



IHO File No S1/6200/C-6

COUNCIL CIRCULAR LETTER
02/2022
3 May 2022

**ANNOUNCEMENT OF THE 6TH MEETING OF THE IHO COUNCIL
AND PROVISIONAL AGENDA**

References:

- A. Summary Report of the 5th Meeting of the IHO Council.
- B. Rules of Procedure of the IHO Council (as amended by Assembly Circular Letter 27/2020 dated 25 June 2020).

Dear Hydrographer,

1. As reported in Reference A, the 6th Meeting of the IHO Council (C-6) will be held at the IHO Secretariat in Monaco from Tuesday 18 to Thursday 20 October 2022. The decision for having, either a face-to-face meeting or a virtual event, will be made **no later than 18 June 2022** (Decision C5/61 refers). At this moment, based on recent experiences, it is not planned to envisage a hybrid meeting. In the case of a virtual event, the configuration used at C-5 will be re-used (Council, HSSC and IRCC Chairs present, if possible).

Participation of Member States

2. Member States occupying a seat on the Council in accordance with the composition approved by Decision 13 of the second Session of the Assembly should be represented preferably by the Head of the Hydrographic Office (See Reference B, Rule 5 and *iho.int* > *About IHO* > *Council* > *Basic Documents* > [Membership List 2020-2023](#)).

3. Member States that are not Members of the Council may participate in the meeting, but shall not be entitled to vote (See Article VI of the IHO Convention).

4. Based on the experience from previous Council meetings, the Chair, Vice-Chair and Secretary-General have decided that no observer from the categories listed in Article 4 of the General Regulations of the IHO should be invited to this meeting of the Council. However, an invitation to subject matter experts and/or key note speakers might be considered at a later stage if it is deemed appropriate to support some specific agenda items.

5. If the face-to-face meeting option is decided, C-6 will take place in the Conference room at the IHO Secretariat in Monaco. This venue cannot accommodate more than 80 delegates under normal health conditions. Members of the Council are therefore invited to consider sending no more than two representatives per delegation, while other participants are invited to limit their delegation to one person (See also paragraphs 8 and 9 of IHO CL 36/2018). These limitations do not include the Chairs of subsidiary organs requested to report to the Council.

6. In accordance with Decision C1/51, it is reminded that delegations wishing to arrange bilateral or regional meetings prior to or after the Council meeting, should inform the Secretariat

(info@iho.int) and confirm their meeting rooms¹ reservations and requirements at their earliest convenience. Planning will be made on a first come first served basis.

Provisional Agenda and Submission of Proposals

7. As required by Rule 3 of the Rules of Procedure of the IHO Council, this letter of announcement includes a provisional agenda enclosed as Annex A.

8. Member States are invited to submit any proposal they wish to discuss at C-6, together with relevant supporting documentation. In accordance with Rule 7 of the Rules of Procedure of the IHO Council, proposals shall be submitted “*at least three months before the opening day of the meeting*”. Accordingly, Member States and the Chairs of the Hydrographic Services and Standards Committee (HSSC) and the Inter-Regional Coordination Committee (IRCC) are requested to submit any proposals to the Secretariat at cl-lc@iho.int as soon as possible after their respective meetings (See Reference A, Action C5/14), and **no later than 18 July 2022**.

9. In accordance with Rule 7 of the Rules of Procedure of the IHO Council, a revised provisional agenda together with supporting documents and timetable will be provided to Member States “*at least two months before the opening day of the meeting*” (18 August 2022).

Logistics Information and Registration

10. General logistics information will be made available on the C-6 webpage of the IHO website early June as soon as a decision is made between the two options (face-to-face, or virtual). However, Member States requiring invitation letters that may support visa requests are kindly invited to send their requests to the IHO Secretariat as soon as possible, noting that hotel reservations and visa requests remain the responsibility of each participant.

11. Whatever the option, to facilitate the preparation of the C-6, Member States are invited to register via the IHO on-line registration system: iho.int > *Events&News* > [Online Registration](#), as soon as possible, preferably **before 18 June** for in-person participation (decision milestone on the format) and **no later than 18 September 2022**.

Provisional Programme – Social Events

12. The C-6 meeting is planned to start on Tuesday 18 October at 09:00 and end on Thursday 20 October at 12:00.

13. The Chartroom at the IHO Secretariat will be available on Monday 17 October, from 16:00 to 18:00 for an informal, voluntary gathering of C-6 participants to brainstorm and talk through the upcoming week, if so desired.

14. Depending on the Monaco’s Government regulations in force in October, a reception is planned to be held at the IHO Secretariat, on Tuesday 18 October, from 18:00 to 20:00.

Yours sincerely,



Mathias JONAS
Secretary-General

¹ Two meeting rooms are available, with limited capacity.

Distribution:

- Council Chair/Vice-Chair, IHO Council Members, IHO Member States
- IHO Committees (Chair/Sec.): HSSC, IRCC

Annex:

- A. Provisional Agenda

6TH MEETING OF THE IHO COUNCIL
IHO Secretariat, Monaco, 18 – 20 October 2022

PROVISIONAL AGENDA

- References:**
- A. Rule 8 of the Rules of Procedure of the Council.
 - B. IHO Resolution 12/2002 as amended – *Planning Cycle [for Assembly Years]*.

1. OPENING

- 1.1 Secretary-General Opening Remarks.
- 1.2 Adoption of the Agenda and Timetable.
- 1.3 Chair's Opening Remarks.
- 1.4 Administrative Arrangements.

2. ITEMS REQUESTED BY THE 2ND IHO ASSEMBLY

- 2.1 Decision A2/08: Update on the Joint IHO-Singapore Laboratory – Proposals from the Council to the Governing Board (*To be discussed under agenda item 4.5*).
- 2.2 Decision A2/12: Report on the Application of ISO 9001 Principles (*To be discussed through the reports of HSSC and IRCC under agenda items 4.1 and 4.2*).
- 2.3 Decision A2/14: Update on the best way forward for the definition of hydrographic interest.
- 2.4 Decision A2/20: Status report on the appropriateness and applicability of the new Strategic Performance Indicators (*To be discussed under agenda item 6.1, taking into account recommendations from Secretary-General for Programme 1, HSSC and IRCC Chairs for Programmes 2 and 3*).
- 2.5 Decisions A2/30&A2/31: Proposed version 2.x of the Roadmap for the S-100 Implementation Decade (*To be discussed under agenda item 4.4*).
- 2.6 Decision A2/33: Update on the Dual-Fuel Concept (transition from S-57 to S-101 ENC)s (*To be discussed under agenda item 4.3*).
- 2.7 Cumulative List of A-2 Decisions affecting the Council (Decisions A2/02², A2/04², A2/06², A2/08, A2/11², A2/12, A2/14, A2/20, A2/30, A2/31, A2/33).

² Complete.

3. ITEMS REQUESTED BY THE IHO COUNCIL

3.1 Review of the status of Decisions and Actions from C-5.

4. ITEMS REQUESTED BY SUBSIDIARY ORGANS

4.1 Report and proposals from HSSC.

4.2 Report and proposals from IRCC.

4.3 Update on the Dual-Fuel Concept (transition from S-57 to S-101 ENCs).

4.4 Proposed version 2.x of the Roadmap for the S-100 Implementation Decade.

4.5 Update on the Joint IHO-Singapore Laboratory – Proposals from the Council to the Governing Board.

5. IHO ANNUAL WORK PROGRAMME AND BUDGET

5.1 Review of the Current Financial Status of the IHO.

5.2 Proposed IHO Work Programme for 2023.

5.3 Proposed IHO Budget for 2023.

5.4 Proposal to be submitted to A-3 for the IHO 3-year Work Programme and 3-year Budget 2024-2026.

6. IHO STRATEGIC PLAN REVIEW

6.1 Implementation and discussion of adaptations of the IHO Work programme and other affected IHO instruments resulting from the Strategic Plan 2021-2026. Status report on the appropriateness and applicability of the Strategic Performance Indicators.

6.2 Review of the Strategic Plan in preparation of A-3 (Reference B, article 1, amendments if any?).

7. OTHER ITEMS PROPOSED BY A MEMBER STATE OR BY THE SECRETARY-GENERAL

7.1 Update on the implementation of Decision A2/07: gender-inclusivity.

7.2 Update on the implementation of Decision A2/25: S-130 Polygonal demarcations of global sea areas.

7.3 Preparation of the 3rd Session of the IHO Assembly including preparation steps of the establishment of the new IHO Council 2023-2026.

7.4 Proposal for the Revision of Article 8.e of the General Regulations of the IHO – *Membership of the IHO Hydrographic Commission on Antarctica (HCA)* – to be submitted by the Council to A-3. (as a consequence of new HCA Statutes, see Doc. [Annex 4](#) to Doc. HCA18-03C)

7.5 Proposal to amend Publication M-7 - Staff Regulations (application of the changes made for health and retirement provisions).

8. NEXT MEETING

8.1 Dates and venue for the 7th meeting of the IHO Council (17-19 October 2023, Monaco) (Decision A2/11) (*dates to be confirmed*).

9. ANY OTHER BUSINESS

10. REVIEW OF ACTIONS AND DECISIONS OF THE MEETING

11. CLOSURE OF THE MEETING