

LIST OF ACTIONS – Updated 22 Feb 2022

No.	Agenda Item	Subject	Status/Date	Comments	Action
	-	IHO website	On going	Check IHO website for documents and information	All
	-	AOB	On going	Circulate presentations, articles and papers on CSB to ensure consistent harmonized message is provided at events to advertise CSB	All
	-	AOB	On going	Identify opportunities to highlight CSB and its uses	All
CSBWG9					
2	2.3	Current DCDB Work and IHO Projects	On going	Renewed efforts to engage with their administrations to try and achieve some level of data provision	All
7	3.c	Current CSB Efforts	CSBWG12 On Hold	Further development of the DCDB to allow the inclusion of data other than single track lines, DCDB and FarSounder to discuss this further.	DCDB/MZ
20	4.6.e	Messaging and Coordination	CSBWG10	Investigate options for creating a structure where CSB surveys/data, upon entry into the DCDB, are compared against Hydrographic Offices official ENC portfolio	ECC/Sea-ID/DCDB
21	4.7	Messaging and Coordination	CSBWG10	Email the WG a brief tutorial on how to edit and upload the wiki	KH
22	4.7	Messaging and Coordination	CSBWG10	Upload relevant materials to the wiki	All
23	5.1	CSB Guidance	CSBWG12	Provide details on some of the challenges experienced	MZ
33	6.d	How do we Outreach?	CSBWG12	Provide further details on results of Seabed 2030 survey	Chair/JMCMP
CSBWG10					
1	2.1	DCDB Developments	CSBWG11	Provide feedback to allow further development and to highlight areas that could be improved to enhance the user experience	All

2	2.1	DCDB Developments	CSBWG11	Highlight current Trusted Nodes and data types served and what to do if not covered by current list	Chair/MZ
3	2.1	DCDB Developments	CSBWG11	Provide details on license under which CSB is made available on DCDB	Chair
5	2.3	Canadian CSB Update	IRCC13	Raised generic CSB charting standards at IRCC13 and discussions should be progressed with the DQWG and the NCWG.	Chair/Vice-Chair
8	4.1.4	Welcome CSB/Seabed 2030 RHC Coordinators	CSBWG11	Generate list of generic questions with 'staff' answers for use by Coordinators at RHC meetings	Chair/IHO
9	4.2	General outreach to Hydrographic Offices	On-going	Engage with their HOs and administrations	All
12	4.3	Introduction to sector-specific pages	18 Jun	Complete final versions and make available via the CSBWG section of the IHO website	Chair/IHO/Sector Leads
17	6.3	Any other business	CSBWG11	Generate vision statement for CSBWG	JPH
CSBWG11					
1	4.1	Outreach to IHO RHCs	CSBWG12 Ongoing	Investigate options for encouraging participation by MS	IHO/Chair
2	4.2	Outreach to IHO RHCs	Ongoing	RHC Ambassadors and Chairs to consider inviting SANHO to present the same update to their RHCs	RHC Ambassadors
3	5.1	Update on 2-page Flyers	CSBWG12 Complete	Add link to B-12 to 2-page flyers that do not currently have them	IHO
4	5.2	Next Sectors	CSBWG12	Create a leisure craft flyer	IHO/Chair/RB
5	5.2	Next Sectors	CSBWG12	Investigate creating a commercial shipping flyer	IHO/Chair
6	6.1.a	AOB	CSBWG12 Complete	Circulate link to group	MZ
7	6.1.b	AOB	CSBWG12 Complete	Insert English Language version statement regarding primacy	IHO
8	6.2	AOB	CSBWG12 Not possible due to VTC constraints	China to be invited to present full paper to CSBWG12	Chair

CSBWG12					
	1.5	Review of Actions	CSBWG13	IHO Sec to circulate consolidated Actions and Decisions following CSBWG12	IHO Sec
	2.3.2	B-12 Data Contribution	CSBWG13	Consider production of dedicated 2 page flyer for indigenous peoples	Chair
	2.3.2	B-12 Data Contribution	CSBWG13	IHO to consider whether a new CL is required following publication of B-12 3.0.0	IHO Sec
	2.3.4	B-12 Data Validation	Apr 22	Review the section to identify other areas where we need to be more specific regarding which fields need to be filled out when Sound Speed = True	GZ
	2.3.4	B-12 Data Validation	Apr 22	Change the name of the section to Sound Speed Documents rather than Applied.	GZ
	2.3.4	B-12 Data Validation	Apr 22	Change name of Position Offset Applied to Documented for consistency.	GZ
	2.3.4	B-12 Data Validation	Apr 22	Make GeoJSON file example available via DCDB website	GZ
	2.3.5	B-12 Data Quality	Apr 22	Rephrase content to remove references to systematic survey techniques.	GM
	2.3.5	B-12 Data Quality	Apr 22	GM and MR agreed to explore working up an alternative example	GM & MR
	2.3.6	B-12 Additional Considerations	Apr 22	Chair to publish list of CSB Trusted Nodes	Chair
	2.3.7	B-12 Annexes	Apr 22	Section leads review and propose deletion/addition of terms and abbreviations as required.	Chair
	2.5	Wrap up and next steps	Apr 22	Chair and IHO Sec to implement decisions made at CSBWG12, undertake final review and submit to IRCC14 for endorsement.	Chair/IHO Sec
	3.3.2	Discussion and planning of intersessional CSB project related webinars	May 22	Chair and IHO Sec to implement decisions made at CSBWG12, undertake final review and submit to IRCC14 for endorsement.	Chair
	4.2	AOB	CSBWG13	Develop and circulate retrospective questionnaire	Chair/Vice Chair