

## Proposed Budget for 2023

<b>Submitted by:</b>	Secretary-General
<b>Executive Summary:</b>	This paper provides the proposed budget for 2023 for the approval of the Council on behalf of the Member States.
<b>Reference A:</b>	M-7 Staff Regulations, Edition 8.0.0, January 2017

### Introduction

1. Article VI(g)(iii) of the Convention on the IHO stipulates that the Council ...coordinate during the inter-Assembly period the activities of the Organization within the framework of the strategy, work programme and financial arrangements, as decided by the Assembly.
2. Decision 24.c of the first IHO Assembly... confirmed that the Council is empowered to approve the financial statements and any recommendations for the previous year and the budget estimates and the associated annual work programme for each forthcoming year.

### Discussion

3. The proposed budget for 2023 is presented at Annex A. It is based on the third year of the three-year budget estimate approved by the second session of the IHO Assembly, but propose several variations.
4. The variations between the budget estimate approved by the second Assembly for 2023 within the 3-years budget estimate and the proposed budget being presented to the Council take actual circumstances into account which have not been foreseeable at the time of the three-year budget estimate approved at A-2 in 2020.
5. The increase of about 4.3% of the IHO budget for 2023, compared to the estimate in 2020, results from the accession of five more Coastal States which became IHO Member States since 2020. The resulting additional 41 shares will cover the extra provisions for the new external retirement scheme, increased premiums for medical insurance and the moderate increase in operational costs.
6. The proposed budget for 2023 remain balanced with an expected surplus of about 0.03% of the real budget by end of the year.

### Action Required of the Council

7. The Council is invited to:
  - a. **Approve** the budget for 2023 provided in Annex A to this submission, and
  - b. **Take any other actions** that may be required.

PROPOSED BUDGET FOR 2023  
PROJET DE BUDGET POUR 2023

**TABLE 1**  
**PROPOSED IHO BUDGET DETAILS FOR 2023**  
**SUMMARY**

3-Year Budget (2023)	Chapters and Items	Proposed budget 2023	Difference
<i>Budget triennal</i>	<i>Chapitres et postes budgétaires</i>	<i>Budget révisé</i>	<i>Différence</i>
817	Number of shares - <i>Nombre de parts</i>	868	51
-6	Provision for suspended Member States <i>Provision pour Etats membres suspendus</i>	-16	
811	Final number of shares <i>Nombre de parts définitif</i>	852	41
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(Euros)		(Euros)	(Euros)
3.498.724	Income - <i>Revenus</i>	3.658.721	159.997
3.496.700	Net Expenditure - <i>Dépenses nettes</i>	3.647.100	150.400
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2.024	Budget Excess/Deficit - <i>Excédent/Déficit budgétaire</i>	11.621	
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2.024	Effect on capital - <i>Effet sur le capital</i>	11.621	
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**TABLE 2**  
**INCOME**

3-Year Budget (2023)	Chapters and Items	Proposed budget 2023	Difference
<i>Budget triennal</i>	<i>Chapitres et postes budgétaires</i>	<i>Budget révisé</i>	<i>Différence</i>
<u>(Euros)</u>		<u>(Euros)</u>	<u>(Euros)</u>
3.263.724	CONTRIBUTIONS	3.428.721	164.997
	<i>Contributions</i>		
35.000	INTEREST ON BANK ACCOUNTS	35.000	0
	<i>Intérêts sur comptes en banques</i>		
200.000	INTERNAL TAX	195.000	-5.000
	<i>Imposition interne</i>		
----- <b>3.498.724</b> =====		----- <b>3.658.721</b> =====	

**TABLE 3**  
**DETAILED EXPENDITURE**

3-Year Budget (2023)	Chapters and Items	Proposed budget 2023	Difference
<i>Budget triennial</i>	<i>Chapitres et postes budgétaires</i>	<i>Budget révisé</i>	<i>Différence</i>
<b><u>Chapter 1 - Personnel Costs</u></b>			
<b><u>Chapitre 1 - Dépenses de personnel</u></b>			
<u>(Euros)</u>		<u>(Euros)</u>	<u>(Euros)</u>
540.000	Salaries - Directing Committee - <i>Salaires - Comité de direction</i>	540.000	0
650.000	- Category A - <i>Personnel de catégorie A</i>	605.000	-45.000
243.000	- Translators - <i>Personnel de traduction</i>	150.000	-93.000
550.000	- General Services (B & C) - <i>Services généraux (B &amp; C)</i>	650.000	100.000
10.000	Overtime for B & C Categories - <i>Heures supplémentaires pour les catégories B et C</i>	10.000	0
<b><u>Costs dependent on Salaries - Coûts liés aux salaires</u></b>			
51.000	Annual Bonus (B & C Categories) - <i>Gratification annuelle (catégories B &amp; C)</i>	53.000	2.000
427.000	Payment to Retirement schemes - <i>Cotisation patronale de retraite</i>	420.000	-7.000
0	Provision External retirement - <i>Provision Retraite Externe</i>	150.000	150.000
16.000	Insurances based on wages - <i>Assurances assises sur salaires</i>	16.000	0
310.000	Medical (CIGNA premiums) - <i>Primes médicales versées à CIGNA</i>	325.000	15.000
17.000	Family Allowances - <i>Allocations familiales</i>	19.000	2.000
5.000	Education Grants - <i>Allocations pour frais d'études</i>	0	-5.000
			0
<b><u>Costs independent of Salaries - Autres charges indépendantes des salaires</u></b>			
6.000	Home rental - <i>Indemnité de logement</i>	0	-6.000
12.000	Home Leave - <i>Congés dans les foyers</i>	10.000	-2.000

3.000	Miscellan. Personnel Expenses - <i>Autres dépenses de personnel</i>	3.000	0
<b><u>Controllable Personnel costs - Coûts de personnel modulables</u></b>			
1.000	Salaries - Temporary staff - <i>Personnel temporaire</i>	1.000	0
7.000	IHO Secretariat Staff training - <i>Formation du personnel du Secrétariat de l'OHI</i>	7.000	0
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<b>2.848.000</b>	<b>TOTAL CHAPTER I - TOTAL CHAPITRE I</b>	<b>2.959.000</b>	<b>111.000</b>

3-Year Budget (2023)	Chapters and Items	Proposed budget 2023	Difference
<i>Budget triennal</i>	<i>Chapitres et postes budgétaires</i>	<i>Budget révisé</i>	<i>Différence</i>
<b><u>Chapter II - Current Operating Costs</u></b>			
<b><u>Chapitre II - Dépenses de gestion courante</u></b>			
<b><u>Maintenance, communications, etc - Entretien, communications, etc</u></b>			
(Euros)		(Euros)	(Euros)
43.000	Maintenance of building - <i>Entretien des locaux</i>	45.000	2.000
4.000	Multirisk insurance - <i>Assurance multi-risques</i>	4.400	400
55.000	Maintenance of IT equipment - <i>Entretien des équipements</i>	60.000	5.000
11.000	Office Stationery - <i>Fouritures de bureau</i>	8.000	-3.000
32.000	Postage, telephone, telefax - <i>Courier, télécommunications</i>	32.000	0
1.500	Local Travel - <i>Déplacements locaux</i>	1.500	0
6.000	Bank Charges - <i>Frais bancaires</i>	6.000	0
10.000	Contract support - <i>Support contractuel</i>	30.000	20.000
15.000	Administrative support for Council - <i>Support administratif pour le conseil</i>	15.000	0
10.000	Auditors fees - <i>Honoraires du commissaire aux comptes</i>	10.000	0
20.000	Public Relations - <i>Relations publiques</i>	20.000	0
1.000	Miscellan. Operating Expenses - <i>Autres charges d'exploitation</i>	1.000	0
<b><u>Travel costs - Frais de déplacements</u></b>			
250.000	Long Distance - <i>Grands déplacements</i>	250.000	0
<b><u>Publications costs - Frais de publications</u></b>			
10.000	I.H. Review - <i>Revue hydrographique internationale</i>	10.000	0

1.000	Other publications - <i>Autres publications</i>	1.000	0
			0
0	Provision for bad debts - <i>Provisions pour créances douteuses</i>		0

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**469.500** **TOTAL CHAPTER II - TOTAL CHAPITRE II** **493.900** **24.400**  
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3-Year Budget (2023)	Chapters and Items	Proposed budget 2023	Difference
<i>Budget triennal</i>	<i>Chapitres et postes budgétaires</i>	<i>Budget révisé</i>	<i>Différence</i>

**Chapter III - Capital Expenditure**

**Chapitre III - Dépenses d'équipement**

(Euros)

10.000	Purchase of IT equipment - <i>Equipements informatiques</i>	10.000	0
5.000	Furniture & other equipment - <i>Mobilier et autres équipements</i>	5.000	0
1.000	Purchase Publications & Binding - <i>Reliures et publications</i>	1.000	0
15.000	Depreciation of fixed assets - <i>Dépréciation des immobilisations</i>	15.000	0

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**31.000** **TOTAL CHAPTER III - TOTAL CHAPITRE III** **31.000** **0**  
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**3.348.500** **Annual Operating Costs - Coût opérationnel annuel** **3.483.900** **135.400**  
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**Chapter IV - Asset Allocation**

**Chapitre IV - Immobilisations**

(Euros)

15.000	Purchase of IT equipment - <i>Equipements informatiques</i>	15.000	0
10.000	Furniture & other equipment - <i>Mobilier et autres équipements</i>	10.000	0
<b>25.000</b>		<b>25.000</b>	<b>0</b>

**Chapter V Allocation to Funds**

**Chapitre V Dotations aux fonds dédiés**

(Euros)

8.200	GEBCO Fund - <i>Fonds pour la GEBCO</i>	8.200	0
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10.000	GEBCO SCUFN Gazetteer	10.000	0
0	Renovation and Enhancement Fund - <i>Fonds de rénovation et d'amélioration</i>	0	0
20.000	Conference Fund - <i>Fonds pour les conférences</i>	20.000	0
0	Relocation Fund - <i>Fonds pour les déménagements</i>		0
65.000	Capacity Building Fund - <i>Fonds pour le renforcement des capacités</i>	70.000	5.000
20.000	Special Project Fund - <i>Fonds pour les projets spéciaux</i>	30.000	10.000
0	Internal Retirement Fund - <i>Fonds de Retraite Interne</i>		0
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<b>123.200</b>	<b>TOTAL CHAPTER V - TOTAL CHAPITRE V</b>	<b>138.200</b>	<b>145.400</b>
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<b>3.496.700</b>	<b>TOTAL EXPENDITURE - Dépense totale</b>	<b>3.647.100</b>	
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TABLE 3A  
SUMMARY OF EXPENDITURE

3-Year Budget (2023)	Chapters and Items	Proposed budget 2023	Difference 2017-2016
<i>Budget triennial</i> (Euros)	<i>Chapitres et postes budgétaires</i>	<i>Budget révisé</i> (Euros)	<i>Différence</i> (Euros)
	<b>PERSONNEL COSTS</b>		
	<i>DEPENSES DE PERSONNEL</i>		
2.848.000	Salaries Directing Committee - <i>Salaires Comité de direction</i>	2.959.000	111.000
	Salaries Other staff - <i>Salaires autres membres du personnel</i>		
	Social charges - <i>Charges sociales</i>		
	Benefits and Pensions - <i>Prestations de retraite</i>		
	Controllable Personal cost - <i>Coûts de personnel modulables</i>		
469.500	<b>CURRENT OPERATING COSTS</b>	493.900	24.400
	<i>DEPENSES DE GESTION COURANTE</i>		
	Maintenance, communications, etc.. - <i>Entretien et communications</i>		
	Contract support - <i>Support contractuel</i>		
	Travels - <i>Déplacements</i>		
	Publications - <i>Publications</i>		

31.000	<b>CAPITAL EXPENDITURE</b> <i>DEPENSES DE CAPITAL</i>	31.000	0
25.000	<b>ASSET ALLOCATION</b> <i>IMMOBILISATIONS</i>	25.000	0
	<b>ALLOCATIONS TO FUNDS</b> <b>DOTATIONS AUX FONDS DEDIES</b>		
8.200	GEBCO Fund - <i>Fonds pour la GEBCO</i>	8.200	0
10.000	GEBCO SCUFN Gazetter	10.000	0
0	Renovation and Enhancement Fund - <i>Fonds de rénovation et d'amélioration</i>	0	0
20.000	Conference Fund - <i>Fonds pour les conférences</i>	20.000	0
0	Relocation Fund - <i>Fonds pour les déménagements</i>		0
65.000	Capacity Building Fund - <i>Fonds pour le renforcement des capacités</i>	70.000	5.000
20.000	Special Projects Fund - <i>Fonds pour les projets spéciaux</i>	30.000	10.000
0	Internal Retirement Fund - <i>Fonds de Retraite Interne</i>		0
<b>3.496.700</b>	<b>Net Expenditure - Dépenses nettes</b>	<b>3.647.100</b>	<b>150.400</b>