



8th Meeting of the IHO Council

Progress and Plan - IHO PORTAL

Agenda Item 7.3

C-8, IHO Secretariat, Monaco, 15 – 17 October 2024



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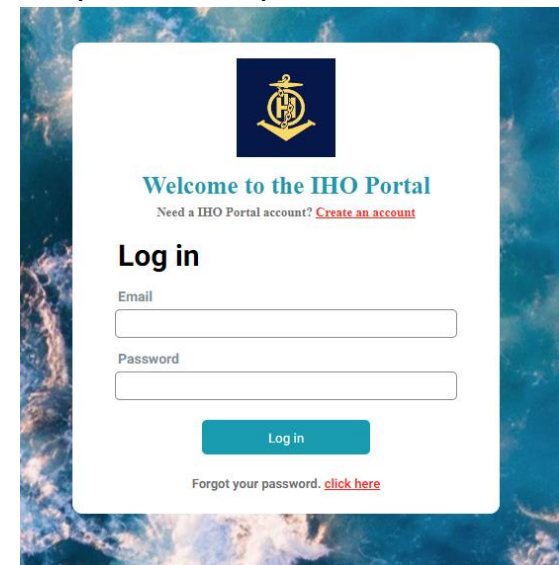
INTRODUCTION

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- The all-new **IHO Portal** aims to introduce a system which combines the online meeting registration with a centralized internal document management approach (with external access) based on individual accounts. This is designed to streamline process and improve efficiency within the IHO operational framework.

Reference: C7-07.2A [Further digitalization of Secretariat`s operation - Development and introduction of improved registration and information sharing](#)

<https://www.portal.iho.int>



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PROGRESS AND UPDATE

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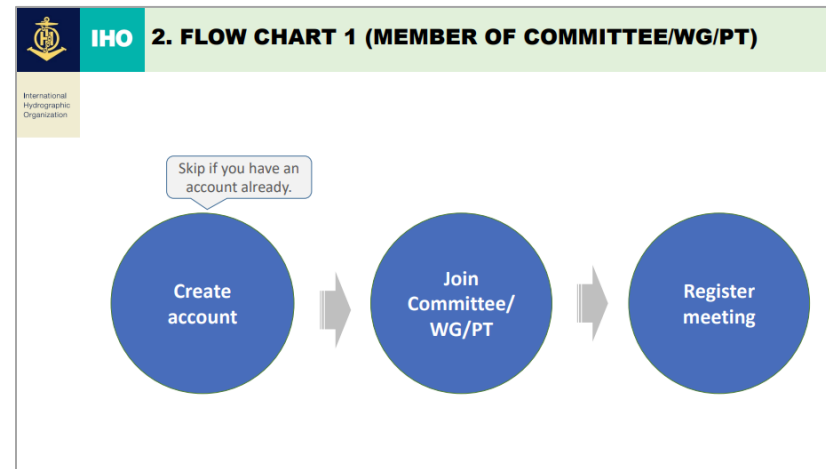
- Guidance document “*How to create user account and register meeting*” ([Link](#))

• Meeting Registration

- Testing and Experimentation phase

- S-101PT13 (**Completed**, 17 – 19 Jun. 2024)
- NIPWG11 (**Completed**, 24 - 27 Sep. 2024)
- ENCWG9 (In progress, 8 - 10 Oct. 2024)
- S-100WG9 (In progress, 4 – 8 Nov. 2024)

Guidance document for user



Feedback template

Test No	Category	Functions	Brief comment/analysis	Suggestions	Priority (Necessary, Important, Useful, Not Appreciated)
Experimentation of the registration process for the IHO Portal					
Web: https://portal.iho.int					
Ref: Council 7.7.2A, IHO Portal Project Phase1					
Tested by: UKHO (Tom Richardson and Helena Patton)					
Category of user: Member of committee/WG/PT					
Date: 4/9/2024					
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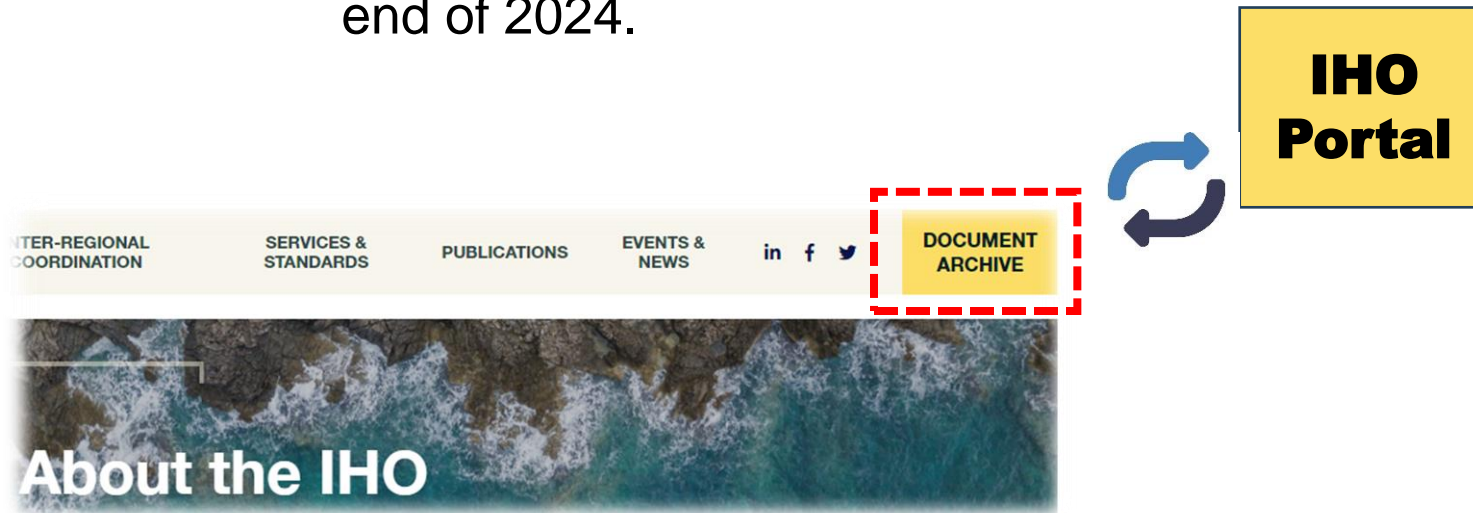
PROGRESS AND UPDATE

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• Meeting's Working Documents Migration

- Meeting's working documents migrated to the Portal

- IHO webpage → Portal (**Completed**)
- IHO Legacy website → Portal (**On going**, Planned by 2025)
- The current **Document Archive** system is scheduled to be decommissioned at the end of 2024.



Ex) S-101PT meeting documents in Portal

#	Title	Event Start	Venue	Status	Action
1	S-101PT13	17 Jun 2024	Sweden	Archive	
2	S101PT12	27 Mar 2024	Virtual	Archive	
3	S101PT12	13 Feb 2024	-	Archive	
4	S101PT11	25 Sep 2023	Indonesia	Archive	
5	S101PT10	13 Jun 2023	France	Archive	
6	S101PT9	21 Nov 2022	New Zealand	Archive	
7	S101PT8	06 Dec 2021	Virtual	Archive	
8	S101PT7	18 May 2021	Virtual	Archive	
9	S101PT6	23 Feb 2021	Virtual	Archive	
10	S101PT5	15 Sep 2020	Virtual	Archive	
11	S101PT4	13 Jun 2019	Monaco	Archive	



- Meeting Registration (Online Registration vs new IHO Portal)
 - The current online registration system (KHOA support) is available until the end of 2024
 - Portal experimentation phase continues to the end of 2024.
- The registration part of the new IHO Portal is scheduled to be **fully operational from January 2025.**
- Further enhancement to the Portal will be considered periodically and implemented as they become viable.



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ACTIONS REQUESTED

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- Finalizing this development phase for [the meeting registration in the IHO Portal](#).
- CL to be issued after C-8 announcing the commissioning date, providing links to user manuals explaining the consequences and impact on the current IHO website, RHCs and WGs meetings, etc.
- Full operation of the IHO Portal is scheduled to commence in January 2025. A transition period allowing the dual use of the current system and/or the new IHO Portal for IHO events held from October 2024 to end of March 2025. All events held after 31 March 2025 should be prepared using the IHO Portal.
- IHO Secretariat will provide ongoing support for using the Portal for the non-limited introductory phase.