



IHO File No. CBSC

CIRCULAR LETTER 20/2023
23 June 2023

ESTABLISHMENT OF THE IHO E-LEARNING CENTER AND RELATED STEERING COMMITTEE

References:

- A. 3rd Session of the IHO Assembly - Agenda item 6.1 - Presentation of the highlights of WP3 (IRCC Chair)
- B. IHO e-Learning Center Guidelines – Ed. 2023
- C. IRCC15 List of Actions, Decisions and Recommendations

Dear Hydrographer,

1. The 2nd Session of the IHO Assembly endorsed the activities to set up an IHO e-Learning Center based on A-2 Pro 3.3 (A-2 Decision 42). As a consequence, the Capacity Building Sub-Committee (CBSC) established a Project Team to develop the structure and framework of the IHO e-Learning Center. Based on the work of the Project Team and the resulting report to the Inter-Regional Coordination Committee (IRCC), the 3rd IHO Assembly was informed by IRCC Chair on the establishment of the IHO e-Learning Center (Reference A).

2. The now finalized IHO e-Learning Center Guidelines in Reference B, including the proposed composition of a Steering Committee, were presented by the Project Team to the CBSC at the CBSC21 meeting in June 2023. CBSC endorsed the Guidelines and the establishment of a Steering Committee and the IRCC15 meeting approved the establishment of the Steering Committee and its Guidelines.

3. With Action IRCC15/4 (see Reference C), the Secretariat was then requested to announce the full functionality of the IHO e-Learning Center and the composition of the Steering Committee which will approve the e-Learning Center operations. With regard to the latter, the Steering Committee will consist of representatives of the following IHO bodies and IHO Member States:

- IHO Secretariat (Director Coordination)
- CBSC Chair
- CBSC Vice-Chair (Secretary)
- IBSC Chair
- Chile
- France
- Indonesia
- New Zealand
- Nigeria
- U.S.A.

4. The IHO Member States listed in paragraph 3 are kindly requested to provide the names of their representatives to the IHO Secretariat (info@iho.int and leonel.manteigas@iho.int) **by 31 July 2023**, in order to enable the newly formed Steering Committee to meet in September 2023 in accordance with the Guidelines in Reference B.

5. The IHO Secretariat would like to encourage all Member States to provide content to the IHO e-Learning Center and reiterates its appreciation to the Republic of Korea for its generous support of the IHO's role and objectives.

On behalf of the Secretary-General
Yours sincerely,

A handwritten signature in black ink, appearing to read 'Luigi Sinapi', written in a cursive style.

Luigi SINAPI
IHO Director