

15<sup>th</sup> CONFERENCE OF THE SOUTH WEST PACIFIC HYDROGRAPHIC COMMISSION  
SWPHC15  
Tokatoka Hotel, Nadi, Fiji, 21-22 February 2018

DRAFT AGENDA AND TIME TABLE

| Time             | DAY ONE OF SWPHC15 – Wednesday, 21 February                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Action                                                                                                               |
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| 0830             | Registration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                      |
| 0900<br>(30 min) | <p><b>1. a. Opening Remarks</b><br/>Opening of the conference and welcome. Chair will give the opening remarks and then invite the Chief Guest, the Hon. Ratu Inoke Kuboabola (Fiji's Minister of Defence), and the IHO Director to address the audience.</p> <p><b>b. Group Photo</b></p> <p><b>c. Introductions</b><br/>Participants will be invited to introduce themselves.</p> <p><b>d. Administrative Arrangements</b><br/><i>Docs: SWPHC15-01a List of Documents</i><br/><i>SWPHC15-01b List of Participants</i><br/>Chair will invite a host representative to provide meeting participants with the required administrative details. The Secretary will circulate SWPHC14-01b requesting participants to review and confirm the information contained.</p> | <p>Chair,<br/>The Hon.<br/>Ratu Inoke<br/>Kuboabola,<br/>IHO Director</p> <p>All</p> <p>Chair/Host<br/>Secretary</p> |
| 0930<br>(15 min) | <p><b>2. Approval of Agenda</b><br/><i>Doc: SWPHC15-02 Agenda and Timetable</i><br/>Chair will invite participants to comment on the agenda and timetable in case updates are necessary. Agenda is adopted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Chair                                                                                                                |
| 0945<br>(10 min) | <p><b>3. Approval of Minutes of SWPHC14 Meeting</b><br/><i>Doc: SWPHC15-03 Minutes of SWPHC14</i><br/>Approval of the SWPHC14 Minutes.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Chair                                                                                                                |
| 0955<br>(20 min) | <p><b>4. Matters arising from Minutes of SWPHC14 Meeting</b><br/><i>Doc: SWPHC15-04 Status of Actions from SWPHC14</i><br/>List of Actions from SWPHC14 is reviewed and updated.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Chair                                                                                                                |
| 1015<br>(30 min) | <b>Coffee Break</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                      |
| 1045<br>(45 min) | <p><b>5. IHO Matters</b></p> <p><b>5.1 IHO Secretariat Report</b><br/><i>Doc: SWPHC15-05.1</i><br/>IHO Director will provide the report.</p> <p><b>5.2 Outcome of the 1<sup>st</sup> Session of the IHO Assembly</b><br/><i>Doc: SWPHC15-05.2</i><br/>IHO Director will provide the report.</p> <p><b>5.3 Outcome of the 1<sup>st</sup> Meeting of the IHO Council (C1)</b><br/><i>Doc: SWPHC15-05.3</i><br/>IHO Director will provide the report.<br/>Feedback from SWPHC Council rep (Australia) on C1 and items to be raised through IRCC for C2 from a commission perspective.<br/><br/>France will provide a report on the Strategic Plan Review Working Group</p>                                                                                             | <p>IHO Director</p> <p>IHO Director</p> <p>IHO Director<br/>Chair</p> <p>France</p>                                  |

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|                  | <p><b>5.4 SWPHC Report to IRCC9</b><br/><i>Doc: SWPHC15-05.4 SWPHC Report to IRCC9</i><br/>Chair will provide an overview of the SWPHC report to the IRCC9 Meeting.</p> <p><b>5.5 Other Reports</b><br/><i>Docs: SWPHC15-05.5A HSSC Report</i><br/><i>SWPHC15-05.5B WENDWG Report</i><br/><i>SWPHC15-05.5C MSDIWG Report</i><br/>IHO Director and Chair will update participants on the meetings held and any topics relating to the region (SWPHC).</p>                                                                                        | <p>Chair<br/>IHO Director<br/>Chair</p> <p>IHO Director<br/>WEND Chair<br/>Mr John Lowell<br/>(MSDIWG<br/>Member)</p>    |
| 1130<br>(30 min) | <p><b>6. Membership &amp; Statutes</b></p> <p><b>6.1 SWPHC membership and IHO membership</b><br/>The Chair and IHO Director will provide an update on SWPHC membership and the status of IHO membership applications (by the SWP nations).</p> <p><b>6.2 SWPHC Statutes</b><br/><i>Docs: SWPHC15-06.2 SWPHC Statutes (ver 30 Nov 2016)</i><br/>Review the SWPHC Statutes revised at the last Commission meeting in Noumea, New Caledonia.<br/>Vanuatu, now an IHO Member State, to sign the Statutes and become a full Member of the SWPHC.</p> | <p>Chair /<br/>IHO Director</p> <p>All</p> <p>Vanuatu</p>                                                                |
| 1200<br>(60 min) | <b>Lunch Break</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                          |
| 1300<br>(120min) | <p><b>7. Exchange of information through National Reports</b><br/><i>Docs: SWPHC15-07(A) through (I)</i><br/>All Members to provide a summary of their submitted national reports.</p>                                                                                                                                                                                                                                                                                                                                                          | <p>Australia<br/>Fiji, France,<br/>NZ, PNG,<br/>Tonga,<br/>UK, USA,<br/>Vanuatu</p>                                      |
| 1500<br>(30 min) | <b>Coffee Break</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                          |
| 1530<br>(90 min) | <p><b>8. Reports by Associate Members and Observers</b><br/><i>Docs: SWPHC15-08(A) through (K)</i><br/>Associate Members and Observers (nations) to provide reports on the status of hydrography in their respective countries.</p>                                                                                                                                                                                                                                                                                                             | <p>Cook Islands,<br/>Kiribati,<br/>Nauru, Niue,<br/>Palau, Samoa,<br/>Solomon<br/>Islands,<br/>Tuvalu,<br/>Indonesia</p> |
| 1700             | <b>END OF DAY ONE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                          |
| 1730 to<br>1900  | <b>Ice Breaker (Drinks, finger food) for all participants at Tokatoka Hotel, Hosted by Fiji Hydrographic Office.</b>                                                                                                                                                                                                                                                                                                                                                                                                                            | <p>All<br/>Participants<br/>invited to<br/>attend</p>                                                                    |

| Time             | DAY TWO OF SWPHC15 – Thursday, 22 February 2018                                                                                                                                                                                                                                                                                                                                                                                | Action                                                      |
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| 0830<br>(60 min) | <p><b>9. Relevant International/Regional Organizations Reports and Activities</b></p> <p><i>Docs:</i><br/>Following organizations will report on their activities and experiences relevant to SWPHC.</p> <p><b>9.1 SPC (Pacific Community)</b></p> <p><b>9.2 IALA (International Association of Marine Aids to Navigation and Lighthouse Authorities)</b></p> <p><b>9.3 GEBCO (General Bathymetry Chart of the Oceans)</b></p> | <p>SPC</p> <p>IALA</p> <p>GEBCO</p>                         |
| 0930<br>(30 min) | <p><b>10. Capacity Building</b></p> <p><b>10.1 Report on the IHO CBSC Meeting and actions</b><br/>The Chair and SWPHC CB Coordinator will provide an update on the capacity building activities and submissions (to CBSC) since the last SWPHC meeting.</p> <p><b>10.2 Update on the 3-year Capacity Building Plan</b><br/>Review the proposed activities outlined in the 3-year CB Plan</p>                                   | <p>Chair &amp;<br/>CB Coordinator</p> <p>CB Coordinator</p> |
| 1000<br>(30 min) | <b>Coffee Break</b>                                                                                                                                                                                                                                                                                                                                                                                                            |                                                             |
| 1030<br>(60 min) | <p><b>10. Capacity Building (contd.)</b></p> <p><b>10.3 Future capacity building initiatives</b><br/>Discussion on capacity building projects for submission to the next CBSC Meeting to be held in May 2018.</p> <p><b>10.4 Regional capacity building initiatives</b><br/>Updates on the PRNI (LINZ), CME Programme (UKHO), Regional Safety of Navigation Strategy (Pacific Community)</p>                                   | <p>All</p> <p>LINZ, UKHO,<br/>Pacific<br/>Community</p>     |
| 1130<br>(15 min) | <p><b>11. SWPHC International Charting Coordination Working Group (SWPHC ICCWG)</b></p> <p><i>Doc: SWPHC15-11</i><br/>The Chair will provide an update of the Working Group activities since the last SWPHC meeting.</p>                                                                                                                                                                                                       | <p>Chair</p>                                                |
| 1145<br>(15 min) | <p><b>12. Report on ENC production and distribution</b></p> <p>General discussion on ENC production and distribution</p>                                                                                                                                                                                                                                                                                                       | <p>IHO and All<br/>members</p>                              |
| 1200<br>(60 min) | <b>Lunch Break</b>                                                                                                                                                                                                                                                                                                                                                                                                             |                                                             |
| 1300<br>(20 min) | <p><b>13. Report on GMDSS, MSI and NAVAREA Coordination</b></p> <p><b>13.1 NAVAREA X Report</b><br/><i>Doc: SWPHC15-13A</i><br/>Australia (NAVAREA X Coordinator) will report on the activities.</p>                                                                                                                                                                                                                           | <p>Australia</p>                                            |

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|                  | <p><b>13.2 NAVAREA XIV Report</b><br/><i>Doc: SWPHC15-13B</i><br/>New Zealand (NAVAREA XIV Coordinator) will report on the activities.</p>                                                                                                                                                                             | New Zealand                                |
| 1320<br>(40 min) | <p><b>14. Training and Technical Assistance</b></p> <p><b>14.1 Training and Technical Assistance</b><br/>Discussion on training and technical assistance activities in the region</p> <p><b>14.2 IBSC Update</b><br/>Chair IBSC (Mr Adam Greenland) to provide an update on activities carried out by IBSC in 2017</p> | All<br><br>Chair IBSC                      |
| 1400<br>(45 min) | <p><b>15. Industry / Stakeholders Session</b></p> <p><b>15.1</b> Carnival Australia – ‘Update on Activities in the Region and operational experience of ENC’</p> <p><b>15.2</b> IIC Technologies – ‘Hydrographic Capacity Building: Industry Partnering’</p>                                                           | Carnival Australia<br><br>IIC Technologies |
| 1445<br>(30 min) | <p><b>16. Other Business</b></p> <p><b>16.1 Satellite Derived Bathymetry</b><br/>Provide some information on workshop organized in Ottawa in Sep 2018</p> <p>Participants are invited to present other business items (if any)</p>                                                                                     | France or USA<br>(tbd)                     |
| 1515<br>(30 min) | <b>Coffee Break</b>                                                                                                                                                                                                                                                                                                    |                                            |
| 1545<br>(15 min) | <p><b>17. Date &amp; Venue of Next Meeting</b><br/>Participants are expected to offer to host SWPHC16.</p>                                                                                                                                                                                                             |                                            |
| 1600<br>(15 min) | <b>18. Election of Chair &amp; Vice Chair</b>                                                                                                                                                                                                                                                                          |                                            |
| 1615<br>(30 min) | <p><b>19. Review of the Actions and Decisions</b><br/>Review of the actions, decisions and recommendations of the Conference</p>                                                                                                                                                                                       | Chair                                      |
| 1645<br>(15 min) | <p><b>20. Closing remarks</b><br/>Chair ends the conference.</p>                                                                                                                                                                                                                                                       | Chair                                      |
| 1700             | <b>END OF DAY TWO</b>                                                                                                                                                                                                                                                                                                  |                                            |