



CAPACITY BUILDING SUB-COMMITTEE

PROCEDURE 5

Part 2

REPORT MODEL

IDENTIFICATION

Project Number	(to be filled by CBSC)
Project Name	Port and Shallow Water Course

FINANCIAL REPORT

	Resources			Comments
	requested	allocated	spent	
Contribution by countries involved				
Contribution by other parties				
Contribution from CBSC Fund				
Total Cost (Euros)				
Breakdown of CBSC Fund expenditure (i.e. travel expenses, per diem, venue hire, etc.)				

RESULTS

Results	Just one text, possible topics listed
	Assessment and Comments
Date of start	22 Sep 14
Date of finish	26 Sep 14
Changes in scope or focus	Most of the participating students were CAT-B qualified and were having good theoretical knowledge of hydrography as indicated by result of spot test taken on first day. Therefore, scope of the course was modified from fundamental to higher level.
Results achieved (output, product, etc.)	Participants were apprised of modern techniques in hydrographic survey planning, conduct, data processing and fair sheet production.
Comparison with the Achievements and benefits awaited	This course was not only capacity building for students but it was very a learning opportunity for the instructors also. This course being first of its kind is considered to be the bench mark for future shallow water courses
Problems experienced	<ol style="list-style-type: none"> Initially lack of communication between participants and the host country was observed. However, the issue was resolved once communication established with Bayanat authorities. Software for collection of MBES bathymetric data

	<p>wasn't available at the time of field training. Therefore, data for MBES could not be collected/ processed.</p> <p>3. The last day i.e. 26 Sep 14 was not utilized for training as Friday is observed as prayer day/ holiday. Therefore, instructions were imparted on faster pace during week days to cover the syllabus</p>
Suggestion for improvement for similar projects	<p>Course evaluation revealed that students highly appreciated the efforts put in by CBC and instructors to make this course a success. However, it was emphasized to increase the duration up to two weeks. Additionally it is considered that this course be conducted annually.</p>
Suggestion for follow-up projects	<p>The course is considered highly beneficial for the capacity building of regional countries. Such courses should be continued and conducted at different venues.</p>
Evaluation	90%

CBSC Secretary

CBSC Chairman



CAPACITY BUILDING SUB-COMMITTEE

PROCEDURE 5

Part 3

ASSESSMENT MODEL

IDENTIFICATION

Project Number	(to be filled by CBSC)
Project Name	Port and Shallow Water Course

	Performance indicator	Mark	Comments
-	Arrangements		
	Organisation of the project	5	
	Involvement(contribution) of		
	National partners	5	
	Regional partners	4	Three students from 2 participating countries (Iraq and KSA) didn't join the course
	RHC	5	
	IHB	5	
-	Efficiency of the project		
	Goals achieved	4	Lack of communication and non availability of MBES data collection/processing software
	Planned timing	4	Course be planned during week days
-	Future perspectives		
	Need of similar project (locally, regionally)	5	
	Impact on future development	5	
-	Procedure of CBSC		
	Application form	5	
	Support received	5	
	Follow up and reporting	5	

Each of the performance indicators indicated in the table is rated according to the scale provided:

0 = 0-20%

1 = 20-40%

2 = 40-60%

3 = 60-80%

4 = 80-90%

5 = 90-100%

CBSC Secretary

CBSC Chairman

