

IHO File No. S1/6100/2023

ASSEMBLY CIRCULAR LETTER N° 11
04 November 2022

3rd SESSION OF THE IHO ASSEMBLY (A-3)

Monaco, NEW DATE: 2-5 May 2023

IHO MEMBER STATES' EXHIBITION - UPDATE
"Mapping the marine environment in the Ocean Decade"

- References:
- A. Assembly Circular Letter No.1/Rev1 dated 28 April 2022 - *Announcement and General Arrangements.*
 - B. Assembly Circular Letter No.6/Rev1 dated 15 June 2022 – *IHO Member States' Exhibition.*
 - C. Assembly Circular Letter No.9 dated 13 October 2022 – *Submission of Proposals to the Assembly – Reminder.*

Dear Hydrographer,

1. As indicated in Reference A, an IHO Member States' Exhibition themed "*Mapping the marine environment in the Ocean Decade*" is planned to take place during the 3rd Session of the Assembly in May 2023 (A-3). The IHO Secretariat thanks the 19 Member States that have replied positively to the Assembly Circular Letters in References B and C (paragraph 4 refers), indicating their initial intention to participate in the IHO Member States' Exhibition: Australia, Chile, China, Ecuador, France, Ghana, Greece, Iran (Islamic Republic of), Japan, New Zealand, Nigeria, Peru, Portugal, Spain, Sweden, Türkiye, United Kingdom, United States of America, and Uruguay.

2. Practical information, including the [Member States' Exhibitor Guide](#), is provided on the IHO webpage > Assembly Circular Letters > ACL 06/Rev1. In preparation of the Exhibition, Member States are kindly invited to apply the relevant procedures and meet the deadlines as follows:

What?	Deadline(s)
MS Exhibitor's Guide basic requirement form (page 22 of the Exhibitor Guide) completed and sent to Grimaldi Forum/IHO Secretariat	ASAP/ NLT¹ 1 December 2022
Feedback provided to exhibitors on space allocated	From 1 January 2023 / 1 March 2023
Furniture, order and safety forms (pages 24, and 27 to 31 of the Exhibitor Guide) filled by exhibitors and sent to Grimaldi Forum/IHO Secretariat	3 April 2023
Receipt of display material at the Grimaldi Forum Monaco (<u>Important note for delivery procedures</u> on page 6 of the Exhibitor Guide , contract with an accredited freight forwarder – see page 33 - highly recommended due to space limitation for storage at the Grimaldi Forum)	> 25 April 2023
Display arrangements at the Grimaldi Forum	30 April 2023
Displays dismantling (Detailed Planning on page 4 of the Exhibitor Guide)	5 May 2023 (noon to midnight)

Yours sincerely,



Dr Mathias JONAS
Secretary-General

¹ ASAP : As soon as possible. NLT: no later than.

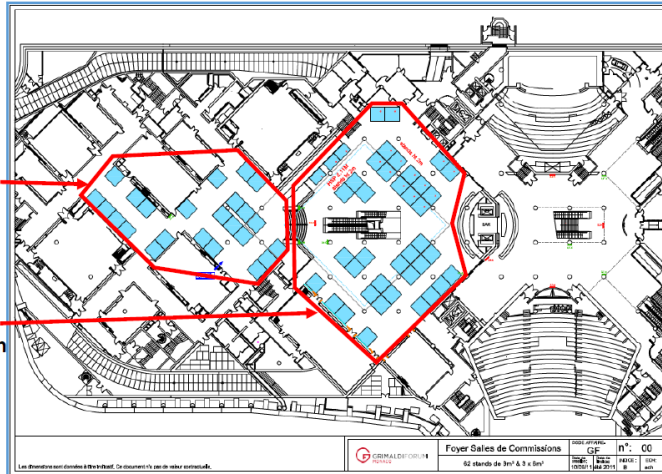


International
Hydrographic
Organization

PROPOSED LAYOUT – GRIMALDI FORUM Foyer Salle Commissions – Level -2

Member
State
Exhibition

Industry
Exhibition



Industry Exhibition Stands

- 36 x 9m²
- 3 x 6m²

Member States Stands

- 23 x 9m² (potentially more if there is a smaller footprint)