

## **Intersessional SCUFN Work by Correspondence – Practical Voting Arrangements (Revised March 2024)**

### References:

- a) SCUFN-35 Summary Report, Paragraph 07.2E
- b) Decision SCUFN35.2/227
- c) SCUFN-36 Summary Report, Section 07.2, 2<sup>nd</sup> Paragraph
- d) Decision SCUFN36/07.2/03

### **1. Application Scope**

SCUFN Members may be asked to vote between sessions in the following cases:

- PENDING names from a previous SCUFN meeting, for which the requested data / information has been obtained from the proposer by the Secretariat.
- Names in the Gazetteer, for which issues have been raised by certain users.
- Any other urgent matter of interest to SCUFN, as deemed appropriate by the Secretariat or Chair.

### **2. Terms and Conditions**

- Free implementation by the Secretariat, in accordance with the SCUFN Rules of Procedure (quorum and voting results).
- Voting process by electronic mail. Acknowledgement by each SCUFN member of the Secretariat's e-mail asking for vote. Deadline of three (3) weeks to reply. Only effective answers are taken into account: Yes, No, or Abstain (no silent procedure).
- Names not accepted as a result of the vote are postponed for consideration at the next SCUFN meeting. Names accepted lead to an update of the Gazetteer accordingly.
- Clear instructions for PENDING names should be made and captured in plenary sessions, particularly for complex cases. This might lead to more NOT ACCEPTED names in the future, with invitation to re-submit, and less PENDING names. Accordingly, only minor amendments should be proposed using the intersessional procedure.
- A report is provided by the Secretariat to the next SCUFN meeting, on intersessional voting results.