

**15th MEETING OF THE IHO CAPACITY BUILDING SUB-COMMITTEE
IHO-CBSC15
Paramaribo, Suriname, 7-9 June 2017**

LIST OF ACTIONS

N.	Action (Agenda item)	Responsible	Deadline	Status
1.	to write to the CB Coordinators the history of cooperation with the IMO (papers) and the actions requested for interacting with their maritime authorities (4)	Secretary	June 2017	
2.	to provide the FAMOS documents and references for the CBSC Members (5)	Chair	done during the meeting	
3.	to upload the FAMOS documents and references to the IHO website (5)	Secretary	June 2017	
4.	to report the outcomes of the Nautical Cartography events taking place during the 2017 International Cartographic Conference (ICC) to CBSC (5)	USCHC	CBSC16	
5.	to consider inviting Panama for the SEPRHC13 meeting (5)	SEPRHC	July 2017	
6.	to consider having a permanent CB Coordinator in the region (5)	SEPRHC	August 2017	
7.	to update the 2017 CBWP to reflect Decision 2 (5)	Secretary	June 2017	
8.	to provide presentations about the HydroMAOC to the Secretary (6)	France	June 2017	
9.	to upload the HydroMAOC presentations to the CB web pages (6)	Secretary	June 2017	
10.	to consider inviting Member States from other regions to attend the TFT course in 2019 (6)	EAHC/TRDC	when appropriate	
11.	to update C-55 of the OECS Members and of the OTs, including the CATZOC shapefiles and report back to the CBSC (6)	UK	CBSC16	
12.	to expand the information about the OECS, CME and Overseas Territories Seabed Mapping Programme to the CBSC15 (6)	UK	done, doc. CBSC15-06G	
13.	to draft an amended version of the Strategy in line with Decision 13 (7)	France, Norway UK and USA	done during the meeting, doc. CBSC15-07D	
14.	to address the outcomes of the meeting regarding A-1 Decision 16 on PRO-2 and	Chair	IRCC9	

N.	Action (Agenda item)	Responsible	Deadline	Status
	the proposed line of action during IRCC (7)			
15.	to promote the delivery of the MSI content via e-learning in all RHCs in need (7)	CB Coordinators	permanent	
16.	to get feedback from the recent visiting teams and liaise with Norway and UK to submit a draft Procedure 9 to CBSC16 considering the need for self-assessment prior to the visit, reference to the IMSAS questionnaire, development of checklists and the access of the existing knowledge in the Secretariat by the Project Leader (8)	Vice-Chair and Secretary	CBSC16	
17.	to investigate the use of the CIS and the CBMS to provide the existing knowledge on the countries to be visited for the Project Leader prior to the visit (8)	Secretary	CBSC16	
18.	to provide the assessment on the status of CB Phases (Procedure 11) to the Secretary (8)	CB Coordinators (that not have done so)	October 2017	
19.	to improve the format of the certificate model in Procedure 12 before publishing it (8)	Secretary	July 2017	
20.	to publish the CB Procedures 10, 11 and 12 after completion of Action CBSC15/19 (8)	Secretary	July 2017	
21.	to prepare a draft revised Procedure 4 taking into account the existence of the NHC in the countries to be supported and submit to CBSC (8)	Secretary	CBSC16	
22.	to publish the 2017 CBWP in the IHO website (9)	Secretary	July 2017	
23.	to remove the first two EAHC projects as requested by its CB Coordinator (9)	Secretary	done during the meeting	
24.	to provide evidence to the CBSC that a Technical Visit to Timor Leste is necessary in 2018 (9)	EAHC CB Coordinator	October 2017	
25.	to investigate the possibility to merge the MSDI Workshops accepted for 2018 (9)	RSAHC and NIOHC CB Coordinators	October 2017	
26.	to report to IRCC that despite the MSDI courses provided by Industry in recent years no instructors from Hydrographic	Chair	IRCC9	

N.	Action (Agenda item)	Responsible	Deadline	Status
	Services are available to deliver MSDI trainings (9)			
27.	to publish the Adopted 2018 CBWP in Annex D (9)	Secretary	July 2017	
28.	to prepare a report to the IRCC9 considering the points discussed under agenda item 10 (10)	Chair	IRCC9	
29.	to write a letter of acknowledgment to Nigeria for the contribution of Mr. Olumide Omotoso and invite for the continuation of the support as a Member of the CBSC (12)	IHO Secretariat	July 2017	