

# Preparation of the Assembly

Date	Assembly Calendar (End of April 20xx)
T0 –6 months (End of October 20xx -1)	Circulation of provisional Agenda
T0 –4 months (End of December 20xx -1)	Deadline for Submission of proposals to the Secretariat
T0 -3 months (End of January 20xx)	Deadline for Receiving comments on proposals to be collected for the Red Book
T0 –2 months (End of February 20xx)	Circulation of reports and other documents (among them the Red Book)
Time 0 (End of April 20xx)	Opening of the Assembly Session



# Preparation of the Council

Date	Council Calendar (Mid of October 20xx)
T0 –4 months (Mid of June 20xx)	Circulation of provisional Agenda
T0 –3 months (Mid of July 20xx)	Deadline for Submission of proposals to the Secretariat and circulation by the IHO Sec. as soon as they are received (uploaded on Council meeting webpage)
T0 -10 weeks (End of July 20xx)	Deadline for receiving comments on proposals to be collected for the Red Book
T0 –2 months (Mid of August 20xx)	Circulation of reports and other documents (among them the Red Book)
Time 0 (Mid of October 20xx)	Opening of the Council Meeting

