



INTERNATIONAL HYDROGRAPHIC ORGANIZATION
Inter-Regional Coordination Committee (IRCC)

FUND GENERATION PROJECT TEAM

Draft Terms of Reference

1. Objectives: The Project Team for Fund Generation of IHO Projects' Initiatives will explore options for the establishment of alternative funding for programmed IHO activities. These activities include capacity building and a sustainable structure for the IHO to manage the operational S-100 infrastructure.

- a. Identify the main IHO projects which would benefit from additional funding from alternative sources.
- b. Identify and evaluate options for tactical recurring funding opportunities for each of the projects identified under (a). Consideration will be given to funding sources such as RENCs as well as external sources such as multilateral organizations, commercial partners, philanthropic organizations, etc.
- c. Investigate and identify organizational, functional and resource requirements and gaps for the various types and/or sources of external funding.
- d. Investigate and identify alignment and deviations from IHO rules, regulations and remit for the various types and/or sources of external funding.
- e. Investigate and identify organizational, reputational, financial, legal and other risks to the IHO, Member States, beneficiaries and funders.
- f. Finalize an agreed report of recommendations for C-9 endorsement and submission to A4.

2. Authority

- a. The Project Team's authority is under the IRCC. Its work is subject to IRCC approval.

3. Composition and Chair

- a. The PT shall comprise representatives of IHO Member States (MS) with exclusive voting rights within this PT, and non-Member States (on invitation), RENC representatives, and representation as required from the IHO Secretariat. It may include industry participation or other subject matter experts (SME) as determined by the PT Chair by invitation only. A membership list shall be maintained and posted on the IHO website.
- b. The Chair and Vice-Chair shall be a representative of a MS. The election of the Chair and Vice-Chair shall be decided at the first meeting of the PT and shall be determined by vote of the MS present and voting.
- c. If a secretary is required, it should normally be drawn from a member of the PT.
- d. If the Chair is unable to carry out the duties of the office, the Vice-Chair shall act as the Chair with the same powers and duties.
- e. SMEs membership should be by invitation from the Chair.
- f. SME membership may be withdrawn in the event that a majority of the MS represented in the PT agrees that an SME's continued participation is irrelevant or unconstructive to the work of the PT.
- g. All members shall inform the Chair in advance of their intention or inability to attend meetings of the PT.

4. Procedures

- a. The PT should work through a combination of correspondence, teleconferences, group meetings, and workshops. The PT should meet at least once a year. Meetings should not normally occur later than nine weeks before a meeting of IRCC in order to allow the PT time to prepare reports for the IRCC. Identifying, citing, and explaining case studies should be considered.
- b. Decisions should generally be made by consensus. If votes are required on issues or to endorse proposals presented to the PT, only IHO Member States may cast a vote. Votes at meetings shall be on the basis of one vote per Member represented at the meeting. Votes by correspondence shall be on the basis of one vote per Member represented in the PT. The participation in meeting, either in-person or remotely, two-thirds (2/3) of the Members States of the PT, shall constitute a quorum. A quorum is required in advance before the adoption of any decisions. Decisions shall be adopted by a majority of the Member States participating, with the minimum number of affirmative votes being at least one-third (1/3) of all Member States of the PT.



- c. The PT should liaise with the CBSC and HSSC on a regular basis to ensure the relevance of its work for capacity building and standards development.
- d. The PT must report to IRCC on its activities annually.