



A4 INDUSTRY EXHIBITION PROSPECTUS AND APPLICATION PROCESS



IHO

A4 INDUSTRY EXHIBITION

INTRODUCTION

Thank you for your interest in participating in the 4th Session of the IHO Assembly (A4) Industry Exhibition.

In this document, you will find key information about the event, including availability of exhibition space and how to apply for a 'Stand'.

The principal contacts and information sources are:

- General enquiries including applications - industry.exhibition@iho.int
- IHO official responsible for the exhibition - Mr Sam Harper, IHO Assistant Director – samuel.harper@iho.int
- Exhibition Event Manager – Ms Rachel Klaps, Seven (7) Monte Carlo – rachel.klaps@gmail.com
- General information relating to A4 (including hotel recommendations) - <https://iho.int/en/4th-session-of-the-assembly-2026>



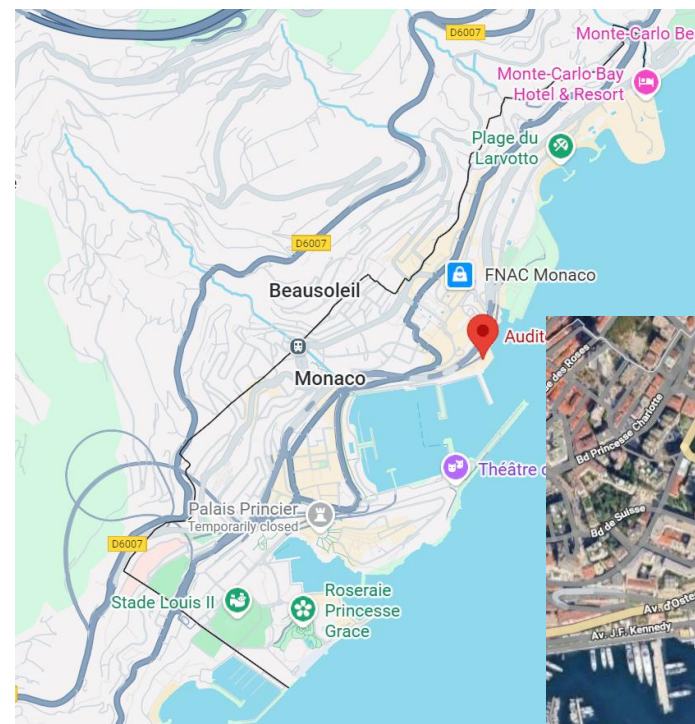
IHO

A4 INDUSTRY EXHIBITION

VENUE

The Industry Exhibition will be collocated with A4 at the Auditorium Rainier III, Monaco.

<https://maps.app.goo.gl/ZUMNqnyV5JG66zSq9>





IHO

A4 INDUSTRY EXHIBITION

APPLICATION AND PAYMENT PROCESS

In order to allocate exhibition space to prospective participants, the following process will apply:

- Review the prospectus and available stands
- Identify:
 - Your preferred stand size (m2)
 - Your preferred stand location (ground floor, mezzanine (troparium) or second floor)
 - Your top 3 preferred stands (using stand reference numbers provided in the following pages of this prospectus)
- Complete the online application form: <https://forms.office.com/e/54Yw2tZyGK>
- Once applications are received, a member of the IHO team will be in touch to finalise your stand allocation.
- Invoices will be provided based on agreed stand allocation
- Stand allocations are confirmed only once payment of the 10% deposit has been received
- Once stand allocations are confirmed, exhibitors liaise directly with Event Manager to customize stands and organize shipping/logistics.
- Payment of the balance is required 2 weeks prior to the start of A4



IHO

A4 INDUSTRY EXHIBITION

SCHEDULE

Due to the proximity of A4 to other international events, the 'set up' and 'take down' schedule is very tight:

Saturday 18 April 2026

- Set-up of stands
- Delivery and set-up of furniture ordered by each exhibitor
- Delivery of parcels/exhibitor equipment to each stand (handled by external shipping company – Office Maritime Monegasque (OMM))

Sunday 19 April 2026

- 11:00 - Exhibitor arrival, registration and set up

Monday 20 April 2026

- Official opening of A4
- Industry Exhibition evening reception

Thursday 23 April 2026

- 12:00 – A4 closure and departure of exhibitors

Detailed instructions and schedule will be provided on registration



IHO

A4 INDUSTRY EXHIBITION

STAND DESIGN

International
Hydrographic
Organization



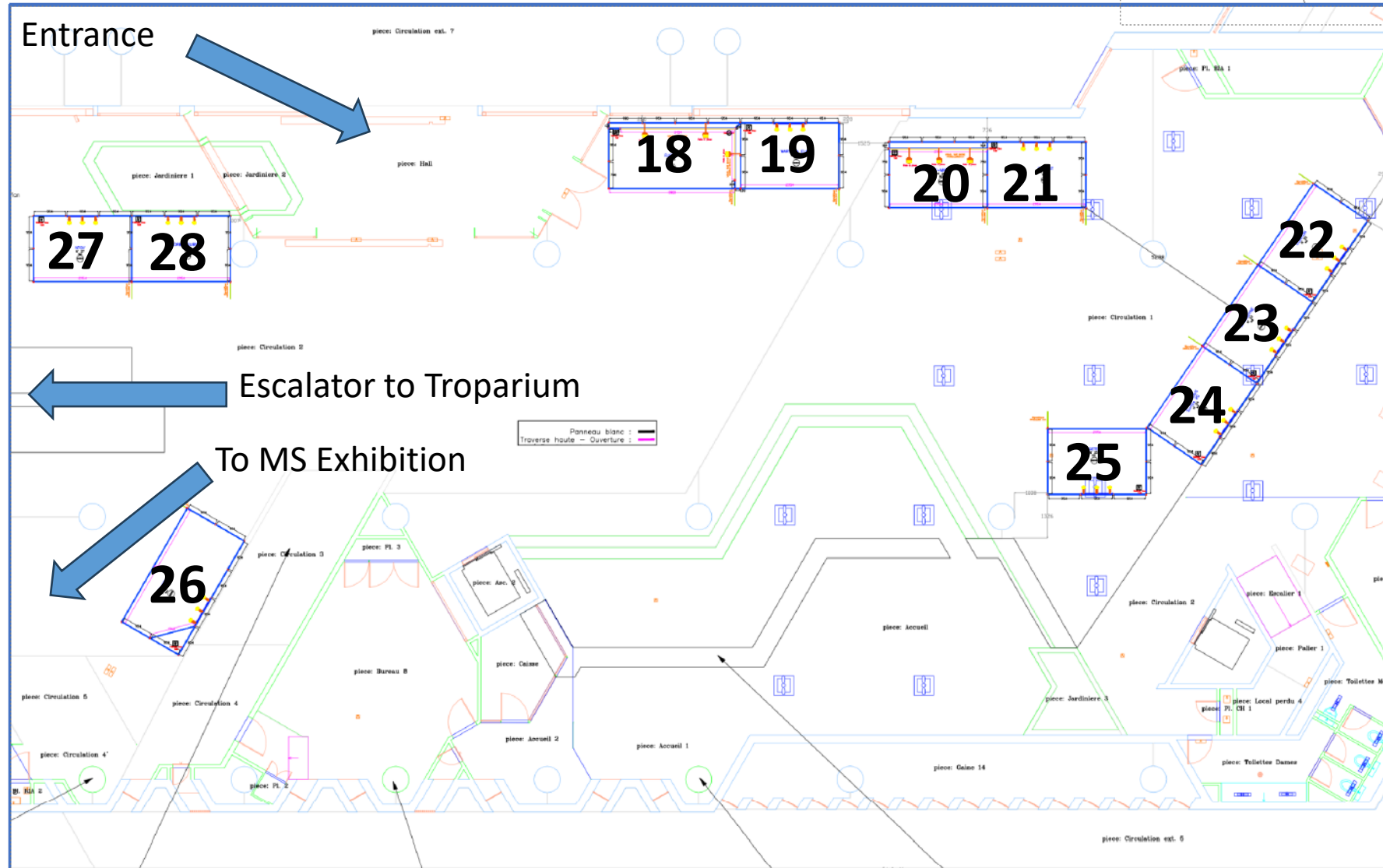
- Modular structures of either 2.2m or 2.5m in height (where ceiling height allows)
- Wooden or white finish walls
- Dark grey metallic poles
- Lighting bars (3 spots), 1 plug socket and company banner (40cm x 40cm, double-sided printing, black, no logo only company name) provided as standard.
- Stands can be customized by exhibitors through direct engagement with 7 Monte Carlo



IHO

A4 INDUSTRY EXHIBITION

PROPOSED STAND LAYOUT – GROUND FLOOR

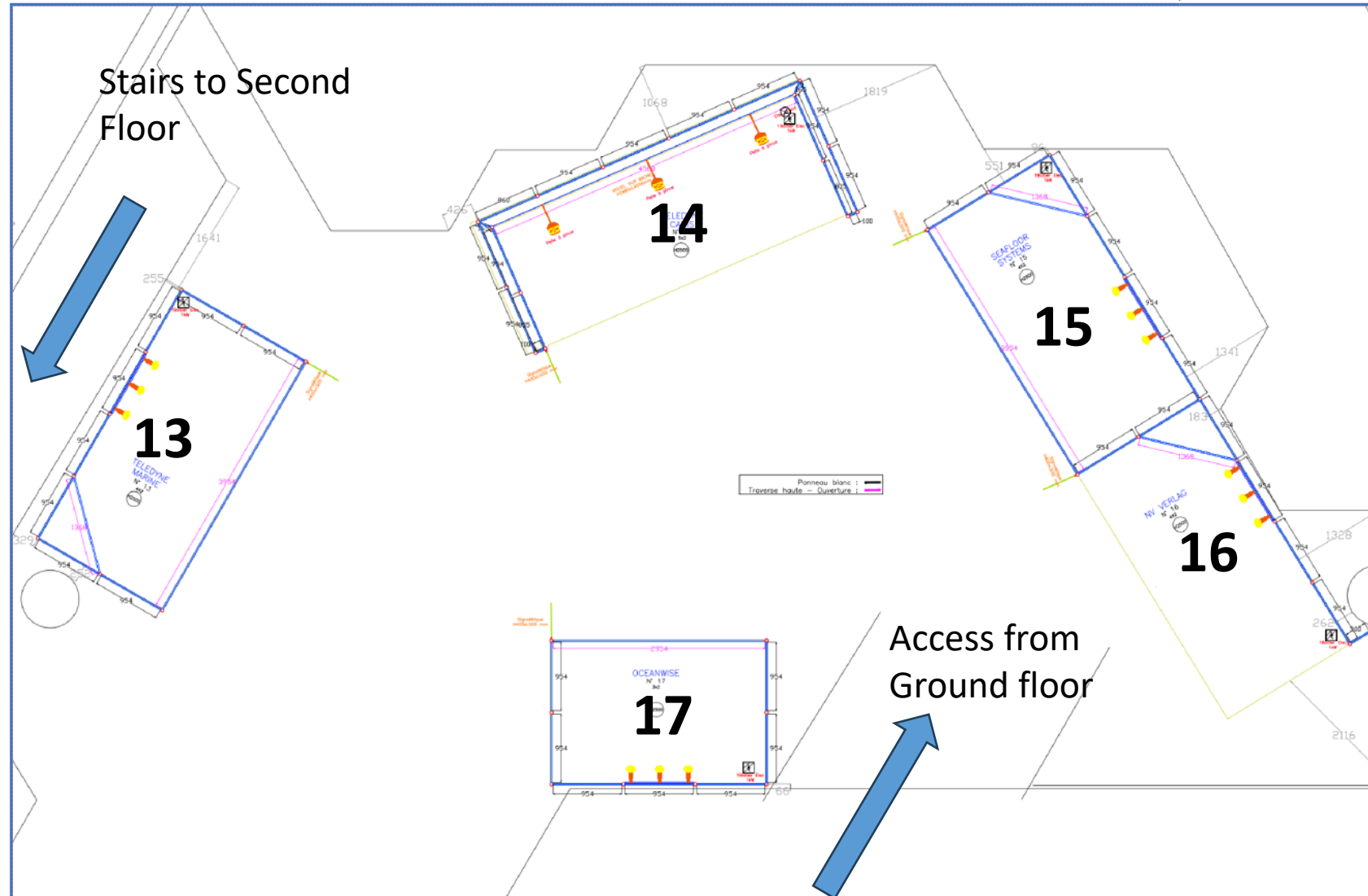




IHO

A4 INDUSTRY EXHIBITION

PROPOSED STAND LAYOUT – TROPARIUM (MEZZANINE)

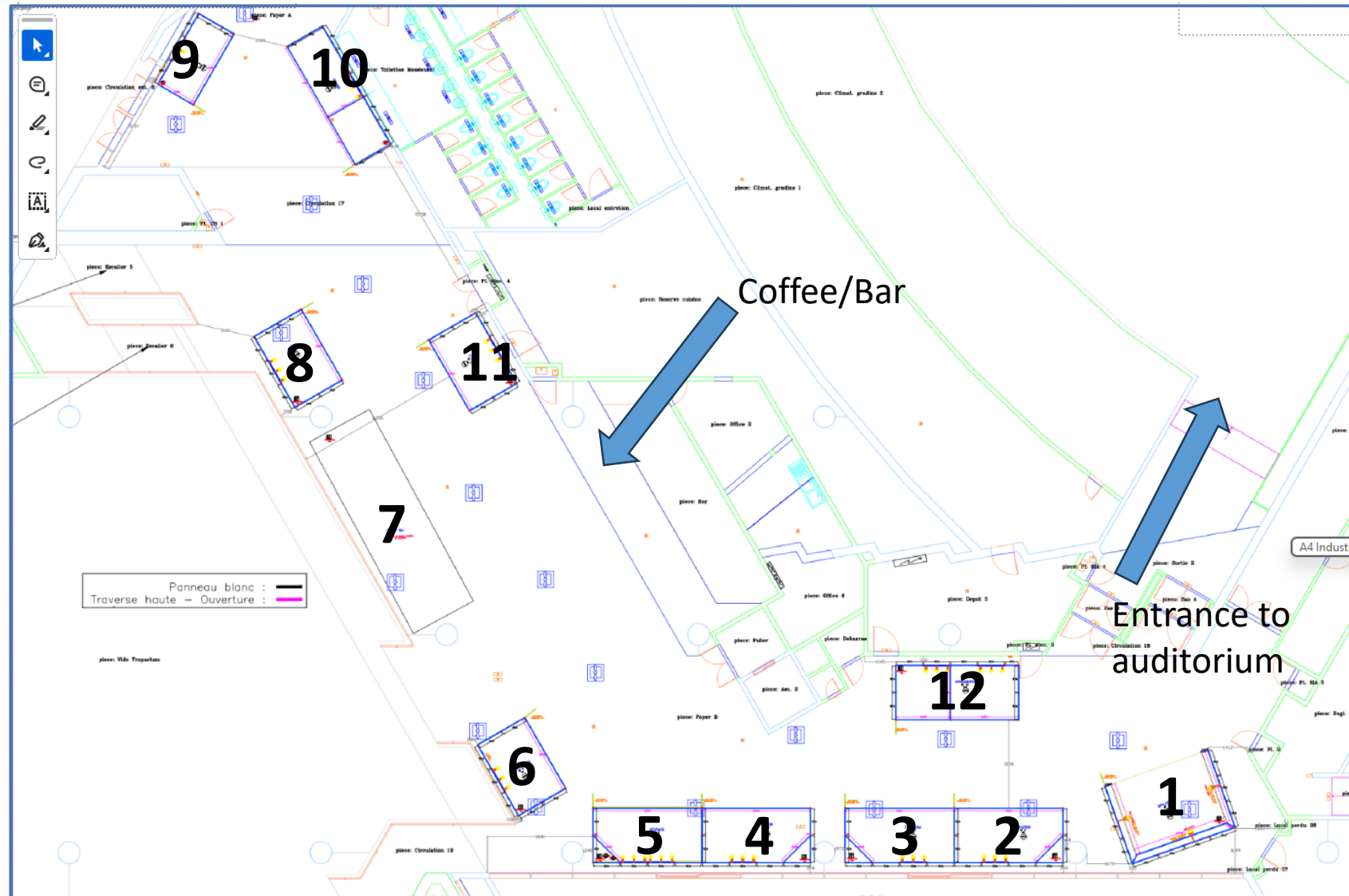




IHO

A4 INDUSTRY EXHIBITION

PROPOSED STAND LAYOUT – LEVEL 2



**IHO**

A4 INDUSTRY EXHIBITION

STAND DETAILS AND PRICING

International
Hydrographic
Organization

	Stand Number	Width x Depth (m)	m ²	Height to ceiling (m)	Existing Flooring	Requirements : Lighting bar	Requirements : Power sockets (3 plug power bar)
L E V E L 2	1	4 x 3	12	3	Beige carpet	3	1
	2	4 x 2	8	3	Beige carpet	1	1
	3	4 x 2	8	3	Beige carpet	1	1
	4	4 x 2	8	3	Beige carpet	1	1
	5	4 x 2	8	3	Beige carpet	1	1
	6	3 x 2	6	3	Beige carpet	1	1
	7	8 x 2.5	20	3	Beige carpet	1	1
	8	3 x 2	6	3	Beige carpet	1	1
	9	3 x 1.5	4.5	2.5	Beige carpet	1	1
	10	5 x 1.5	7.5	2.5	Beige carpet	1	1
	11	3 x 2	6	3	Beige carpet	1	1
	12	4.5 x 2	9	3 (2.5 at rear)	Beige carpet	1	1
T R O P I C A R I U M	13	4 x 2	8	> 4	Beige carpet	1	1
	14	5 x 2	10	> 4	Beige carpet	1	1
	15	4 x 2	8	> 4	Beige carpet	1	1
	16	4 x 2	8	> 4	Beige carpet	1	1
	17	3 x 2	6	> 4	Beige carpet	1	1
G R O U N D F L O O R	18	4 x 2	8	> 4	Cream tiles	1	1
	19	3 x 2	6	> 4	Cream tiles	1	1
	20	3 x 2	6	2.5	Cream tiles	1	1
	21	3 x 2	6	2.5	Cream tiles	1	1
	22	3 x 2	6	2.5	Cream tiles	1	1
	23	3 x 2	6	2.5	Cream tiles	1	1
	24	3 x 2	6	2.5	Cream tiles	1	1
	25	3 x 2	6	2.5	Cream tiles	1	1
	26	4 x 2	8	> 4	Cream tiles	1	1
	27	3 x 2	6	> 4	Cream tiles	1	1
	28	3 x 2	6	> 4	Cream tiles	1	1

- Exhibition space is priced at **250 Euros** per Square Meter
- Exhibitors will have access to the full exhibition space, as well as open sessions of the Assembly (subject to available space)
- A dedicated industry exhibition evening reception will be held on Monday 20 April



IHO

A4 INDUSTRY EXHIBITION

SHIPPING AND LOGISTICS

Unlike previous IHO Assembly Industry Exhibitions, the event venue will not be able to store any exhibitor equipment or display material that will be sent in advance.

Given the tight schedule for the set up of the event, we are exclusively using OMM as our shipping and logistics partner. Once you have registered and been allocated a booth, you will be able to contact OMM directly (quoting your ref. number) to arrange and shipping and storage requirements that you may have.

If you have specific requirements or wish to make separate delivery/shipping arrangements, please contact industry.exhibition@iho.int 'cc rachel.klaps@gmail.com

OMM, Office Maritime Monégasque

13 avenue des Castelans

98000 MONACO

Tél : +377 92 05 76 15

E-mail for any request : log@omm-monaco.com

Contact persons :

Grégory TOMATIS

Nicolas PERINI



IHO

A4 INDUSTRY EXHIBITION

FURTHER INFORMATION

International
Hydrographic
Organization

For further information or specific questions, please refer to the contacts and information sources below:

- General enquiries including applications - industry.exhibition@iho.int
- IHO official responsible for the exhibition - Mr Sam Harper, IHO Assistant Director – samuel.harper@iho.int
- Exhibition Event Manager – Ms Rachel Klaps, Seven (7) Monte Carlo – rachel.klaps@gmail.com
- General information relating to A4 (including hotel recommendations) - <https://iho.int/en/4th-session-of-the-assembly-2026>