



## ENC Working Group



20 November 2017

# ENCWG3 16 April – 18 April 2018 Wollongong, AUSTRALIA

<b>Title:</b>	Accommodation and meeting information, IHO ENCWG3 in Wollongong, Australia.
<b>Target date:</b>	16 April – 18 April 2018.
<b>Status:</b>	Meeting information and registration.
<b>Required action:</b>	For information – Please register to confirm attendance.
<b>Distribution:</b>	ENCWG members IHO website (ENCWG section)

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### ENCWG3 Meeting co-ordinator

#### Alvaro Sanchez

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# IHO ENCWG 3<sup>rd</sup> MEETING – WOLLONGONG, AUSTRALIA 16 APRIL – 18 APRIL 2018.

## TRAVEL AND MEETING INFORMATION

The Australian Hydrographic Office is pleased to welcome ENCWG members and accompanying persons to Wollongong, Australia for ENCWG3.

### MEETING VENUE

The meeting will be held at:

#### **NOVOTEL Hotel & Resorts, 'Pacific' Meeting Room.**

2-14 Cliff Street,  
Wollongong, NSW  
2500,  
AUSTRALIA.

TP: +61 2 4224 3111

Email: [H1654-sb2@accor.com](mailto:H1654-sb2@accor.com)

[www.novotelnorthbeach.com.au](http://www.novotelnorthbeach.com.au)

A map of Wollongong showing the location of the venue is at Annex A. Go to the hotel reception desk and ask for the "Pacific" meeting room.

### MEETING SESSIONS

Each day will commence at **0900**. Morning tea will commence at **1030 until 1050**, lunch will be between **1230** and **1400**, and afternoon tea will commence at **1530 until 1550**. Each day should conclude by **1700**.

### REGISTRATION

All members and/or observers intending to attend the meeting must notify Alvaro Sanchez, Thomas Mellor, Mikko Hovi and Tony PHARAOH as soon as possible to assist in finalising numbers and details for the venue (this may be best done by notifying us at the same time that you book your accommodation). **Please email your intention to attend the meeting before 28 February 2018 to:**

[alvaro.sanchez@defence.gov.au](mailto:alvaro.sanchez@defence.gov.au) (Host: Alvaro Sanchez)

[Thomas.Mellor@UKHO.gov.uk](mailto:Thomas.Mellor@UKHO.gov.uk) (Chair: Thomas Mellor)

[addt@iho.int](mailto:addt@iho.int) (Secretary: Anthony Pharaoh)

### LUNCH

Full buffet lunch at the hotel will be served each meeting day. The hotel is located on Wollongong's scenic Blue Mile precinct close to restaurants & cafes, local attractions and the CBD within easy walking distance of the meeting venue.

### ACCOMMODATION

The Novotel Northbeach hotel offers the following discounted rates:

ACCOMODATION DETAILS
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*DISCOUNTED ACCOMMODATION PACKAGE – BOOK AND PAY DIRECT RATE – Sunday to Wednesday*

Room Type – Room Only	Rate
<i>Residential view room (Discounted from \$279.00 per room per night)</i>	\$209.00 per room per night
<i>Ocean view room (Discounted from \$329.00 per room per night)</i>	\$229.00 per room per night
<i>Ocean view balcony room (Discounted from \$379.00 per room per night)</i>	\$239.00 per room per night

The Belmore All-Suite Hotel  
Adina Apartment Hotel

The above is just a couple of additional hotels located nearby. A wider selection of hotels can be found by doing a Google search. If there are any questions or if you would like assistance with your booking please contact Alvaro.

### **SOCIAL DINNER**

A social evening will be organised for Wednesday 17<sup>th</sup> of April. Dinner will be at the delegates own expense, and further information about the night will be made available on day 1 of the meeting.

## GENERAL INFORMATION

### PASSPORTS, VISAS AND VACCINATIONS

Please check the latest information from the Australian Department of Immigration's website, [www.immi.gov.au](http://www.immi.gov.au). Vaccinations are not required unless you have come from, or have visited, a yellow fever infected country or zone within 6 days prior to arrival. You do not need any other health certificate to enter Australia.

### QUARANTINE

Australia is an island continent, well protected from most animal and agricultural pests and diseases. To help maintain this, strict quarantine regulations apply, and the casual importation of food, seeds, animals, plants and animal or plant products is prohibited.

Quarantine regulations are strictly enforced, and penalties are very high. When you arrive in Australia, if you have any doubts about an item in your possession, **declare it**, and one of our helpful Customs Officers will assess it. More information is available from:

[www.daff.gov.au/biosecurity](http://www.daff.gov.au/biosecurity).

### CUSTOMS

In common with most other countries, Australia allows in-bound passengers to import modest amounts of duty free alcohol, tobacco and perfume. High value gifts imported into Australia may be subject to a tax. More information is available at:

[www.customs.gov.au/site/page4352.asp](http://www.customs.gov.au/site/page4352.asp).

Note that all Australian international inbound and outbound flights are subject to **security screening restrictions for liquids, aerosols and gels (LAG's)**. **Passengers are not able to carry onboard (in carry-on luggage) more than one litre in total of LAG's. LAG's must be in containers no larger than 100ml each and fit comfortably within a one litre transparent re-sealable plastic bag.** If you purchase duty free alcohol or perfume in containers/bottles of more than 100ml at your place of origin, **it will be confiscated by Customs Officials before you board your flight** unless it is packed in your checked luggage. For more information go to:

[www.travelsecure.infrastructure.gov.au/international/lags/index.aspx](http://www.travelsecure.infrastructure.gov.au/international/lags/index.aspx).

Note that you will pass a duty free outlet when you disembark the plane in Sydney before going through customs where you can buy products that you wish to consume in Australia. There are also duty free outlets in Sydney and at the airport to purchase duty free products to take back home if you wish, but please be mindful of the restrictions on LAG's.

### CURRENCY AND CREDIT CARDS

The unit of currency in Australia is the Australian Dollar (AUD\$). Notes come in AUD\$100, AUD\$50, AUD\$20, AUD\$10 and AU\$5 denominations. Coins come in 5, 10, 20, 50 (cents), AUD\$1 and AUD\$2 denominations.

Major credit cards such as American Express, Visa, MasterCard and Diners Club are widely accepted. ATMs (Cashpoints) are very commonplace throughout Australia, and generally accept a wide range of cards, including Cirrus/Maestro cards. Please take care in Sydney early in the morning and at night when using ATM machines.

Currency converters such as Travelex can be found at the airport and in the city.

### TAX REFUNDS

Australia has a Goods and Services Tax (GST) of 10%, which by law is always included in the displayed or marked price. For tourists buying goods in excess of AUD\$300 as part of a single purchase, a refund of the tax is available when the goods are exported. This can be

obtained through the Tourist Refund Scheme (TRS) desk at your airport of departure. Please note, however, that most Australian shops serving tourists do provide a tax-free purchasing option on presentation of a valid passport and airline ticket. TRS does not apply in these cases.

## AIRPORT TRANSPORT

There are no buses connecting the airport with Wollongong and taxis are very expensive.

For train buffs, there is an airport train which goes to Wollongong but you will need to change train at Wollongong station (wait for the southbound train). To find the station at the airport, which is below the terminals, follow the railway signs. The train also connects the International Terminal with Sydney (if you want to extend the weekend up there). From Sydney you have frequent trains to Wollongong (check <http://www.sydneytrains.info/timetables/#landingPoint> ).

Self drive rental cars are available at Sydney Airport and in the city (Avis, Budget, Eurocar, Hertz etc.) starting at about AUD\$60:00 per day. Advance booking is recommended if you intend to hire a car and make sure you confirm with them that your plan is to return the car at their Wollongong office.

## CLIMATE

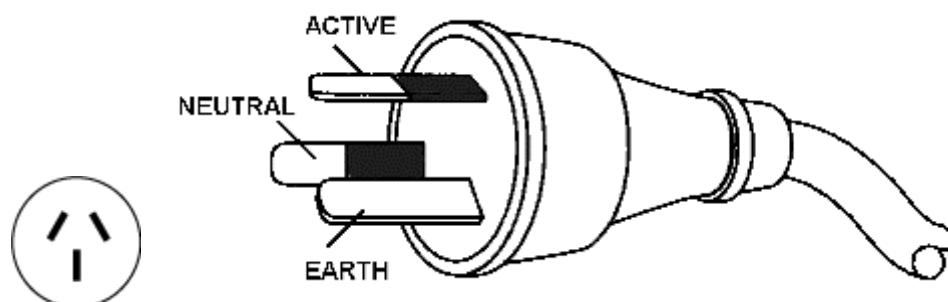
April in Australia is mid-autumn and the weather is generally very nice at this time of year. The average temperature ranges from about 14°C minimum to about 22°C maximum. Being the middle of autumn, the weather may vary so come prepared for warmer temperatures and possibly rainy conditions. Average rainfall in Sydney in April is about 105mm. Additional information on Australian climate can be found at [www.bom.gov.au](http://www.bom.gov.au).

## INSURANCE

The organisers and hosts cannot accept any responsibility for the above information, nor for any accidents, losses and/or damages that may occur. Delegates are advised to obtain travel, medical, personal accident and luggage insurance in their home countries prior to departure.

## TRAVEL TIPS

Electrical voltage is 240V AC, 50Hz. Power outlet boards will be available for use in the meeting room. You will need an adaptor to fit your plug into an Australian 3 pin socket.



Tipping is not obligatory. It is at your own discretion and only for very good service. As a guide, add 7-10% to a restaurant bill.

Smoking is not permitted within public buildings, including clubs and pubs, and is also not permitted on any public transport, including domestic air flights.

## **TOURIST INFORMATION AND SIGHTSEEING TOURS**

Local sightseeing and tourist information will be available at your Hotel for Wollongong and the surrounding area. All arrangements should be made and paid for individually.

If you are planning to spend the weekend in Sydney there is a very good tourist information centre in "The Rocks" area. For further information on tourist activities go to [www.sydney.com.au](http://www.sydney.com.au). Anyone who wants to know more about Sydney when you arrive at the airport, you can grab a booklet from the terminal corridor before you reach customs.

## **DEPARTING AUSTRALIA**

All persons 12 years and older departing Australia must pay various Departure Taxes. This should be included in the price of your air fare, but it is advised that you check.

***We look forward to welcoming you to Australia***

**ANNEX A:**

