

**3rd ENCWG Meeting
Wollongong, Australia (16 - 18 April 2018)
Action Items**

Para #	Action #	Action	Who
5.2	1	Sub group to be formed in order to provide a guidance document on how to produce and maintain bathymetric ENCs. Need to take account of different geographical areas. (Note: as this was proposed by Germany, consider inviting them to join the group).	UK, Aus, Denmark, Canada, USA, Norway, Germany
5.2	2	Report the discussions on bathy ENCs to the HSSC10 meeting and recommend that a sub WG is formed to draft guidance text – for inclusion as an Annex to S-65.	Chair
5.2.2	3	Present the issues relating to contour generation and the minimum size of shoals (paper 5.2.2) to the NCWG for discussion and possible action in S-4 and the S-57 UoC. (AHS)	AHS
	4	Investigate whether it is possible to convert the S-58 publication into a database and include functions to output its content in pdf formats. (TP)	TP
5.3	5	Generate new Chart 1 screenshots to include M_QUAL changes to cell AA4C1XMS and include in S-64 document.	HP / JW
5.5	6	Issue an Encoding Bulletin for the use of UNSARE in areas where no bathymetric features are encoded.	JW
5.7.1	7	Add relevant content from S-4 (B-600 and B-400) into the draft T&P document. Higher level advice (content) to be compiled and included for PSI and marines.	Chair and MH
5.7.1	8	Add extra guidance to the UoC to provide advice for HO's on when and how to encode T&P information.	CM, RF
5.8	9	Produce guidance on a standard structure for the content of the readme.txt file (to be added to S-63)	RENC's
5.8.1	10	Provide a report to HSSC10 on the discussion to extend S-63 to cover signing the catalogue.031, product.txt etc ...	Chair
5.9	11	Draft additional guidance on the encoding of anchorage areas for inclusion in the UoC (ref paper ENCWG3-5.9). For consideration at ENCWG4.	TR
5.10	12	For undersea volcanos, amend the UoC to add an area obstruction object with a caution area covering the extent of the toxic emission area. This should advise on the inclusion of the additional .txt and .tiff files.	AS/JW

5.11	13	Request feedback from industry on the use of large format monitors. Present the issue on large format monitors to the next CIRM meeting for feedback. Prepare clarification text for inclusion in S-52 and S-64 .	HP/TM
5.11	14	Send out a proposal to OEMs to get feedback on proposed changes to S-52 / S- 64 drafted for large format monitors.	Chair
5.12	15	Produce clarification edition of S-52 taking into account Chersoft and Furuno comments relating ECDIS Chart 1.	JW
5.14	16	Prepare a clarifying note on the use of loxodromic lines (see MD 8) for inclusion in the next Editions of S-64 and S-52 (for consideration by ENCWG4).	Chair
7.1	17	Consider what additional ENC related icons are needed to be added to the S-Mode work. TM and HP to propose S-52 symbols.	TM/HP
7.3	18	Prepare paper on M_CSCL for discussion at the next S-101PT, and NCWG meetings.	AS
7.3	19	RENCs to remind data producers about rules in UOC. TM to report issue back to UKHO.	Chair
7.3	20	Change the PSI advisory document concerning the use Chart 1 (as proposed in the paper ENCWG3...), and send the updated document to the relevant inspection MoU's.	Chair