

IHO File No. S1/6200

COUNCIL CIRCULAR LETTER 05/2020
21 October 2020

PROVISIONAL AGENDA FOR THE 4TH MEETING OF THE IHO COUNCIL AND LOGISTIC ARRANGEMENTS

References:

- A. Rules of Procedure of the IHO Council – *Rule 7.*
- B. ACL 29/2020 Rev1 dated 21 August 2020 – *Alternative Conduct of the 2nd Session of the IHO Assembly and 4th Meeting of the Council as Remote Events.*
- C. ACL 30/2020, Annex B dated 24 September 2020 – *Cumulative List of Assembly Decisions.*

Dear Hydrographer,

1. In accordance with Reference A and B, this Council Circular Letter provides a revised provisional agenda for the 4th meeting of the IHO Council in Annex A as well as the associated logistic information on this remote event. Some of supporting documents for the meeting are already available on the IHO website (see: www.iho.int >... > *IHO Council > C-4 > Documents*).
2. As indicated in Reference B (Paragraph 20), the 4th Council meeting planned on 19 November afternoon, which coincides with Monaco National Day, will follow the 2nd Session of the Assembly and will be much shorter than usual. A provisional agenda and timetable is already available on the C-4 webpage for ease of reference, but it is likely that it may be amended at short notice to make sure that it meets the latest directions provided by the Assembly.

Participation of Member States

3. Member States occupying a seat on the Council in accordance with the composition approved by Decision A2/13 (See Reference C) and www.iho.int >... *IHO Council > Basic Documents > Council Members (2020-2023)* should be represented preferably by the Head of the Hydrographic Office, in accordance with Rule 5 of the Rules of Procedure of the IHO Council.
4. Member States that are not Members of the Council may participate in the meeting, but shall not be entitled to vote (See Article VI of the IHO Convention).
5. C-4 will be conducted as a remote event using the *gotomeeting* platform. For efficiency purpose and to ease the management of this short event, Members of the Council are therefore invited to consider registering no more than two representatives per delegation, while other participants are invited to limit their delegation to one person. These limitations do not include the Chairs of subsidiary organs requested to report to the Council.

Logistic Information, Registration, Summary Report

6. Member States are invited to register via the IHO online registration system: www.iho.int > Events > Online Registration, as soon as possible and **no later than 15 November 2020**.

7. The *gotomeeting* link to join C-4 will be provided to all registered participants, using their registered email address between 09:00 and 12:00 (UTC+1, CET) on 19 November. To receive the link, please make sure that it is the registered email address that you will be using on the day of the VTC Council meeting. If it is not the case, please send the new email address to: info@iho.int using the following Subject and Message body texts:

Subject: C-4 VTC – registration

Text: Country and/or Organization, First Name, Family Name, email address (to be used for C-4 gotomeeting sessions).

8. Member States having a seat at the Council are also invited to nominate rapporteurs (one for the 1st half of the meeting and one for the 2nd half) by email to: yves.guillam@iho.int, by **31 October 2020**. The instructions for rapporteurs are available on request. Rapporteurs can be registered as part of their delegation in addition to the official representative. For planning purposes, it should be noted that the rapporteurs in charge may need to work on 20 November once the summary report/proceedings from the précis-writers become available for checking and validation.

Yours sincerely,



Dr Mathias JONAS
Secretary-General

Distribution:

- Council Chair/Vice-Chair, IHO Council Members, IHO Member States
- IHO Committees (Chair/Sec.): HSSC, IRCC

Annex:

- A. Revised Provisional Agenda

**4TH MEETING OF THE IHO COUNCIL
IHO Secretariat, Monaco, 19 November 2020**

REVISED PROVISIONAL AGENDA

Reference: Rule 7 of the Rules of Procedure of the Council

1. OPENING

- 1.1 Secretary-General Opening remarks and introductions
- 1.2 Adoption of the agenda
- 1.3 Formal establishment of the new Council, confirmation of the election of the Chair and Vice-Chair (Decision A2/13)
- 1.4 Chair's Opening Remarks
- 1.5 Administrative arrangements

2. ITEMS REQUESTED BY THE 2ND IHO ASSEMBLY

- 2.1 Reflection of directions given by the Assembly.
- 2.2 Way forward for the effective implementation of all Assembly Decisions including Pro c) of the Council Chair Report to A-2 (Decision A2/12).
- 2.3 Discussion on the best way forward on the definition of hydrographic interest (Decisions A2/04 and A2/14).
- 2.4 Cumulative List of Assembly Decisions as of 24 September affecting the Council (ACL 30/2020 refers): Decisions A2/02, A2/04, A2/06, A2/08, A2/11, A2/12, A2/14.

3. ITEMS REQUESTED BY THE IHO COUNCIL

- 3.1 Review of the status of Decisions and Actions from C-3 (skipped, all remaining actions/decisions from C-3 if not already overtaken by A-2, to be addressed under agenda item 2 and 4 as appropriate).

4. ITEMS REQUESTED BY SUBSIDIARY ORGANS

- 4.1 Operational items of subordinate working groups and project teams resulting from HSSC Report to A-2 remote session.
- 4.2 Operational items of subordinate sub-committees, working groups and project teams resulting from IRCC Report to A-2 remote session.
- 4.3 Discussion on the S-100 Implementation Strategy

5. IHO ANNUAL WORK PROGRAMME AND BUDGET

5.1 Review of the Current Financial Status of the IHO

5.2 Proposed IHO Work Programme for 2021

5.3 Proposed IHO Budget for 2021

6. IHO STRATEGIC PLAN REVIEW

6.1 Implementation and discussion of adaptations of the IHO Work programme and other affected IHO instruments resulting from the A-2 decisions on the revised Strategic Plan.

7. OTHER ITEMS PROPOSED BY A MEMBER STATE OR BY THE SECRETARY-GENERAL

None

8. NEXT MEETING

8.1 Dates and venue for the 5th meeting of the IHO Council (19-21 October 2021, Monaco) (Decision A2/11).

9. ANY OTHER BUSINESS

10. REVIEW OF ACTIONS AND DECISIONS OF THE MEETING

11. CLOSURE OF THE MEETING