

**IC-ENC Circular Letter – No. 01 of 2024**

To: IC-ENC Steering Committee

From: IC-ENC General Manager

10<sup>th</sup> January 2024**Summary: Update to Steering Committee on the “Opt In” fund progress, project submissions, assessments and status (Action SC24/11)**

Dear IC-ENC Steering Committee,

Happy New Year!

IC-ENC Circular Letter **2023/19** updated you on the progress made under Action SC24/11, and invited IC-ENC Members to consider ‘opting in’ to the scheme for Members to consider generating funds for approved activities.

IC-ENC Circular Letter **2023/25** updated you on the number of Members opting in with financial contributions, and invited Members to propose projects for consideration for funding.

This Circular Letter updates you on the level of financial opt in, the project proposals received, the results of the assessment, and the current status of this work. This expands upon the information contained in the 2024 Work Plan excel sheet, and the questions from Members this has generated.

**Level of financial opt in**

16 Members have opted in financially. For 2024, this is forecast to generate a fund of approximately USD 450,000.

There are a further 4 Members who tell me their possible contribution remains under active consideration.

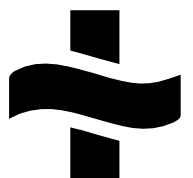
It remains possible for any Member to opt in at any time.

**Projects proposed & future submissions**

We have received 9 project proposals. Annex A provides more detail of each project, and the conclusions from the assessment by IC-ENC management and Chair teams. We are now progressing with 8 of the 9.

The 8 projects have a combined budget of USD 375,000.

Further project proposals are welcomed from across the Membership, and the submission form is (re)enclosed with this Circular Letter. The description I provided in CL2023/25 remains valid:



“The description of the scheme that accompanied CL2023/19 showed how IC-ENC Members are stakeholders in proposing activities for funding consideration. A template has been designed, along with a structured assessment process. The template is enclosed with this Circular Letter, and I encourage any IC-ENC Member to complete the form where they have proposals which will deliver benefits to the Membership.

Noting that we are at the very early stages of this new scheme, at this stage I would encourage all ideas/proposals to be submitted for consideration. As I said to one of our Members at the C7 meeting this week, **“be bold and ambitious”!** I’m available to email/speak with any Member as part of the submission process if this would be helpful. Having a comprehensive list of proposals will also be important in informing the discussion/debate at the next Steering Committee meeting in 2024.”

## “Frequently Asked Questions” and their answers

### *How has the list of projects been determined?*

A range of stakeholders have submitted the projects via the defined form. As above, all IC-ENC Members are encouraged to continue to submit their ideas. Having a list of the ideas from across the membership will be very useful when considering the future of this scheme at the next SC meeting.

### *What is meant by “Member sponsor”*

Projects can be submitted by a range of stakeholders, but it has been decided through experience that each project ought to be “sponsored” by a Member (where the proposal doesn’t originate from a Member). This isn’t financial sponsorship, but by attaching each project to a Member, the project proposal carries greater weight and authority.

### *What are the benefit areas?*

IC-ENC Members will benefit from the projects, under one or more of the following areas (the submission process is linked to these five areas):

1. Production and maintenance of a national S-101 ENC folio
2. Relevant upskilling in IC-ENC Members personnel
3. International Standards and/or Product Specification development
4. S-1XX technical infrastructure and co-ordination, testing, testbeds, trials, etc
5. Foundational/structural and long-term infrastructure improvements

### *How is the assessment conducted?*

IC-ENC management make an initial assessment and a recommendation, the IC-ENC Chair team (Chair & 3 x Vice Chairs) make their own assessment. From these Chair Team views, a decision is reached.

### *As an IC-ENC Member, how can I contribute financially into this scheme?*

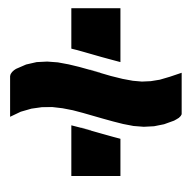
By agreeing to direct a portion of your own ENC revenue into the fund, by completing a Revenue Instruction Form (re-enclosed with this Circular Letter).

### *As an IC-ENC Member, how can I propose projects for consideration?*

By completing a submission form, see above.

### *How are suppliers chosen to deliver the projects?*

To ensure an appropriate level of governance, the UK government procurement process is used. This provides a proven structure, an effective way to place a contract, and a way to ensure value for money and successful delivery. Depending on the financial amount, a competitive tender may be run.



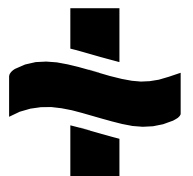
A list of possible suppliers for these projects is being maintained. IC-ENC welcomes Members providing more companies to be added to this list who are then contacted when future opportunities are advertised.

Please contact IC-ENC by emailing [therenc@ic-enc.org](mailto:therenc@ic-enc.org) with any further comments or questions regarding this Circular Letter.

Yours sincerely,



James Harper,  
IC-ENC General Manager



Annex A - Projects submitted / assessment / status

Ref	From	Role	Member sponsor	Title of proposal	Amount, USD	Benefit areas	Gen Mgr James	Chair - Burak	Vice Chair Pia	Vice Chair Michael	Vice Chair Leendert	STATUS 8/1/23
2023-01	Julia Powell	S100 WG Chair	US	Development and finalization of S-98	- 50,000	3	Support	Support	Support	Support	Support	Proceeding under the "Unanimous Support" conclusion. Tender is live for suppliers to respond, closing date 15th January.
2023-02	Julia Powell	S100 WG Chair	US	S-164 – Test Data Sets for S100 ECDIS	- 40,000	3	Support	Support	Support	Support	Support	Proceeding under the "Unanimous Support" conclusion. Tender is live for suppliers to respond, closing date 15th January.
2023-03	John Nyberg	IHO Director	TBC	IHO Operational S-100 Infrastructure Study	- 20,000		Pause	Pause	Pause	Pause	Pause	Unanimous agreement to PAUSE, further investigation to continue under Work Plan.
2023-04	John Nyberg	IHO Director	DE	S-122 Marine Protected Area Product Specification Update	- 20,000	3	Support	Pause	Support - but it is not a priority	Support with reservations	Support	Proceeding under the majority view, and noted it is a lower priority than S100 Phase 1 items.
2023-05	Michael Andrew	S100 Security Scheme PT	AU	S100 Security Scheme - legal advice and contract drafting	- 50,000	3	Support	Support	Support	Support	Support	Proceeding under the Unanimous Support conclusion. Awaiting further response from S100 Security Scheme PT Chair.
2023-06	Tom Richardson	UKHO	UK	Development of S-101 2.0.0 Test Datasets	- 25,000	3, 4	Support	Pause	Support	Support	Support	Proceeding under the majority view conclusion. Supplier to be identified.
2023-07	Burak Inan	SHODB	TR	Bespoke two-stage ENC conversion training (4 cohorts, regionally)	- 125,000	1, 2, 5	Support	Support	Support	Support	Support	Proceeding under the Unanimous Support conclusion. 4 regional workshops to be held in 2024. Calling notice for Member participation to be issued by end of January.
2023-08	Burak Inan	MBSHC CBC	TR	MBSHC ENC QA and conversion workshop	- 40,000	1, 2, 5	Support, with notes	Support	Support	Support agree comment/n	Support	Proceeding under the Unanimous Support conclusion. Course to be delivered in Istanbul w/c 20th May 2024. Calling notice for Member/MBSHC MS participation to be issued by end of January.
2023-09	Burak Inan/IC-ENC	SHODB/IC-ENC	TR	S102 and S104 training	- 25,000	1, 2, 5	Support, with notes	Support	Support, with notes	Support	Support	Proceeding under the Unanimous Support conclusion. Statement of Requirement is being finalised in order to identify supplier.

