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Undersea Feature Names Project Team  
for the Development of S-100-based Products

Draft Terms of Reference and Rules  
of Procedure

**HSSC8**

Monaco, November 2016

**Canada** 



## Background

- TSCOM/SCRUM 2014
- GEBCO products and services:
  - available through GIS web map service
  - Improved data structure
  - definitions recognized by SCUFN, and in the IHO GI Registry.



## Scope of Work

- Harmonize definitions in B6, S-57, S32, and S-100 GI Registry Feature Concept Dictionary
- Consider a new/updated model where UF could be better described
- Consider standardized symbology to portray UF
- Improve the specifications for UFN and show characteristics recoded in GEBCO database (call new specification S-1XX)
- New information used by the new/updated model, needs to be included in the S100 GI Registry Feature Concept Dictionary



## Project Team is needed

- To assess the draft scope of work and adjust, as required
- For Project planning: Plan steps from current S-57 to improved S-1XX and develop timelines
- To estimate required resources to complete plan along with key project milestones and designate the accountabilities of team members
- To implement the project plan, track and monitor progress
- To submit progress reports to SCUFN



Undersea Feature Names Project Team  
**Draft Terms of reference and Rules of Procedure**

**1. Objective**

- a) Consider Doc. SCUFN28-06B “Development of an S-100 Product Specification for Undersea Feature Names and Registering SCUFN terms in the IHO GI Registry”
- b) Establish procedures for the management and registration of undersea feature names approved by SCUFN and the management of proposals made to SCUFN
- c) Provide recommendations to SCUFN on the management of undersea feature names and the use of registers to record the proposals made to SCUFN and the names approved by the Sub-committee.

**2. Authority**

The Project Team for Undersea Feature Names (SCUFN PT) reports to the IHO GEBCO Sub-Committee on Undersea Feature Names, SCUFN. The Terms of Reference and Rules of Procedure of SCUFN apply.

**3. Composition and Chair**

- a) The Undersea Feature Names Project Team (SCUFN PT) shall comprise representatives of IHO Member States (MS), Expert Contributors (EC) and observers from accredited NGOs. The IHO Secretariat may also be represented. A membership list shall be maintained and posted on the IHO website.
- b) EC membership is open to entities and organizations that can provide relevant and constructive contribution to the work of the SCUFN PT. ECs shall seek approval of their membership from the Chair of the SCUFN PT.
- c) EC membership may be withdrawn, in the event that a majority of SCUFN PT members agree that an EC’s continued participation is either irrelevant or not constructive to the work of the SCUFN PT.
- d) The Chair of the SCUFN PT is designated by the parent body.
- e) If a Secretary is required, he/she should normally be drawn from a member of the SCUFN PT.

**4. Procedures**

- a) The SCUFN PT should work primarily by written correspondence and teleconferences.
- b) Decisions should be made by consensus. Dissenting opinions, if any, should be reflected in the SCUFN PT report.
- c) The SCUFN PT should liaise with other IHO bodies, international organizations, end users and industry to ensure the relevance and currency of its work.
- d) The SCUFN PT should report in accordance with its Work Plan.



## Terms of Reference of Project Team

- Submitted to SCUFN after SCUFN28 (Done)
- Approval from SCUFN29 (Done)
- Submit to HSSC8 (November 2016)



## Action Required of HSSC8

- Endorse the newly created Project Team (S-1XXUFN-PT)
- Provide feedback on the TOR.
- Direct the applicable HSSC working groups to collaborate with the S-1XXUFN-PT



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Questions?

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