

**CSBWG Work Item K.1****DEVELOP A MANAGEMENT PLAN FOR THE IHO CSB INITIATIVE**

IHO Secretariat

**SUMMARY**

Executive Summary: This document provides details on activities conducted related to Work Item K.1 - Develop a management plan for the IHO CSB Initiative since CSBWG16.

Action to be taken: See below

Related documents: nil

Work Item Team Members: TBD

**Work Item Background**

At CSBWG14, it was decided that to progress Work Item B (Submit IHO CSB Initiative as a UN Decade Action), the “IHO CSB Initiative” would first need to be more formally defined. This would include defining its shape, nature and governance in terms that deliver measurable outputs, outcomes and impacts. The IHO Secretariat was tasked with drafting a proposal for how to incorporate the development and governance of an IHO CSB Initiative into the CSBWG Work Plan. This was presented to and adopted by CSBWG15. In considering how this would be implemented, it was decided that a new work item (K.1 - Develop a management plan for the IHO CSB Initiative). This was subsequently approved by IRCC16.

**Current Work Item Purpose**

The purpose of this work item is to develop the governance and processes, including roles and responsibilities for delivering the IHO CSB Initiative.

**Work Item Update**

<b>Work Item</b>	<b>Title</b>	<b>Priority</b> <i>H-high</i> <i>M-med</i> <i>L-low</i>	<b>Next milestone</b>	<b>Start Date</b>	<b>End Date</b>	<b>Status</b> <i>P-planned O-ongoing C-completed S-Superseded</i>	<b>Remarks</b>
K-1	Develop a management plan for the IHO CSB Initiative	H	Initial analysis and proposal presented to CSBWG16	2024	2025	O	Initial discovery work undertaken and scheduled for delivery at CSBWG16

## **Progress Since Prior Meeting**

Scoping of the task and initial discovery work has been undertaken and the management plan is in production. An initial update of the CSB initiative website has been completed with further updates to come as the concept matures.

## **Reporting**

The task is well defined in terms of output and is time-lifed. No specific reporting at this stage are required.

## **Planned Work & Timeline**

Production of the management plan, governance documents and associated SOPs to be developed between now and CSBWG16.

## **Issues/Risks/Concerns/Barriers**

No specific barriers other than resource availability have been identified.

## **Proposed Changes to Work Item**

Nil.

## **Action to CSBWG**

The CSBWG is requested to:

- A. **Note** the information provided;
- B. **Take** any other actions, as appropriate.