

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE JAPAN HYDROGRAPHIC ASSOCIATION
ACTING ON BEHALF OF
THE HYDROGRAPHIC AND OCEANOGRAPHIC DEPARTMENT,
JAPAN COAST GUARD
AND
THE INTERNATIONAL HYDROGRAPHIC ORGANIZATION
ON
THE CAPACITY BUILDING PROJECT OF JAPAN

This document constitutes a Memorandum of Understanding (MOU) between the Japan Hydrographic Association (JHA), acting on behalf of the Hydrographic and Oceanographic Department, Japan Coast Guard (JHOD) and the International Hydrographic Organization (IHO).

1. Objectives

The objectives of this MOU are to provide a framework and procedures for implementation of “The Capacity Building Project of Japan” (the Project) which is described in the Annex to this MOU and a secondment not related to this Project, both financially supported by the Nippon Foundation (NF). The Project will be implemented by the IHO in consultation with the JHA.

2. Outline of the Project

The Project is aimed at developing and promoting human capacity building of technical personnel in developing countries, particularly in Asia and its adjacent regions by conducting training in nautical cartography. Further details of the Project are contained in the Annex to this MOU.

3. Implementation and Management of the Project

The implementation and management of the Project will be conducted by the IHO in consultation with the JHA. Representatives of the IHO and the JHA will meet as required to agree on the detailed execution of the Project.

4. Financial Arrangements

- (1) The funds required to implement this MOU will be borne by the Nippon Foundation (NF) and disbursed through the JHA. The funds will be provided by the JHA to the IHO and administered by the IHO in consultation with JHA.
- (2) The funds provided by the JHA will be used partially to cover the cost of the Project and partially to cover the expenses for supporting the secondment of an officer who will be selected and work in the IHB, with no direct relation to the project, but in accordance with the IHO Administrative Resolution T4.2 and relevant Circular Letters.
- (3) The Funds provided by the JHA for the remaining part of the current fiscal year of Japan (April 2008 to March 2009) shall be 750,000 JPY (approximately 4,751 EUR (exchange rate is 157.85 JPY)) to be used by the IHO for administering the Project. An additional 8,470,150 JPY (approximately 53,659 EUR) will be provided to support the secondment.
- (4) The JHA will inform the IHO at the beginning of each subsequent year of the Project on the level of funding.
- (5) Any funds not expended at the end of the Japanese fiscal year shall be returned to the JHA. The JHA shall be responsible for meeting any unforeseen and unavoidable deficit at the end of each year.

5. Responsibilities of the JHA and the IHO

- (1) The JHA will be responsible for:
 - a. Providing funds to the IHO for the Project
 - b. Seeking follow-on funding for the Project annually during the term of the Project.
 - c. Assisting the IHO in the selection process of trainees.
 - d. Providing guidance related to any specific or particular accounting or spending requirements or restrictions.
- (2) The IHO will be responsible for:
 - a. Submitting periodic reports on the implementation and activities of the Project to the IHO Member States, the IHO Capacity Building Committee (to be incorporated into the Inter-Regional Coordination Committee (IRCC) from 1

- January 2009)) and the International Hydrographic Conference and acting upon any consequent recommendations or observations from those bodies.
- b. Keeping accounts for funds allocated to the Project
 - c. Seeking nomination of training candidates.
 - d. Selecting and allocating trainees in consultation with the JHA. Acting as a liaison and keeping contact with the provider of training, trainees, and any other relevant persons.
- (3) The JHA and the IHO will appoint a principal point of contact who will be responsible for coordinating the activities of each organization, respectively, in implementing provisions of this MOU. The initial appointees for each organization are:

For JHA

Name: Dr. H. Nishida
Title: Special Advisor
Organization: JHA
Email: nishida@jha.jp
Telephone: +81-3-5708-7074
Facsimile: +81-3-5708-7094

For IHB

Name: H. Gorziglia
Title: Director
Organization: IHO
Email: hgorziglia@ihb.mc
Telephone: +377-93-10-81-00
Facsimile: +377-93-10-81-40

6. Settlement of Disputes

Any dispute regarding the interpretation or application of this MOU will be resolved in an amicable way through consultation between the JHA and the IHO.

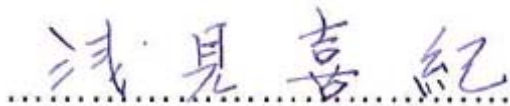
7. Validity and Duration

This MOU will come into effect upon signature by the representatives of the JHA and the IHO and will be valid for the period from 1st October 2008 to 31 March 2013 and may be extended subject to written mutual agreement. This MOU will be reviewed by both Parties at the end of each Japanese fiscal year for possible amendments.

This MOU is made out in duplicate. Each original is to be kept by the JHA and the IHO after signature as below:

Confirmed and acknowledged by:

Dated: 26 September 2008

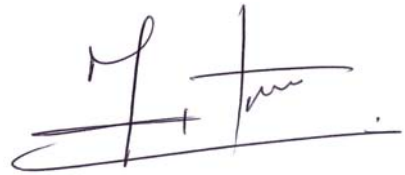


Yoshinori ASAMI

President

for Japan Hydrographic Association

For the International Hydrographic Organization



Alexandros Maratos

Vice-Admiral

President

International Hydrographic Bureau

Outline Description of the Capacity Building Project of Japan

Purpose

The purpose of the Capacity Building Project of Japan is to provide training in nautical cartography for technical personnel from developing countries, particularly in Asia and its adjacent regions. Training for about 6 participants is anticipated each year.

Conduct

The International Hydrographic Organization (IHO) will manage the Project in consultation with the Japan Hydrographic Association (JHA) with the costs and expenses borne by the Nippon Foundation (NF) and disbursed through the JHA to the IHO.

The IHO will seek nominations for trainees and select trainees in consultation with the JHA.

The JHA has selected the UKHO as the training provider for training in nautical cartography. Training should comprise three modules: hydrographic data processing, marine cartography, and electronic navigational chart production. Training is intended to enable the trainees to qualify at Category B level of the IHO/FIG/ICA levels of competence for the relevant categories of nautical cartography.

Outline Schedule for Japanese Fiscal Year April 2008 - March 2009

Sep 2008	IHO and the JHA agree the MoU for the Project
Sep 2008	JHA provides any additional implementing instructions or guidance to the IHO
Sep 2008	JHA transfers Project funds to the IHO
Jan 2009	JHA confirms follow-on funding for following year
Feb/Mar 2009	Project coordination meeting

Finance

The Project will cover the costs of training, travel (to and from the training venue) and accommodation expenses of trainees during the periods of training.