



IHO File No S1/6200/C-8

COUNCIL CIRCULAR LETTER
03/2024
12 June 2024

**CALL FOR COMMENTS ON THE PROPOSALS TO BE CONSIDERED
AT THE 8th MEETING OF THE IHO COUNCIL (C-8)**

References:

- A. Council Circular Letter 01/2024 dated 05 April – *Announcement of the eight meeting of the IHO Council and provisional agenda.*
- B. Rules of Procedure of the IHO Council - *Rule 7 and Rule 18.*
- C. IHO Resolution 8/1967 as amended – *Procedure for considering proposals submitted by Member States ... to the Council.*
- D. IHO Resolution 12/2002 as amended – *Planning Cycle.*

Dear Hydrographer,

1. As reported in Reference A, the 8th Meeting of the IHO Council (C-8) will be held at the IHO Secretariat in Monaco from Tuesday 15 to Thursday 17 October 2024 as a face-to-face event with passive livestreaming arrangements on request.

2. it is proposed to hold C-8 for two days and a half through five plenary sessions as depicted in the table below.

C-8 (UTC+2, CEST)		
Monday 14 October	15:00 – 16:00	Rapporteurs and précis-writers briefing
Monday 14 October	16:00 -18:00	Informal voluntary gathering, open optional brainstorming session, VTC testing (<i>on request</i>)
Tuesday 15 October	C-8 Session 1, 09:30-12:30	C-8 Session 2, 14:00-17:00
Tuesday 15 October	Reception at the IHO Secretariat, 18:00 – 20:00	
Wednesday 16 October	C-8 Session 3, 09:30-12:30	C-8 Session 4, 14:00-17:00
Thursday 17 October	C-8 Session 5, 09:30-12:30	Chair Table debriefing, side meetings (<i>on request</i>)

3. This Council Circular Letter is also to remind you that, in accordance with Reference B (Rule 7 refers), the deadline for submitting proposals is **15 July 2024**. All documents received after the deadline will be considered as information papers only.

4. In order for the IHO Secretariat to prepare the C-8 *Red Book* and make it available on the C-8 webpage **at least two months before** the opening day of the meeting of the Council (in accordance with Reference B), Member States are invited to monitor the updates made on the list of proposals on the C-8 webpage on a regular basis and to forward any comments that they may have, so they reach the IHO Secretariat (by e-mail: cl-lc@iho.int, Word version in arial font preferable or converted pdf file) **no later than 5 August 2024** (“...ten weeks before the opening...”, in accordance with Reference C, paragraph 1).

5. To facilitate the preparation of the organization of C-8 and based on the experience from previous Council meetings, Member States having a seat at the Council are also invited to nominate rapporteurs by email to: yes.quillam@iho.int, **by 5 August 2024**. Instructions for rapporteurs will be provided on request. For planning purposes, it should be noted that the rapporteur(s) in charge of Thursday session 5 may need to work with the IHO Secretariat until Friday afternoon (close of business), when the summary report/proceedings from the précis-writers for these two last sessions become available for checking and validation.

Yours sincerely,



Mathias JONAS
Secretary-General

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