**15th MEETING OF THE IHO INTER-REGIONAL COORDINATION COMMITTEE**

**IHO-IRCC15**

**Tokyo, Japan, 12-14 June 2023**

**DRAFT AGENDA AND TIMETABLE**

**Version 3**

**Note:** Presenters of papers in parentheses ( )

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| **Time**  **UTC+9** | **DAY ONE OF IRCC15 – Monday 12 June** | **Action** |
| 09h30 | **Registration** | All |
| 10h30 | **1. a. Opening Remarks**  Opening of the meeting and welcome. Chair will give the opening remarks and then invite the Japanese representative and the IHO Secretariat representative to address the audience. | Chair/Host/  Rep. of IHO Secretariat  All  Chair/Host/  Secretariat |
| **GROUP PHOTO**    **1. b. Introductions**  Participants will be invited to introduce themselves.  **c. Administrative Arrangements**  *Docs: IRCC15-01A List of Documents (Secretariat)*  *IRCC15-01B List of Participants (Secretariat)*  *IRCC15-01C List of IRCC Members (Secretariat)*  Logistic guidance and information. Documents are presented and updated as necessary. |
| 11h00 | **Coffee Break** | Host |
| 11h30 | **2. Approval of Agenda**  *Doc: IRCC15-02 Agenda and Timetable (Secretariat)*  Participants are invited to comment on the agenda and timetable in case updates are necessary. Agenda is adopted. | Chair |
| 11h45 | **3. IRCC Highlights since IRCC14**  **3.1 IRCC Chair Report**  *Docs: IRCC15-03A IRCC Chair Report (Chair)*  IRCC Chair will provide the preliminary Highlights for the IRCC15 Meeting.  **3.2 Matters arising from Minutes of IRCC14 Meeting**  *Docs: IRCC15-03B Report of IRCC14 to C-6 [Minutes of IRCC14](Secretariat)*  *IRCC15-03C Status of Action List from IRCC14 (Secretariat)*  *IRCC15-03D IRCC WP 2022-2023 (Secretariat)*  The IRCC14 List of Actions and IRCC WP 2022-2023 are reviewed and updated.  **3.3 Outcomes of the 6th Meeting of the IHO Council (C-6)**  *Docs: IRCC15-03E List of Decisions and Actions of C-6 (Secretariat)*  The Meeting will discuss the outcomes of C-6 that impact IRCC. | Chair  Chair /  Secretariat  Chair |
| 12h15 | **5. Report by the Secretariat**  *Doc: IRCC15-05 IHO Secretariat Report (Secretariat)*  Highlights from the activity reports are delivered by the Secretariat. | Secretariat |
| 12h30 | **Lunch Break** | Host |
| 14h30 | **4. HSSC Report**  *Docs: IRCC15-04 HSSC REPORT (HSSC Vice-Chair)*  HSSC Chair will update the meeting on the highlights of HSSC15 | HSSC Chair |
| 15h00 | **6. Regional Hydrographic Commissions (RHCs)**  **6.1 RHC Reports, including HCA**  *Docs: IRCC15-06.1A Nordic HC (NHC Chair)*  *IRCC15-06.1B North Sea HC (NSHC Chair)*  *IRCC15-06.1C East Asia HC (EAHC Chair)*  *IRCC15-06.1D US/Canada HC (USCHC Chair)*  *IRCC15-06.1E Mediterranean and Black Seas HC (MBSHC Chair)*  *IRCC15-06.1F Baltic Sea HC (BSHC Chair)*  *IRCC15-06.1G Eastern Atlantic HC (EAtHC Chair)*  *IRCC15-06.1H South-East Pacific Regional HC (SEPRHC Chair)*  *IRCC15-06.1I South-West Pacific HC (SWPRHC Chair)*  *IRCC15-06.1J Meso American - Caribbean Sea HC (MACHC Chair)*  *IRCC15-06.1K Southern Africa and Islands HC (SAIHC Chair)*  *IRCC15-06.1L North Indian Ocean HC (NIOHC Chair)*  *IRCC15-06.1M ROPME Sea Area HC (RSAHC Chair)*  *IRCC15-06.1N South West Atlantic HC (SWAtHC Chair)*  *IRCC15-06.1O Arctic Regional HC (ARHC Chair)*  *IRCC15-07A Hydrographic Commission on Antarctica (HCA Chair)*  RHC Chairs are invited to summarize their report briefly and present the key achievements, the challenges faced and lessons learned in each Region (**maximum 10 minutes each**).  The Committee will be invited to note the key achievements and discuss how to overcome some of the common challenges faced by the RHCs. | RHC Chairs |
| 16h00 | **Coffee Break** | Host |
| 16h30 | **6.1 RHC Reports (continued)**  Continuation of item 6.1 | RHC Chairs |
| 17h30 | **END OF DAY ONE** | Chair |
| 18h00 | **Reception offered by JHOD** |  |
| **Time**  **UTC+9** | **DAY TWO OF IRCC15 – Tuesday 13 June** | **Action** |
| 09h30 | **7. Reports from IRCC Subordinate Bodies**  *Docs: IRCC15-07B World-Wide Navigational Warning Service Sub-Committee (WWNWS-SC Chair)*  *IRCC15-07C Capacity Building Sub-Committee (CBSC Chair)*  *IRCC15-07D WEND Working Group (WENDWG Chair)*  *IRCC15-07E MSDI Working Group (MSDIWG Chair)*  *IRCC15-07F IHO-EU Network Working Group (IENWG Chair)*  *IRCC15-07G FIG-IHO-ICA IBSC (IBSC Chair)*  *IRCC15-07H CSB Working Group (CSBWG Chair)*  *IRCC15-07I IHO DCDB Report (IHO DCDB Director)*  *IRCC15-07J IHO-IOC GEBCO Guiding Committee (GGC Chair)*  Chairs of the IRCC bodies will present the main achievements, challenges faced, lessons learned and work programs in the IRCC bodies (**maximum 10 minutes each**). The Committee is invited to consider the inputs and to provide guidance of each body’s work programme. | Chairs of the IRCC subordinate bodies |
| 11h00 | **Coffee Break** | Host |
| 11h30 | **7. Reports from IRCC Bodies (continued)**  Continuation of item 7. | Chairs of subordinate bodies |
| 12h30 | **Lunch Break** | Host |
| 14h00 | **7. Reports from IRCC Bodies (continued)**  Continuation of item 7. | Chairs of subordinate bodies |
| 16h00 | **Coffee Break** | Host |
| 16h30 | **8. Strategic Issues of the IRCC**  **8.1 IRCC SPI's**  *Docs: IRCC15-08 IHO Annual Report 2022*  Presentation of the results of the IRCC SPI’s in 2022.  **8.2 IRCC Strategy – Outcomes of Assembly 3**  Discussion on the strategy for IRCC having in consideration the outcomes of the 3rd IHO Assembly. | Chair |
| 18h00 | **END OF DAY TWO** | Chair |
| **Time**  **UTC+9** | **DAY THREE OF IRCC15 – Wednesday 14 June** | **Action** |
| 09h30 | **8.2 IRCC Strategy – Outcomes of Assembly 3 *(cont.)***  Discussion on the strategy for IRCC having in consideration the outcomes of the 3rd IHO Assembly. |  |
| 10h30 | **9. Other information papers**  Relevant information papers from the IRCC Members, Observers and invited Organizations will be provided, if any.  9.1 Effects of  amended paper chart production practice (Germany) | Chair |
| 11h00 | **Coffee Break** | Host |
| 11h30 | **10. Any other business**  Participants are invited to present other business items (if any). | All |
| 12h00 | **11. Draft Report from IRCC to the C-7**  Review the highlights of the draft IRCC report and proposals (if any) to the 7th Council Meeting. | Chair / Secretariat / All |
| 12h30 | **Lunch** | Host |
| 14h00 | **12. Review of the Actions and Decisions**  *Docs: IRCC15-12 Draft List of Actions Decisions and Recommendations (Secretariat)*  Review of the actions, decisions and recommendations agreed during the meeting. Document *IRCC15-12* will be drafted during the meeting. | Chair / Secretariat / All |
| 15h00 | **13. IRCC Work Programme Management**  *Docs: IRCC15-13A IHO Work Programme for 2024-2026 (Secretariat)*  *IRCC15-13B Draft IRCC Work Programme (Secretariat)*  Discussion to build the IRCC Work Programme for 2023-2024 considering the impact of the IHO Work Programme for 2024-2026. Document *IRCC15-13B* will be drafted during the meeting. | Chair / Secretariat / All |
| 15h30 | **14. Next IRCC Meetings (Venue and Date)**  Definition of the dates and venue for IRCC16 and confirmation of the dates and venue for IRCC17 and IRCC18. Participants are expected to offer to host IRCC19.  Proposed dates and venues are:  IRCC16: May / June 2024 – Ecuador  IRCC17: May / June 2025 – Nigeria  IRCC18: May / June 2026 – Peru | Chair / Secretariat / All |
| 16h00 | **15. Election of IRCC Chair and Vice-Chair (IRCC ROP 3.)** | All |
| 16h15 | **16. Closure**  Chair closes the meeting. | Chair |
| 16h30 | **END OF THE MEETING** | Chair |