



## WORLDWIDE ENC DATABASE WORKING GROUP (WENDWG)

[A working group of the Inter-Regional Coordination (IRCC)]

WENDWG/Letter 1 **Rev1**, 15 December 2017

### Letter from WENDWG Chair to WENDWG Members, RENC Representatives and Member States

**WENDWG-8 and 3<sup>rd</sup> Joint RENC Meeting  
20 – 22 March 2018, Buenos Aires, Argentina**

#### **Invitation, Logistic Information, Draft Provisional Agenda**

Dear colleagues,

1. Thanks to the very kind invitation of the *Servicio de Hidrografía Naval* (SHN) of Argentina, the eight meeting of the Worldwide ENC Database Working Group (WENDWG-8) and third Joint RENC Meeting will take place from Tuesday 20 to Thursday 22 March 2018 in Buenos Aires City (CABA), Argentina, at the Centro Naval building. The Joint RENC meeting will be held on Tuesday 20 March from 09:00 to noon, while the WENDWG-8 plenary meeting will start at 14:00 only, on the same day. The WENDWG-8 meeting is planned to end before noon on Thursday 22 March.

2. **Venue and Accommodation, Registration, Logistic Information.** Logistic information, Information on the venue and hotel location and booking is now available on the WENDWG-8 webpage (See [Logistic Information](#)). Participants are invited to make their own hotel arrangements at their earliest convenience.

Should you have any queries regarding accommodation and travel arrangement, or need invitation letters for visa purposes, please contact Cap Fabián Alejandro Vetere ([fvetere@hidro.gov.ar](mailto:fvetere@hidro.gov.ar)) or Cdr Maria Alejandra Allignani ([malignani@hidro.gov.ar](mailto:malignani@hidro.gov.ar)) who will assist you.

The WENDWG-8 registration is now opened through the [IHO on-line registration](#) system<sup>1</sup>. Registration should be made **no later than 31 January 2018**. **The SHN also requires you to complete and send the [Registration Form](#), downloadable from the [WENDWG-8 webpage](#).**

3. **Minutes of WENDWG-7.** The minutes and the actions of the WENDWG-7 are available via the WENDWG page on the IHO website. Members are kindly invited to provide the Secretary ([adcs@iho.int](mailto:adcs@iho.int)) with their updates so the Action List from the WENDWG-7 meeting can be kept updated on the IHO website.

4. **Draft Agenda for WENDWG-8.** A preliminary draft agenda and timetable for WENDWG-8 is provided in Annex. WENDWG Members and Stakeholders are invited to make their suggestions on the draft agenda, if any, **by 31 January 2018** to the WENDWG Secretary ([adcs@iho.int](mailto:adcs@iho.int)).

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<sup>1</sup> Request for user account first (for those who do not have one yet), then register for the specific event (WENDWG-8).



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5. **Submission deadlines for WENDWG-8 Documents.** Documents intended for consideration at WENDWG-8 should be submitted to the Secretary ([adcs@iho.int](mailto:adcs@iho.int)) in accordance with the "Guidelines for the Submission of Reports and Proposals for consideration by WENDWG", as follows:

Proposals and reports requiring consideration and a decision by WENDWG	<b>no later than 31 January 2018</b> (Seven weeks before commencement of the meeting)
Subsequent comments and contributions (Such supplementary submissions should contain a maximum of 4 pages)	<b>no later than 6 March 2018</b> (Three weeks before commencement of the meeting)
Information papers (documents received after 6 March 2018 will be treated as information documents only)	<b>no later than 6 March 2018</b> (Three weeks before commencement of the meeting)

All the documents will be posted on the IHO website as soon as they are received.

6. **WENDWG Chair/Vice-Chair:** In accordance with the WENDWG Terms of Reference (Art. 4.3 refers), elections for the positions of Chair and Vice-Chair of the WENDWG will be held during the WENDWG-8 meeting, to take effect at the end of the meeting.

In order to facilitate the process of the elections, Member States are invited to nominate suitable candidates for the positions of Chair and Vice-Chair at their earliest convenience via e-mail to the WENDWG Secretary at [adcs@iho.int](mailto:adcs@iho.int). Nominations will be accepted until the end of the first day of the WENDWG plenary meeting (20 March).

7. **Stakeholders:** As agreed at the previous WENDWG meetings (See Actions WENDWG6/24 and WENDWG7/19), expert contributors from industry and stakeholders will be invited to participate in this meeting (WENDWG TORs, Art. 4.2 refers).

8. **Miscellaneous.** The current WENDWG Membership List is available on the WENDWG page on the IHO website. Any changes should be communicated to the Secretary at: [adcs@iho.int](mailto:adcs@iho.int) or [info@iho.int](mailto:info@iho.int) at the earliest opportunity. Proposals for hosting subsequent WENDWG meetings are welcome at any time and preferably **not later than at WENDWG-8**.

Yours sincerely,



Jamie McMichael-Phillips  
WENDWG Chair

Annex: Preliminary Draft Agenda and Timetable



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**Annex**

**DRAFT AGENDA AND TIMETABLE Rev1**

<b>Tuesday 20 March</b>	<b>3<sup>rd</sup> Joint RENC Meeting</b>
08h30	<b>Registration</b>
09h00	<b>3<sup>rd</sup> Joint RENC Meeting<sup>2</sup></b>
10h30	<b>Coffee break</b>
12h30	<b>Lunch break</b>
<b>Tuesday 20 March</b>	<b>DAY 1 OF WENDWG-8</b>
13h30	<b>Registration</b>
14h00	<b>1. Opening - Welcome address by Commodore Valentín Alejandro Sanz Rodríguez, Director of SHN - and Administrative Arrangements</b>  <i>Docs: WENDWG8-01A List of Documents (IHO Sec.)</i> <i>WENDWG8-01B List of Participants (IHO Sec.)</i> <i>WENDWG8-01C WENDWG Membership (IHO Sec.)</i> <i>WENDWG8-01D Terms of Reference for WENDWG (IHO Sec.)</i> <i>WENDWG8-01E WEND Principles (IHO Sec.)</i> <i>WENDWG8-01F Guidelines for the Implementation of the WEND Principles (IHO Sec.)</i>
14h15	<b>2. Approval of Agenda</b>  <i>Doc: WENDWG8-02A Agenda and Timetable (IHO Sec.)</i>

<sup>2</sup> Open to RENC Directors/Managers, RENC Operators, IHO Sec.



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14h30	<p><b>3. Matters arising from WENDWG-7 Meeting, from HSSC-9, IRCC-9 and C-1</b></p> <p><i>Docs:</i> WENDWG8-03A Minutes of WENDWG7 (IHO Sec.)  WENDWG8-03B Status of Actions List from WENDWG7 (IHO Sec.)  WENDWG8-03C Outcome of IRCC9 affecting WENDWG (IRCC Sec.)  WENDWG8-03D Outcome of IHO CL 65/2017 - Call for approval of an IHO Resolution on the elimination of overlapping ENC data in areas of demonstrable risk to the safety of navigation (IHO Sec.)  WENDWG8-03E S-11 Part A, Ed. 3.0.0, June 2017 - Guidance for the Preparation and Maintenance of International (INT) Chart and ENC Schemes (IHO Sec.)</p>
15h00	<p><b>4. Review of progress made on the work items of the WENDWG Programme of Work<sup>3</sup></b></p> <p><b>4.1 ENC Coverage and Overlapping issues</b></p> <p><i>Docs:</i> WENDWG8-04.1F1 Report on global ENC coverage (UK)  WENDWG8-04.1F2 Assessment of existing gaps (RHCs Reps)  WENDWG8-04.1B3 Monitoring of overlapping ENCs (RHCs Reps, RENCs)</p>
15h30	<b>Coffee break and Photo</b>
15h50	<p><b>4.1 ENC Coverage and Overlapping issues (continue)</b></p> <p><i>Docs:</i> WENDWG8-04.1F1 Report on global ENC coverage (UK)  WENDWG8-04.1F2 Assessment of existing gaps (RHCs Reps)  WENDWG8-04.1B3 Monitoring of overlapping ENCs (RHCs Reps, RENCs)</p>
17h30	<b>Deadline for nomination for the position of Chair and Vice-Chair of WENDWG</b>
17h30	<b>END OF DAY 1</b>

<sup>3</sup> Documents number are like WENDWG8-04.1F1, where 4.1 is the WENDWG-8 agenda item, and F1 is the number of work item in the WENDWG programme of work.



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Wednesday 21 March	DAY 2 OF WENDWG-8
09h00	<p><b>4.2 IHO ENC Catalogue</b></p> <p><i>WENDWG8-04.2H1 Progress report on the development of the IHO ENC Catalogue (IHO Sec.)</i></p>
9h30	<p><b>4.3 RENC Harmonization and ENC Distribution</b></p> <p><i>Docs: WENDWG8-04.3C2 Report on Harmonization Issues (IC-ENC, PRIMAR, RECC Asia) – PRIMAR Presentation – IC-ENC Presentation – Joint RENC meeting Report &amp; Recommendations – Updates and Information provided to the distribution/end-user chain (Changes to Routing Measures, Update Tracker, ...)</i></p> <p><i>WENDWG8-04.3D3&amp;J5 RENC Update of the Data Flow Diagram (IC-ENC, PRIMAR) - Status report on the ENC Producers who distribute their ENCs through a RENC – Progress Report on ENC full accessibility (All, RENCs, IHO Sec.)</i></p>
10h30	<b>Coffee break</b>
11h00	<p><b>4.4 The Full Implementation of the WEND Principles – Report by RHCs’ Reps on the implementation of ENC Schemes (in accordance with Action IRCC8-13)</b></p> <p><i>Docs: WENDWG8-04.4H3 Report on the development of approved ENC schemes in every charting regions (S-57 ENCs, then S-101 ENCs), at least for small scales (RHCs Reps.)</i></p> <p><i>HSSC9-11A-INF1 INTogIS Phase II (KR/IHO Sec.)</i></p>
12h30	<b>Lunch</b>
14h00	<p><b>4.5 Capacity Building</b></p> <p><i>Docs: WENDWG8-04.5I1 Requests (if any) for capacity building support for compelling requirements in the scope of the WENDWG activities (RHCs Reps.)</i></p>
14h30	<p><b>5. Review of Information Papers – Stakeholders and Expert Contributors</b></p> <p><i>Docs: WENDWG8-05A Report on...</i></p> <p><i>WENDWG8-05B Report on...</i></p>
15h30	<b>Coffee break</b>



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16h00	<p><b>5. Review of Information Papers – Stakeholders and Expert Contributors (continue)</b></p> <p><i>Docs: WENDWG8-05C Report on...</i> <i>WENDWG8-05D Report on...</i></p>
17h30	<b>END OF DAY 2</b>
19h30-22h00	<b>Social event onboard museum<sup>4</sup> Fragata A.R.A. "Presidente Sarmiento"</b>
<b>Thursday 22 March</b>	<b>DAY THREE OF WENDWG-8</b>
8h30	<p><b>6. Review and update of the WENDWG Programme of Work – Preparation of IRCC-10</b></p> <p><i>Docs: WENDWG8-06A WENDWG Programme of Work for 2017-18 (as approved at IRCC-9)</i> <i>WENDWG8-06B WENDWG Programme of Work for 2018-19 (to be approved at IRCC-10)</i></p>
9h30	<b>7. Review of the WENDWG-8 List of Decisions and Actions</b>
10h00	<b>Coffee break</b>
10h30	<p><b>8. Any other business - Election of Chair and Vice-Chair</b></p> <p><i>AOB1: Open discussion on the future of the WENDWG (see Action HSSC9/26): transition to S-100 based products (incl. S-101 ENCs), synchronized implementation at national levels, data validation and distribution? Does the WENDWG need to get prepared? (Proposal by WENDWG Sec if agreed by IHO Sec and WENDWG Chair)</i></p> <p><i>AOB2: Encouraging the provision of ENC data for non-SOLAS crafts (tbc)</i></p> <p><i>Election of Chair and Vice-Chair</i></p>
11h00	<b>10. Next meeting dates and venue - Conclusion</b>
11h30	<b>Proposed End of the Meeting - subject to any agenda amendment proposals</b>

<sup>4</sup> <http://www.ara.mil.ar/pag.asp?idItem=112>, smart casual (jacket, no tie).