

**37<sup>th</sup> SCUFN MEETING**  
**Jeju, Republic of Korea**  
**24 – 28 June 2024**

**PROVISIONAL AGENDA and TIMETABLE (UTC+9, KST)**  
*(version 28 April 2024)*

<b>Monday 24 June 2024</b>	<b>SCUFN-37 – Day 1</b>
09:00 – 10:00	Jade Meeting Room setting, two screens, projector(s), HDMI cables (2), layout and IT testing (KIGAM, Maison Glad Hotel, and Secretariat Staff only)
10:00 – 12:00	Chair's Preparation Meeting (Chair/Vice-Chair/Secretary only)
12:00 – 12:30	<b>Welcome and Arrival of SCUFN Members<sup>1</sup></b> participating in the afternoon session
12:30 – 13:30	<b>Lunch Break</b>
Jade Room	<b>SCUFN-37 – Day 1 - Session 1 – Closed Session<sup>1</sup></b>
13:30	<p><b>2. Opening – Logistic and Admin Arrangements - Introduction by SCUFN Chair - Approval of Agenda</b></p> <p><b>2.2 Approval of the agenda and timetable</b></p> <p><i>Doc: SCUFN37-02.2A    Agenda and Timetable of the closed session.</i></p>

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<sup>1</sup> For SCUFN Members only.

13:40	<p><b>3. Matters remaining from Previous Meetings</b></p> <p><b>3.2 Decision making process in SCUFN – Cookbook for Generic Terms – Repository of Typical Cases</b></p> <p>Doc: SCUFN37-03.2A Proposed version 2.0 March 2024 of the Repository of Typical Cases (Ivaldi/Mackay) - Presentation  @SCUFN36/03.2/01 refers deadline passed  Useful Reference: <a href="#">Repository of Typical Cases v1.0, October 2022</a></p> <p>Doc: SCUFN37-03.2B Proposed version 2.0 March 2024 of the Cookbook for Generic Terms and way forward (Mackay)  @SCUFN36/03.2/02 refers deadline passed  Useful Reference: <a href="#">Cookbook for the “Cookbook for Generic Terms of undersea feature names”, version 1.2, October 2022</a></p> <p><b>3.3 Report and Recommendations of the SCUFN Sub Group on Generic Terms</b></p> <p>Doc: SCUFN37-03.3A Proposal on the definitions for multiple features such as SEAMOUNTS, HILLS, and KNOLLS  @SCUFN36/03.2/04 refers deadline passed</p> <p><b>3.7 SCUFN Sub-group B-6 I.D</b></p> <p>Doc. SCUFN37-03.7A – Proposed version 5.0 of the TORs of SCUFN Sub-group B-6 I.D (Li/ Said)  @SCUFN37/3.7/02 refers deadline passed</p>
15:00 – 15:20	Coffee break

<p>15:20</p>	<p><b>3. Matters remaining from Previous Meetings (cont.)</b></p> <p><b>3.4 Progress report on the way forward for naming undersea features located in the South China Sea</b>  <i>Doc. SCUFN36-03.4A – Status Updates on Joint Proposals on the Way Forward in the South China Sea</i>  <b>@SCUFN36/04.6/01 refers</b></p> <p><b>3.5 Future of SCUFN</b>  <i>Doc. SCUFN37-03.4A – SCUFN Naming 2030 Sub-Group (Secretary and Members of the Sub-Group + NOAA/NCEI) – Brainstorming/Working Session (TORs, Objectives, Timelines, New Data Model, Work Plan, Chairpersonship)</i>  <b>@SCUFN36/05.2/03 and /04 refer</b></p> <p>--</p> <p>There are other matters remaining from SCUFN-36: MoU Marine Regions-SCUFN Secretariat (SCUFN36/05.3/02), TORs (SCUFN36/04.0/02) and Inter-sessional Work by Correspondence (SCUFN36/07.2/03), SCUFN Partnership with Ocean Decade (SCUFN36/08.1/02), SCUFN Education (SCUFN36/09.1/02). All technical corporate matters (SCUFN OWS, etc.) Progress made on these items will be reviewed in plenary session.</p>
<p><b>16:30</b></p>	<p><b>SCUFN-37 – End of Session 1 and Day 1</b></p>
<p><b>18:00-20:00</b></p>	<p>Welcome Dinner with Korean Performance (kindly hosted by <b>KIGAM</b>)          – All SCUFN-37 participants</p>

<b>Tuesday 25 June 2024</b>	<b>SCUFN-37 – Day 2</b>
08:30 – 09:00	Welcome and Arrival of All Participants
Jade Room	<b>SCUFN-37 – Day 2 - Session 2 – Plenary Open Session</b>
09:00	<p><b>1. Welcome Address (KIGAM's Representative to be confirmed) - Opening and Introduction (SCUFN Chair)</b></p> <p><i>Doc: SCUFN37-01A List of Documents (Sec.)</i>  <i>SCUFN37-01B List of Participants (Sec.)</i>  <i>SCUFN37-01C SCUFN Membership and Observers List</i>  <i>SCUFN37-01D SCUFN TORs and ROPs – Intersessional Work by Correspondence</i></p> <p><u>Main Objectives:</u>  For those who are not familiar on SCUFN matters, short brief on the objectives of the meeting, the rules, short summary of the outcome of the closed session arranged on Monday 24 June, short summary by the Chair of the last GGC meeting (Chair, supported by Secretary).</p> <p>Secretary to report on items 1C and 1D: Membership, TORs (@SCUFN36/04.0/02) and Inter-sessional Work by Correspondence (@SCUFN36/07.2/03).</p>
09:30	<p><b>2. Logistic and Admin Arrangements - Approval of Agenda &amp; Timetable</b></p> <p><b>2.2 Approval of the agenda and Timetable</b></p> <p><i>Doc: SCUFN37-02.1A General Programme.</i>  <i>SCUFN37-02.2A Agenda and Timetable.</i></p> <p><u>Notes:</u> Logistic and Admin Arrangements (KIGAM, KHOA: general programme, security announcements).</p> <p>Quick fly-through the Agenda and Timetable (Chair/Secretary), and call for AOB if any. Reminder all statements to be provided in written format to Secretary in advance and for the record (<a href="mailto:adcs@iho.int">adcs@iho.int</a>).</p>
Skipped	<p><b>3. Matters remaining from Previous Meetings</b></p> <p><b>3.1 Review of Actions from SCUFN-36 and transfer to the relevant agenda items (if appropriate)</b></p> <p><i>Doc: SCUFN37-03.1A List of Actions from SCUFN-36 and Status (Sec.)</i></p> <p><u>Notes:</u> Members are invited to take note of the progress on the implementation of Decisions and Actions. Pending actions are transferred to the relevant agenda items.</p>

09:40	<p><b>3. Matters remaining from Previous Meetings</b></p> <p><b>3.2 Decision making process in SCUFN – Cookbook for Generic Terms – Repository of Typical Cases</b></p> <p><i>Doc: SCUFN37-03.2A Proposed version 2.0 March 2024 of the Repository of Typical Cases (Ivaldi/Mackay) - Presentation</i>  <a href="#">@SCUFN36/03.2/01 refers</a></p> <p><i>Useful Reference: Repository of Typical Cases v1.0, October 2022</i></p> <p><i>Doc: SCUFN37-03.2B Proposed version 2.0 March 2024 of the Cookbook for Generic Terms and way forward (Mackay)</i>  <a href="#">@SCUFN36/03.2/02 refers</a></p> <p><i>Useful Reference: Cookbook for the “Cookbook for Generic Terms of undersea feature names”, version 1.2, October 2022</i></p> <p><b>3.3 Report and Recommendations of the SCUFN Sub Group on Generic Terms</b></p> <p><i>Doc: SCUFN37-03.3A Proposal on the definitions for multiple features such as SEAMOUNTS, HILLS, and KNOLLS</i>  <a href="#">@SCUFN36/03.2/04 refers</a></p> <p><b>3.7 SCUFN Sub-group B-6 I.D</b></p> <p><i>Doc. SCUFN37-03.7A – Proposed version 5.0 of the TORs of SCUFN Sub-group B-6 I.D (Li/ Said)</i>  <a href="#">@SCUFN37/3.7/02 refers</a></p>
10:30 – 10:50	<b>Coffee break</b>

10:50	<p><b>3. Matters remaining from Previous Meetings (cont.)</b></p> <p><b>3.4 Progress report on the way forward for naming undersea features located in the South China Sea</b>  <i>Doc. SCUFN36-03.4A – Status Updates on Joint Proposals on the Way Forward in the South China Sea</i>  <a href="#">@SCUFN36/04.6/01 refers</a></p> <p><b>3.5 Future of SCUFN</b>  <i>Doc. SCUFN37-03.4A – SCUFN Naming 2030 Sub-Group (Secretary and Members of the Sub-Group + NOAA/NCEI) – Brainstorming/Working Session (TORs, Objectives, Timelines, New Data Model, Work Plan, Chairpersonship)</i>  <a href="#">@SCUFN36/05.2/03 and /04 refer</a></p> <p><b>3.6 Features named in scientific publications not aligned with current definitions of generic feature terms</b>  <i>Doc. SCUFN37-03.6A – Proposal to update the name of the existing undersea feature “Ontong-Java Rise” (Mike Coffin)</i></p> <p><b>3.8 SCUFN Education</b>  <i>Doc. SCUFN37-03.8A – Progress Report on SCUFN Education and Tutorial</i>  <a href="#">@SCUFN36/09.1/02 refers</a></p>
12:30 – 13:30	<b>End of Session 2 - Lunch break – Session 3</b>
13:30	<p><b>4. Naming Proposals to be considered</b></p> <p><b>4.0 Situation Report on All Naming Proposals submitted to SCUFN-36 and pre-loaded in the GEBCO Gazetteer</b>  <i>Doc: SCUFN37-04.0A - Situation Report on All Naming Proposals submitted to SCUFN-37 and pre-loaded in the GEBCO Gazetteer (Secretary).</i></p> <p>Quick overview of the general situation.</p> <p><b>4.1 From Brazil, DHN...to 4.14 China, CCUFN</b>  <i>Doc: SCUFN37-04.1A, -04.2A, etc.</i></p>
15:00 – 15:20	<b>Coffee break</b>
15:20	<p><b>4. Naming Proposals to be considered (cont.)</b></p> <p><b>4.1 From Brazil, DHN...to 4.14 China, CCUFN</b>  <i>Doc: SCUFN37-04.1A, -04.2A, etc.</i></p>
17:00	<b>SCUFN-37 – End of Day 2 – End of Session 3</b>
18:30-21:00	<b>Official Dinner (kindly hosted by the Ministry of Foreign Affairs)</b> - - All SCUFN-37 participants



<b>Wednesday 26 June 2024</b>	<b>SCUFN-37 – Day 3</b>
Jade Room	<b>SCUFN-37 – Day 3 - Session 4 – Plenary Open Session</b>
09:00	<b>4. Naming Proposals to be considered (cont.)</b>  <b>4.1 From Brazil, DHN...to 4.14 China, CCUFN</b> <i>Doc: SCUFN37-04.1A, -04.2A, etc.</i>
10:30 – 10:50	<b>Coffee break</b>
10:50	<b>4. Naming Proposals to be considered (cont.)</b>  <b>4.1 From Brazil, DHN...to 4.14 China, CCUFN</b> <i>Doc: SCUFN37-04.1A, -04.2A, etc.</i>
12:30 – 13:30	<b>End of Session 4 - Lunch break – Sessions 5</b>
13:30	<b>5. Liaison with Other Geographical Naming Bodies</b> <b>5.1 Advisory Committee on Undersea Features (ACUF) of the US Board on Geographical Names</b> <i>Doc: SCUFN37-05.1A Report of ACUF Activities (Ryan Moore tbc)</i>  <b>5.2 Undersea Names Committee of the New Zealand Geographic Board (NZGB)</b> <i>Doc: SCUFN37-05.2A Report of the NZGB Undersea Names Committee (K. Mackay)</i>  <b>5.3 Activities of Marine Regions of interest to SCUFN</b> <i>Doc: SCUFN37-05.3A Activities of Marine Regions of interest to SCUFN (Britt Lonneville)</i> <b>@ SCUFN36/05.3/02 refers.</b>  <b>5.4 United Nations Group of Experts on Geographical Names (UN GEGN)</b> <i>Doc: SCUFN37-05.4A Update from UNGEGN (Trent Palmer)</i> <i>SCUFN37-05.4B List of Naming Authorities (Secretary)</i> <b>@SCUFN36/05.4/03 refers.</b>
15:00 – 15:20	<b>Coffee break</b>
15:20	<b>7. Gazetteer of Undersea Feature Names</b> <b>7.1 Maintenance of the on-line interface to GEBCO Gazetteer database – SCUFN Operational Webservices</b> <i>Doc: SCUFN37-07.1A Report by NOAA/NCEI on maintenance of the GEBCO Gazetteer (NOAA) and interoperability with SCUFN Operational Webservices (NOAA Rep. / KHOA Rep. / Secretariat).</i> <b>@SCUFN36/07.1/02 refers.</b>



15:40	<p><b>7. Gazetteer of Undersea Feature Names</b></p> <p><b>7.2 Maintenance of the GEBCO Gazetteer database (including PENDING names)</b></p> <p><i>Doc: SCUFN37-07.2B Updating Gazetteer from undersea feature naming decisions and actions from SCUFN-36.</i></p> <p><i>SCUFN37-07.2D Monitoring the List of PENDING names.</i></p>
15:50	<p><b>7.3 Development of the IHO SCUFN Archive/Repository/Submission as a component of SCUFN Operational Web Services</b></p> <p><i>Doc: SCUFN37-07.3A Status Report by KHOA on the development of the IHO SCUFN Archive/Repository/Submission. Work Plan (KHOA) – Impact on B-6 (submission phase) (Secretary).</i></p> <p><i>@SCUFN36/07.3/02 to /04 refer.</i></p>
16:15	<p><b>8. Undersea Feature Names Project Team (UFNPT)</b></p> <p><b>8.1 UFN PT and Detection of Undersea Features</b></p> <p><i>Doc: SCUFN37-08.1A Update on Undersea Feature Names Project Team (UFNPT) and on the Detection of Undersea Features (DUF), an Ocean Decade Project (Anna Hendi, recorded presentation)</i></p> <p><i>@SCUFN36/08.1/01 and /02</i></p>
17:00	<b>End of Day 3 and Sessions 5</b>

<b>Thursday 27 June 2024</b>	<b>SCUFN-37 – Day 4</b>
Jade Room	<b>SCUFN-37 – Day 4 - Session 6 – Plenary Open Session</b>
09:00	<b>4. Naming Proposals to be considered (cont.)</b>  <b>4.1 From Brazil, DHN...to 4.14 China, CCUFN</b> <i>Doc: SCUFN37-04.1A, -04.2A, etc.</i>
10:30 – 10:50	<b>Coffee break</b>
10:00	<b>11. SCUFN Membership</b>
10:15	<b>12. Dates and Venues for the Next Meetings</b>
10:50	<b>10. SCUFN Programme of Work – Review of the draft List of Decisions and Actions</b> <b>10.1 SCUFN Programme of Work and Draft List of Decisions and Actions from SCUFN37</b> <i>Doc: SCUFN37-10.1A Draft SCUFN Programme of Work 2024-25 to be submitted to GEBCO Guiding Committee (Sec.)</i>
	<b>13. Closing address by the Republic of Korea (tbd)</b>
	<b>14. Conclusion by SCUFN Chair</b>
12:30 – 13:30	<b>End of Session 6 - Lunch break – End of Day 4</b>
<b>14:00 – 17:00</b>	<b>Geological Field Trip – Volcanic Activities (KIGAM)</b>
<b>18:30 – 21:00</b>	<b>Farewell Dinner (kindly hosted by KHOA)</b>

<b>Friday 28 June 2024</b>	<b>SCUFN-37 – Day 5</b>
Jade Room	<b>SCUFN-36 – Day 5 - Session 7 – Closed Session<sup>2</sup></b>
09:00	Naming Proposals ( <i>if not complete</i> ) and Closed Session ( <i>if necessary only</i> )
10:30 – 10:50	<b>Coffee break</b>
<b>11:00</b>	<b>End of Day 5 and Session 7 – End of SCUFN-37</b>

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<sup>2</sup> For SCUFN Members only.