



**44th ANTARCTIC TREATY CONSULTATIVE MEETING
BERLIN, GERMANY
23 MAY TO 2 JUNE 2022**

SECRETARIAT NOTE 4: ATCM XLIV REGISTRATION AND VENUE

18 February 2022

Dear colleagues,

Under normal circumstances, registration for the 44th ATCM in Berlin would be scheduled to open on 23 February 2022. Due to the COVID-19 pandemic and developments to be considered in this context, we regret to inform you that we need some more time for this. However, we would like to take the opportunity today to bring you up-to-date on the timeline moving forward.

Last week, we started a discussion process with the Heads of Delegations in the ATCM Forum to discuss possible formats for the ATCM (face-to-face or in virtual form).

We intend to conclude this discussion process at the upcoming Heads of Delegations meeting in March 2022. Depending on the outcome of the discussion, we will decide by 25 March 2022 whether ATCM XLIV will be held face-to-face or virtually. We all hope that the international pandemic situation will allow us to meet in person. However, we cannot rule out that the total number of attendees and thus delegation sizes will be restricted. Therefore, our proposal (and what the ATCM Forum is to discuss) is to allow virtual participation in ATCM XLIV following prior registration. The AT Secretariat will organise registration in such a way that participants can select either “in attendance” or “virtual” participation.

The Host Country Secretariat has reserved 400 rooms per conference day for participants at the conference hotel, Congress Hotel ESTREL, until 2 March 2022. Because of the pandemic situation and the popularity of the hotel in summer, the Hotel ESTREL is unfortunately unable to extend the booking period for these rooms. We therefore recommend that you reserve rooms now if you plan to stay there. You can cancel booked rooms free of charge up to 4 weeks before arrival.

This means for example:

1st night of your stay 22 May → You can cancel free of charge up to 24 April

1st night of your stay 23 May → You can cancel free of charge up to 25 April.

Please note that Thursday, 26 May 2022 is a public holiday in Germany. The long weekend is popular for city breaks so many hotels in Berlin may well be fully booked early. You are advised to make a timely reservation.

You can use the following link to book your room at the ESTREL conference hotel:

<https://reservations.travelclick.com/17417?groupID=3250394>

This is the easiest way to book as all the necessary information will already be available. The reservation confirmation sent by email will have a booking number printed in blue. You can click on this and then change or cancel the booking later on provided that you do so at the latest 4 weeks before arrival. Of course, you may also make a reservation or cancellation via email using the



address reservierung@estrel.com. If you wish to cancel via email, please make sure you include your booking number.

Yours sincerely,

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Attachments:

1) Key Dates

Attachment 1

Key Dates

D-59	Thursday 25 March 2022	Opening of online registration
D-45	Friday 8 April 2022	Submission of ATCM and CEP Working Papers and other papers for which translation is required
D-30	Saturday 23 April 2022	Submission of ATCM and CEP Information Papers, and Background Papers that participants wish to be listed in the Final Report
D-10	Friday 13 May 2022	Closing of on-line registration
D-1	Sunday 22 May 2022	Opening of the Registration Desk at the conference venue
D	Monday 23 May 2022	Meeting of the ATCPs' Heads' of Delegations
D	Monday 23 May 2022	Commencement of the CEP Meeting
D+1	Tuesday 24 May 2022	Commencement of the ATCM
D+10	Thursday 2 June 2022	Conclusion of the ATCM