide the preliminary Highlights for the IRCC15 Meeting.	Chair
	3.2 Matters arising from Minutes of IRCC14 Meeting	
	Docs: IRCC15-03B Report of IRCC14 to C-6 [Minutes of IRCC14] (Secretariat)	Chair / Secretariat
	IRCC15-03C Status of Action List from IRCC14 (Secretariat) IRCC15-03D IRCC WP 2022-2023 (Secretariat)	
	The IRCC14 List of Actions and IRCC WP 2022-2023 are reviewed and updated.	
10h30	Coffee Break	Host
11h00	3. IRCC Highlights since IRCC14 (continued)	
	3.3 Outcomes of the 6 <sup>th</sup> Meeting of the IHO Council (C-6)	Chair
	Docs: IRCC15-03E List of Decisions and Actions of C-6 (Secretariat)	Unall
	The Meeting will discuss the outcomes of C-6 that impact IRCC.	
11h30	4. HSSC Report Docs: IRCC15-04 HSSC REPORT (HSSC Chair)	HSSC Chair
	Docs: IRCC15-04 HSSC REPORT (HSSC Chair) HSSC Chair will update the meeting on the highlights of HSSC15 (?)	
11h40	5. Report by the Secretariat	
11140	Doc: IRCC15-05 IHO Secretariat Report (Secretariat)	Secretariat
		200.010101

12h00	Higniig	the strom the activity reports are delivered by the Secretariat.	
	6.	Regional Hydrographic Commissions (RHCs)	
	6.1	RHC Reports, including HCA	
	-	IRCC15-06.1A Nordic HC (NHC Chair)	
	2003.	IRCC15-06.1B North Sea HC (NSHC Chair)	
		IRCC15-06.1C East Asia HC (EAHC Chair)	
		IRCC15-06.1D US/Canada HC (USCHC Chair)	
		IRCC15-06.1E Mediterranean and Black Seas HC (MBSHC Chair)	
		IRCC15-06.1F Baltic Sea HC (BSHC Chair)	
		IRCC15-06.1G Eastern Atlantic HC (EAtHC Chair)	RHC Chairs
		IRCC15-06.1H South-East Pacific Regional HC (SEPRHC Chair)	
		IRCC15-06.11 South-West Pacific HČ (SWPRHC Chair)	
		IRCC15-06.1J Meso American - Caribbean Sea HC (MACHC Chair)	
		IRCC15-06.1K Southern Africa and Islands HC (SAIHC Chair)	
		IRCC15-06.1L North Indian Ocean HC (NIOHC Chair)	
		IRCC15-06.1M ROPME Sea Area HC (RSAHC Chair)	
		IRCC15-06.1N South West Atlantic HC (SWAtHC Chair)	
		IRCC15-06.10 Arctic Regional HC (ARHC Chair)	
		IRCC15-07A Hydrographic Commission on Antarctica (HCA	
		Chair)	
	RHC (	Chairs are invited to summarize their report briefly and present the key	
		rements, the challenges faced and lessons learned in each Region	
	(maxii	mum 10 minutes each).	
	The C	Committee will be invited to note the key achievements and discuss	
		o overcome some of the common challenges faced by the RHCs.	
12h30	Group	Photo followed by Lunch Break	Host
14h00	6.1	RHC Reports (continued)	
	Contin	uation of item 6.1	
16h00			RHC Chairs
10100	END C	DF DAY ONE	RHC Chairs Chair
Time	END (		
Time UTC+9		DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June	Chair
Time	7.	DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June Reports from IRCC Subordinate Bodies	Chair
Time UTC+9	7.	DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June Reports from IRCC Subordinate Bodies : IRCC15-07B World-Wide Navigational Warning Service Sub-	Chair
Time UTC+9	7.	DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June Reports from IRCC Subordinate Bodies : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair)	Chair
Time UTC+9	7.	DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June Reports from IRCC Subordinate Bodies : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair) IRCC15-07C Capacity Building Sub-Committee (CBSC Chair)	Chair
Time UTC+9	7.	DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June Reports from IRCC Subordinate Bodies : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair) IRCC15-07C Capacity Building Sub-Committee (CBSC Chair) IRCC15-07D1 WEND Working Group (WENDWG Chair)	Chair
Time UTC+9	7.	DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June Reports from IRCC Subordinate Bodies : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair) IRCC15-07C Capacity Building Sub-Committee (CBSC Chair) IRCC15-07D1 WEND Working Group (WENDWG Chair) IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair)	Chair Action
Time UTC+9	7.	DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June Reports from IRCC Subordinate Bodies : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair) IRCC15-07C Capacity Building Sub-Committee (CBSC Chair) IRCC15-07D1 WEND Working Group (WENDWG Chair) IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair) IRCC15-07E MSDI Working Group (MSDIWG Chair)	Chair Action Chairs of the
Time UTC+9	7.	DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June Reports from IRCC Subordinate Bodies : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair) IRCC15-07C Capacity Building Sub-Committee (CBSC Chair) IRCC15-07D1 WEND Working Group (WENDWG Chair) IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair) IRCC15-07F MSDI Working Group (MSDIWG Chair) IRCC15-07F IHO-EU Network Working Group (IENWG Chair)	Chair Action Chairs of the IRCC
Time UTC+9	7.	DF DAY ONE         DAY TWO OF IRCC15 – Tuesday 13 June         DAY TWO OF IRCC15 – Tuesday 13 June         Reports from IRCC Subordinate Bodies         IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair)         IRCC15-07C Capacity Building Sub-Committee (CBSC Chair)         IRCC15-07D1 WEND Working Group (WENDWG Chair)         IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair)         IRCC15-07F       MSDI Working Group (MSDIWG Chair)         IRCC15-07F       IHO-EU Network Working Group (IENWG Chair)         IRCC15-07G       FIG-IHO-ICA IBSC (IBSC Chair)	Chair Action Chairs of the
Time UTC+9	7.	DF DAY ONE DAY TWO OF IRCC15 – Tuesday 13 June Reports from IRCC Subordinate Bodies : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair) IRCC15-07C Capacity Building Sub-Committee (CBSC Chair) IRCC15-07D1 WEND Working Group (WENDWG Chair) IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair) IRCC15-07F MSDI Working Group (MSDIWG Chair) IRCC15-07F IHO-EU Network Working Group (IENWG Chair)	Chair Action Chairs of the IRCC subordinate
Time UTC+9	7.	DF DAY ONE         DAY TWO OF IRCC15 – Tuesday 13 June         DAY TWO OF IRCC15 – Tuesday 13 June         Reports from IRCC Subordinate Bodies         IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair)         IRCC15-07C Capacity Building Sub-Committee (CBSC Chair)         IRCC15-07D1 WEND Working Group (WENDWG Chair)         IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair)         IRCC15-07E MSDI Working Group (MSDIWG Chair)         IRCC15-07F IHO-EU Network Working Group (IENWG Chair)         IRCC15-07G FIG-IHO-ICA IBSC (IBSC Chair)         IRCC15-07H CSB Working Group (CSBWG Chair)	Chair Action Chairs of the IRCC subordinate
Time UTC+9	7. Docs	DF DAY ONE         DAY TWO OF IRCC15 – Tuesday 13 June         DAY TWO OF IRCC15 – Tuesday 13 June         Reports from IRCC Subordinate Bodies         : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair)         IRCC15-07C Capacity Building Sub-Committee (CBSC Chair)         IRCC15-07D1 WEND Working Group (WENDWG Chair)         IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair)         IRCC15-07E MSDI Working Group (MSDIWG Chair)         IRCC15-07F IHO-EU Network Working Group (IENWG Chair)         IRCC15-07G FIG-IHO-ICA IBSC (IBSC Chair)         IRCC15-07H CSB Working Group (CSBWG Chair)         IRCC15-07I IHO DCDB Report (IHO DCDB Director)         IRCC15-07J IHO-IOC GEBCO Guiding Committee (GGC Chair)	Chair Action Chairs of the IRCC subordinate
Time UTC+9	<b>7.</b> Docs.	DF DAY ONE         DAY TWO OF IRCC15 – Tuesday 13 June         DAY TWO OF IRCC15 – Tuesday 13 June         Reports from IRCC Subordinate Bodies         : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair)         IRCC15-07C Capacity Building Sub-Committee (CBSC Chair)         IRCC15-07D1 WEND Working Group (WENDWG Chair)         IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair)         IRCC15-07F MSDI Working Group (MSDIWG Chair)         IRCC15-07F IHO-EU Network Working Group (IENWG Chair)         IRCC15-07J IHO-ICA IBSC (IBSC Chair)         IRCC15-07J IHO DCDB Report (IHO DCDB Director)         IRCC15-07J IHO-IOC GEBCO Guiding Committee (GGC Chair)         i of the IRCC bodies will present the main achievements, challenges	Chair Action Chairs of the IRCC subordinate
Time UTC+9	<b>7.</b> <i>Docs.</i> Chairs faced,	DF DAY ONE         DAY TWO OF IRCC15 – Tuesday 13 June         DAY TWO OF IRCC15 – Tuesday 13 June         Reports from IRCC Subordinate Bodies         IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair)         IRCC15-07C Capacity Building Sub-Committee (CBSC Chair)         IRCC15-07D1 WEND Working Group (WENDWG Chair)         IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair)         IRCC15-07F MSDI Working Group (MSDIWG Chair)         IRCC15-07F IHO-EU Network Working Group (IENWG Chair)         IRCC15-07F IHO-ICA IBSC (IBSC Chair)         IRCC15-07H CSB Working Group (CSBWG Chair)         IRCC15-07I IHO DCDB Report (IHO DCDB Director)         IRCC15-07J IHO-IOC GEBCO Guiding Committee (GGC Chair)         of the IRCC bodies will present the main achievements, challenges         lessons learned and work programs in the IRCC bodies (maximum	Chair Action Chairs of the IRCC subordinate
Time UTC+9	7. Docs. Chairs faced, 10 mi	DF DAY ONE         DAY TWO OF IRCC15 – Tuesday 13 June         DAY TWO OF IRCC15 – Tuesday 13 June         Reports from IRCC Subordinate Bodies         : IRCC15-07B World-Wide Navigational Warning Service Sub- Committee (WWNWS-SC Chair)         IRCC15-07C Capacity Building Sub-Committee (CBSC Chair)         IRCC15-07D1 WEND Working Group (WENDWG Chair)         IRCC15-07D2 S-100 Implementation Roadmap (WENDWG Chair)         IRCC15-07F MSDI Working Group (MSDIWG Chair)         IRCC15-07F IHO-EU Network Working Group (IENWG Chair)         IRCC15-07J IHO-ICA IBSC (IBSC Chair)         IRCC15-07J IHO-ICA IBSC (IBSC Chair)         IRCC15-07J IHO DCDB Report (IHO DCDB Director)         IRCC15-07J IHO-IOC GEBCO Guiding Committee (GGC Chair)         Got the IRCC bodies will present the main achievements, challenges	Chair Action Chairs of the IRCC subordinate

10h30	Coffee Break	Host
11h00	7. Reports from IRCC Bodies (continued) Continuation of item 7.	Chairs of subordinate bodies
12h30	Lunch Break	Host
14h00	7. Reports from IRCC Bodies (continued) Continuation of item 7.	Chairs of subordinate bodies
15h30	Coffee Break	Host
16h00	<ul> <li>8. Strategic Issues of the IRCC</li> <li>8.1 IRCC SPI's</li> <li>Docs: IRCC15-08 IHO Annual Report 2022</li> </ul>	Chair
	Presentation of the results of the IRCC SPI's in 2022.	
17h00	END OF DAY TWO	Chair
Time	DAY THREE OF IRCC15 – Wednesday 14 June	Action
UTC+9		
09h30	<ol> <li>Other information papers</li> <li>Relevant information papers from the IRCC Members, Observers and invited</li> <li>Organizations will be provided, if any.</li> </ol>	Chair
10h30	Coffee Break	Host
11h00	<b>10.</b> Any other business Participants are invited to present other business items (if any).	All
11h45	<b>11. Draft Report from IRCC to the C-7</b> Review the highlights of the draft IRCC report and proposals (if any) to the 7 <sup>th</sup> Council Meeting.	Chair / Secretariat / All
12h30	Lunch	Host
14h30	12.Review of the Actions and DecisionsDocs:IRCC15-12Draft List of Actions Decisions and Recommendations (Secretariat)	Chair /
	Review of the actions, decisions and recommendations agreed during the meeting. Document <i>IRCC15-12</i> will be drafted during the meeting.	Secretariat / All
15h30	<ul> <li><b>13.</b> IRCC Work Programme Management         Docs: IRCC15-13A IHO Work Programme for 2024-2026 (Secretariat)             IRCC15-13B Draft IRCC Work Programme (Secretariat)         </li> <li>Discussion to draft the IRCC Work Programme for 2023-2024 considering         the impact of the IHO Work Programme for 2024-2026. Document IRCC15-             13B will be drafted during the meeting.     </li> </ul>	Chair / Secretariat / All
	<ul> <li>Next IRCC Meetings (Venue and Date)</li> <li>Definition of the dates and venue for IRCC16 and confirmation of the dates and venue for IRCC17 and IRCC18. Participants are expected to offer to host IRCC19.</li> <li>Proposed dates and venues are: IRCC16: May / June 2024 – Ecuador IRCC17: May / June 2025 – Nigeria IRCC18: May / June 2026 – Peru</li> </ul>	

#### Annex B to IHO CL 08/2023

ſ	16h00	15. Closure	Chair
		Chair closes the meeting.	
	16h15	END OF THE MEETING	Chair