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GENERAL BATHYMETRIC CHART OF THE OCEANS



G E B C O



INTERNATIONAL HYDROGRAPHIC
ORGANIZATION
ORGANISATION HYDROGRAPHIQUE
INTERNATIONALE
MONACO

**SUB-COMMITTEE
ON
UNDERSEA FEATURE NAMES
(SCUFN)**

INTERGOVERNMENTAL OCEANOGRAPHIC
COMMISSION
COMMISSION OCEANOGRAPHIQUE
INTERGOUVERNEMENTALE
PARIS

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IHO File No. S3/2643

25 August 2021

SCUFN Letter No. 02/2021

To: SCUFN Members and Observers, Proposers, SCUFN Undersea Feature Names Project Team (UFNPT) Chair

Subject: 34th Meeting of SCUFN, VTC 03 Session, 16-17 November 2021, Video Tele Conference (VTC) Event.

References: A. e-SCUFN Letter 02/2020 - *SCUFN34 VTC Sessions 2021*.
B. Decision SCUFN34/VTC02/47.
C. SCUFN TORs and ROPs.

Dear colleagues,

- As indicated in References, the 3rd VTC session of SCUFN34 (2021) meetings (SCUFN34/VTC03) will be held on 16 and 17 November 2021, from 07:00-10:00 (UTC+1, CET). The time slots for the meeting are as follows:

City ¹	Time Zone (in November 2021)	Meeting Time (local time)
Wellington (NZ)	UTC+13	19:00-22:00
Hobart (AU)	UTC+11	17:00-20:00
Seoul (KR)	UTC+9	15:00-18:00

¹ SCUFN Members' and SCUFN Secretary Location.

Tokyo (JP)	UTC+9	15:00-18:00
Tianjin (CN)	UTC+8	14:00-17:00
Kuala Lumpur (MY)	UTC+8	14:00-17:00
Mombasa (KE)	UTC+3	09:00-12:00
Saint-Petersburg (RU)	UTC+3	09:00-12:00
Genoa (IT)	UTC+1	07:00-10:00
Brest (FR)	UTC+1	07:00-10:00
Monaco (MC)	UTC+1	07:00-10:00
Springfield (US)	UTC-5	01:00-04:00
Mexico (MX)	UTC-6	00:00-03:00

2. The arrangements for SCUFN34/VTC03 logistics and management will be similar to those adopted for SCUFN34/VTC01 (See Decision SCUFN34/VTC01/01). However, due to the agenda and limited time available, as well as for efficiency purposes, I have decided that priority should be given to the review of naming proposals. This does not prevent SCUFN from addressing important corporate matters. As a consequence, VTC03 will be operated as a closed session² with participation limited to SCUFN Members only, with the exception for the session covering agenda item 7.3 where subject matter experts from KHOA (SCUFN Operational Webservices) and NOAA (GEBCO Gazetteer) are more than welcome (See Annex A). For this reason, the link to be used for this session will be distributed in due course by email, to SCUFN Members and registered participants only.

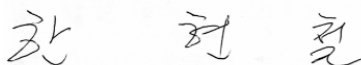
Agenda

3. The draft agenda for SCUFN34/VTC03 is provided in Annex A. As indicated above, it is mainly limited to the review of naming proposals received at the Secretariat **before 16 September 2021** (ROP 2.8 refers), plus a couple of key corporate topics that need to be addressed this year, time permitting.

Participation - Registration

4. SCUFN Members are kindly invited to register on-line through the enhanced [IHO online registration system](#) for the SCUFN34/VTC03 event. Registration is requested **no later than 12 November 2021**. Those who cannot participate are also kindly invited:
- to inform Chair/Vice-Chair and Secretary;
 - to provide their contribution if any by email;
 - and to use the online review system ([SCUFN Operational Webservices](#)) prior to the meeting.

Yours sincerely,



Dr Hyun-Chul HAN
Chair of SCUFN

Annex:

- A. Provisional agenda for SCUFN-34 VTC03

² Decision SCUFN34/VTC02/47, followed by email from SCUFN Secretary dated 28 June 2021.

34th SCUFN MEETING
Video-TeleConference Meeting (VTC03), 16 – 17 November 2021
Closed Session – Participation limited to SCUFN Members only³

DRAFT AGENDA and TIMETABLE

Tuesday 16 November 2021	SCUFN-34 VTC03 Session 1
0645 (UTC+1)	VTC Welcome - Testing
0700 (UTC+1)	<p>2. Opening - Introduction by SCUFN Chair - Approval of Agenda</p> <p>2.2 Approval of the agenda <i>Doc: SCUFN34-VTC03-02.2A Agenda and Time Table</i></p>
0710 (UTC+1)	<p>4. Proposals Submitted during Intersessional Period</p> <p>4.19 From Philippines, NAMRIA <i>Doc: SCUFN34-04.19A Proposals (25 + 5 fast-track) from Philippines, NAMRIA</i></p> <p>4.20A From Russian Federation, Gliere Memorial Museum <i>Doc: SCUFN34-04.20A Proposal (1) from Russian Federation, Gliere Memorial Museum</i></p> <p>4.21A From USA, Five Oceans <i>Doc: SCUFN34-04.21A Proposal (1) from USA, Five Oceans</i></p> <p>4.22A From USA, NAVOCEANO <i>Doc: SCUFN34-04.22A Proposal (1) from USA, Naval Oceanographic Office</i></p> <p>SCUFN Members are invited to make their pre-review on scufn.ops-webservices.org prior to the meeting: to save time, all “green” flags will not be commented.</p>
0830	Coffee break

³ With the exception for agenda item 7.3 session, where subject matters experts are welcome.

<p>0845 (UTC+1)</p>	<p>4. Proposals Submitted during Intersessional Period (cont.)</p> <p>4.23A From <i>Doc: SCUFN34-04.23A Proposals (xx – to be confirmed) from Indonesia, Geospatial Information Agency of Indonesia (BIG)...</i></p> <p>4.24A From ... <i>Doc: SCUFN34-04.24A Proposals (...) from ...</i></p> <p>SCUFN Members are invited to make their pre-review on scufn.ops-webservices.org prior to the meeting: to save time, all “green” flags will not be commented.</p>
<p>0930 (UTC+1)</p>	<p>3. Matters remaining from Previous Meetings</p> <p>3.1 Quick Review of Actions from SCUFN-33 and SCUFN34-VTC01 and VTC02</p> <p><i>Docs: SCUFN34-03.1A&03.1B List of Decisions and Actions from SCUFN-33 and SCUFN34-VTC01&VTC02 - Status (Sec.)</i></p>
<p>1000 (UTC+1)</p>	<p>END OF SCUFN34 VTC03 Session 1</p>

Wednesday 17 November 2021	SCUFN-34 VTC03 Session 2
0645 (UTC+1)	VTC Welcome - Testing
0700 (UTC+1)	<p>7.3. SCUFN Operational Webservices</p> <p>7.3 Interoperability and Prototyping</p> <p><i>Doc: SCUFN34-VTC03-07.3A Update on the development of the SCUFN Operational Webservices in application of the strategy (interoperability with GEBCO Gazetteer, etc.) (ROK, NOAA).</i></p> <p>Participation of subject matter experts from KHOA (SCUFN Operational Webservices) and NOAA (GEBCO Gazetteer) is welcome for this session only.</p>
0730 (UTC+1)	<p>4. Proposals Submitted during Intersessional Period</p> <p>4.23A From ...</p> <p><i>Doc: SCUFN34-04.25A Proposals (...) from ...</i></p> <p>4.24A From ...</p> <p><i>Doc: SCUFN34-04.26A Proposals (...) from ...</i></p> <p>SCUFN Members are invited to make their pre-review on scufn.ops-webservices.org prior to the meeting: to save time, all “green” flags will not be commented.</p>
0830	Coffee break
0845 (UTC+1)	<p>3. Matters remaining from Previous Meetings (cont.)</p> <p>3.2 Decision making process in SCUFN – Repository of typical cases</p> <p><i>Doc: SCUFN34-03.2A Proposal from SCUFN Chair/Amon Kimeli/Secretary - Some Decision Criteria to be used in Proposals Reviews (Considerations on Definitions of ACCEPTED, NOT ACCEPTED, ADOPTED, PENDING).</i></p> <p><i>Doc. SCUFN34-03.2B Discussion on Working Paper by SCUFN Secretary – “Towards a Decision Tree” and Review of SCUFN Members’ comments and opinions. Way forward.</i></p>
0935 (UTC+1)	10. Review of the draft List of Decisions and Actions
0945 (UTC+1)	11. Dates and Venues for the Next Meetings – Business continuity – Discussion on SCUFN-34 plenary meeting
0955 (UTC+1)	12. Conclusion
1000 (UTC+1)	END OF SCUFN34 VTC03 Session 2 and VTC03