

**LIST OF ACTIONS** – Updated 14 August 2019

No.	Agenda Item	Subject	Status/Date	Comments	Action
	-	IHO website	On going	Check IHO website for documents and information	All
	-	AOB	On going	Circulate presentations, articles and papers on CSB to ensure consistent harmonized message is provided at events to advertise CSB	All
	-	AOB	On going	Identify opportunities to highlight CSB and its uses	All
	-	AOB	On going	Develop display on CSB for IHO entrance – <a href="#">major IHO refurbishment commencing in mid-2019, includes main entrance and reception areas</a>	IHO
CSBWG5					
	5	Environmental issues	<del>CSBWG7</del> CSBWG8	Report on literature review covering impact of SBES use with respect to impact of human induced sound into the water column – <a href="#">on going, further work to be undertaken through separate contract, to be harmonized with ARHC investigations; update at next meeting</a>	Vice-Chair
CSBWG6					
	2.2	Presentations - DCDB	<del>CSBWG7</del> CSBWG8	Investigate how to handle S-102 format and gridded datasets for inclusion in the DCDB – <a href="#">on going, when new data manager in place will be explored further, update at next meeting</a>	NOAA-NCEI
	2.2	Presentations - DCDB	<del>CSBWG7</del> CSBWG8	Progress further updating of the IHO DCDB homepage – <a href="#">ongoing, priority to be raised and included as part of the outreach strategy</a>	NOAA-NCEI
	2.3	Presentations - RosePoint	<del>CSBWG7</del> CSBWG8	discuss with RosePoint on how to make the anonymous feature more obvious and to include ship type as well as offsets and heading data – <a href="#">on going, update at next meeting</a>	NOSS-NCEI
	2.3	Presentations - RosePoint	<del>CSBWG7</del> CSBWG8	Investigate need for more regular meetings to move forward the inclusion of bathymetric data	NOAA-OCS

				gathering within the VOS scheme – <a href="#">on going</a> , <a href="#">further testing to be undertaken and updated at next meeting</a>	
	9.1b	Presentation – ONE Data Technology	<a href="#">CSBWG7</a> <a href="#">CSBWG8</a>	Provide details on how to contribute data to the DCDB – <a href="#">on going</a>	NOAA-NCEI
CSBWG7					
4	1.4	Review of List of Action2	16 Mar <a href="#">Complete</a>	Investigate gaining read access for CSBWG to Seabed 2030 wiki	IHO
2	1.3	Agenda	CSBWG8	Revise the CSBWG webpage objectives to reflect the revised ToRs <a href="#">New IHO website under construction, target launch 1 January 2020, all WG home pages modified and reduced descriptions</a>	Chair/IHO
3	3.1	B-12	5 April <a href="#">Complete</a>	Amend new paragraph 3.1 to read 'will' rather than 'are' in reference to the proposed list of supporting Member States	IHO
4	3.2	B-12	CSBWG8	Consider methods to capture user community feedback gained from use of the publication	All
5	3.2	B-12	CSBWG8	Develop CSB processing section for B-11	Chair/CAN
6	3.3	B-12	IRCC11	Demonstrate e-publication version as an example for other IHO publications	Chair
7	3.3	B-12	<del>IRCC11</del> CSBWG8	Provide final adopted version for conversion to agreed format <a href="#">Proposed format provided by CCOM-JHC for consideration at CSBWG8</a>	IHO/CCOM-JHC
8	4.1	Outreach Strategy	7 June	Develop proposal for NOAA SBIR	NOAA-OCS/GMATEK
9	4.2	Outreach Strategy	31 May	Investigate presence at Genoa Charter Yacht Show to promote CSB	ITA
10	4.2	Outreach Strategy	29 Mar	Investigate presence at Miami Seatrade Cruise Global and Miami Boat Show to promote CSB	NOAA-OCS
11	4.2	Outreach Strategy	CSBWG8	Investigate interest for Open CPN to attend next meeting	Chair
12	4.2	Outreach Strategy	29 Mar <a href="#">Complete</a>	<del>Draft letter, for signature by SG IHO, to support ongoing engagement with PGS and generate draft generic letter, for SG IHO signature,</del>	Chair/NOR/IHO

				<del>acknowledging companies interest in joining the efforts made by other sector leaders to promote the CSB initiative within their sector</del>	
13	4.2	Outreach Strategy	CSBWG8	Engage with Seabed 2030 to highlight contributions and provide recognition of involvement	Chair
14	4.2	Outreach Strategy	CSBWG8	Review Norwegian recommendations to help improve texts and indicate other HO support for the approach taken by Norway	ALL
15	4.3	CSB Presentation	<del>RSAHC8</del> Complete	<del>Update presentation contents to reflect feedback from WG and make it available via the CSBWG page on the IHO website</del>	Chair/IHO
16	4.4	Outreach Strategy	CSBWG8	Invite Chair DQWG for next meeting	Chair
17	4.4	Outreach Strategy	<del>CSBWG8</del> Complete	<del>Review list of RHC meetings for CSB representation</del>	Chair/vice-Chair/IHO
18	4.4	Outreach Strategy	CSBWG8	Invite Seabed 2030 Director and deputy Director to next meeting with aim of having a period focused on outreach strategies and external engagement	Chair
19	7.1	AOB	<del>CSBWG8</del> Complete	Include S-100 topic in agenda for next meeting	Chair/IHO
20	7.2	CSBWG8	<del>26 April</del> Complete	<del>Circulate an initial letter of invitation</del>	IHO
21	7.3	Action List	CSBWG8	Keep Chair and IHO informed of progress with allocated actions	All
	7.3	CSBWG7 Draft Report	<del>22 Feb</del> Complete	<del>Draft to be circulated for comment</del>	IHO
	7.3	CSBWG7 Draft Report	<del>8 Mar</del> Complete	<del>All to provide comments on draft report</del>	All
	7.3	CSBWG7 Final Report	<del>16 Mar</del> Complete	<del>Publish final report</del>	IHO
	7.3	Report to IRCC11	<del>5 Apr</del> Complete	<del>Provide outline draft to Chair</del>	IHO
	7.3	Report to IRCC11	<del>26 Apr</del> Complete	<del>Submit report to IRCC11</del>	Chair