

From: Rear-Admiral Mário José Simões Marques
Portugal National Hydrographer and EAtHC Chair

To: Members, Associate Members and Observers of the IHO EAtHC

Subject: Invitation to the 17th EAtHC Conference / Seminar Working with NAVAREA II and your Primary Charting Authority

Dear EAtHC Colleagues,

It is my pleasure to invite you officially to participate in the 17th Eastern Atlantic Hydrographic Commission (EAtHC), which will be hosted by the Instituto Marítimo e Portuário de Cabo Verde (IMP-CV) in Mindelo, Cabo Verde, from the 28 to 30 September, 2022.

An IHO Funded 2-day Seminar on “Working with NAVAREA II and your Primary Charting Authority (Data exchange)” will precede the 17th EAtHC Conference.

1. Provisional Agenda

A provisional agenda for the 17th EAtHC Conference is attached at **Annex B**.

You are kindly requested to review this draft and to provide your comments and suggestions for changes. The following documents are available from the IHO website:

- EAtHC16 Final Report: https://iho.int/uploads/user/Inter-Regional%20Coordination/RHC/EAtHC/EAtHC16/20220105_EAtHC16_Final_Minutes.pdf
- EAtHC16 Actions, Decisions, Recommendations, version 5, Jan 2022: <https://iho.int/en/eathc16-2021>.

2. Registration

While I hope that many of you will be able to attend in person, I acknowledge that some will be constrained by national COVID-19 pandemic restrictions and may be unable to attend. Wishing to hold an inclusive meeting, the EAtHC17 plenary and the Seminar will therefore be in a Hybrid format to allow all to attend.

I now kindly ask you to register via the Online Registration tool on IHO website: <https://online.iho-khoa.kr/registration>.

Please register **no later than 30 June 2022**, for participants who intend to be physically present, and no later than **30 July 2022** for those unable to travel who will participate by VTC.

Early registration is critical to enable our hosts, IMP-CV, to finalise the venue and associated facilities. If you experience difficulties accessing the online registration, please forward your registration details to the EAtHC Secretary at dt.hi.chf@hidrografico.pt.

A VTC invitation will be sent out to all participants in advance of the Seminar/Conference and a test VTC will be set up prior to the meeting to check connectivity and communications.

3. National Report

I would like to encourage all members to submit a National Report **no later than 26 August 2022**. It helps us to understand better the issue within the region so that we may develop ways of resolving them. Please use the template/structure as documented on the IHO EAtHC webpage (<https://iho.int/en/eathc17-2022>) for both the report and the presentation.

4. Seminar on Working with NAVAREA II and your Primary Charting Authority (Data exchange)

a) Seminar

- The 2022 Capacity Building Work Programme of the International Hydrographic Organisation (IHO) provides support for a regional seminar on Working with NAVAREA II and your Primary Charting Authority (Data exchange).
- The objective of the seminar is to provide participants with an understanding of the way to work with NAVAREA II (Maritime Safety Information) and Primary Charting Authorities (Data exchange), risk assessment and survey specification.
- Accordingly, a two-day seminar will be held in Mindelo, Cabo Verde on 26-27 September May 2022. The seminar will precede the EAtHC17 Conference.
- A provisional agenda for the Seminar on Working with NAVAREA II and your Primary Charting Authority (Data exchange)" is attached at **Annex C**.

b) Follow-on Meeting

- Participants in the seminar are expected to remain in Mindelo on completion of the seminar and to attend the EAtHC 17 to consolidate the knowledge gained during the seminar and to experience how an IHO Regional Hydrographic Commission (RHC) functions in the regional delivery of hydrographic services. In addition, the combination of attendance at the seminar and attendance at the EAtHC meeting will provide an excellent opportunity to establish or strengthen existing professional networks.

c) Funding Arrangements

- The IHO Capacity Building Fund will pay for all breakfast, lunch, accommodation, and travel for the seminar meeting from the list below at the following paragraph. Note that only one person by country could have his travel and hotel funded by IHO.
- Please note too that no monetary allowances will be paid directly to participants. Any associated expenses beyond the breakfast, lunch, accommodation, and travel provided by the CB Fund, such as travel insurance, pocket money and taxes (like E.A.S.E.) must be covered by the candidate or the candidate's organisation.

d) Nominations and Eligibility Criteria

- States in the region outlined in list below are invited to consider nominating suitable national representatives who will benefit from the opportunity of attending the seminar and the subsequent EAtHC meeting.
- It is essential that nominees are employed by a national hydrographic office, a maritime authority or a related national agency in the nominating country and are in a position to influence the development of the national hydrographic infrastructure. In this respect, a



statement indicating the role of the nominee in the national hydrographic infrastructure is required as part of the application process.

- List of 21 states invited: Cameroon, Democratic Republic of the Congo, Ghana, Morocco, Nigeria, Benin, Cabo Verde, Congo, Côte d'Ivoire, Guinea, Guinea-Bissau, Mauritania, Senegal, Togo, Angola, Equatorial Guinea, Gabon, Gambia, Liberia, São Tome and Principe, Sierra Leone.
- Given the Seminar budget, the eligibility priorities are:
 - i. EAtHC member states and associate members
 - ii. EAtHC observers

e) Application Procedure

- For the Seminar, a specific application form will be sent directly to the countries wishing to be funded (according to financial possibilities and priorities set out above) by email.
- Answers would be send to Mr. Henri Dolou (henri.dolou@shom.fr) at your earliest convenience but **no later than 30 June 2022**.
- It is the responsibility of Participants to apply for a visa if required and E.A.S.E (Efficient, Automatic & Safe Entry).

5. Venue Information

The EAtHC17 is provisionally planned to convene at Instituto do Mar (IMar) Auditorium: <https://www.facebook.com/IMAR.gov.cv> and our hosts are currently negotiating accommodation package rates.

More logistic information is attached at **Annex A**.

Please kindly direct all queries to the EAtHC Secretary CDR João Vicente at dt.hi.chf@hidrografico.pt and Henri Dolou for the seminar (henri.dolou@shom.fr).

Finally, I would again like to thank you for your efforts and hope you all stay well and look forward to to meeting as many of you as possible in Mindelo to progress the goals of EAtHC and build on the success of previous meetings.

Yours sincerely,

Mário José Simões Marques
Rear Admiral
(EAtHC Chair)

Annex A: Venue, program and accommodation

Annex B: Provisional agenda for the 17th EAtHC Conference

Annex C: Provisional agenda for the Seminar



Annex A: Venue, program and accommodation

1. Venue for the 17th EAthC Conference

The 17th Eastern Atlantic Hydrographic Commission Conference will be held in Mindelo, Cabo Verde, from, from 28 to 30 September, 2022. The sessions will take place at the Instituto do Mar (IMar) Auditorium (Ex. INDP):

- <https://www.facebook.com/IMAR.gov.cv>
- <https://www.google.com/maps/place/INDP+-+Instituto+Nacional+do+Desenvolvimento+das+Pescas/@16.8774223,-24.9946575,17.64z/data=!4m5!3m4!1s0x94f1eb23690a711:0x6356a05de0cf3486!8m2!3d16.8780241!4d-24.9944225?hl=pt-PT>

2. Program

Ice-Breaker will take place on September 27th, PM.

The meeting will commence on September 28th at 08:30 (UTC-1).

The plenary sessions will take place at the Instituto do Mar (IMar) Auditorium.

The Instituto Marítimo e Portuário will host a dinner on the evening on September 29th.

The meeting will be closed on September 30th at 13:00 (UTC-1).

On September 30th in the afternoon the in-person participants can visit the Instituto Marítimo e Portuário technical departments.

Lunch, coffee and refreshments will be served during the meeting.

Detailed information will be given later on.

3. Location:

Instituto Marítimo Portuário

Rua Patrice Lumumba, Edifício da Ex-ACIAB, C.P. 7, Rua Argelia, Mindelo

The below link takes you to the location:

<https://goo.gl/maps/5WDM3KZRfSge7C74A>

IMP-CV Webpage: <https://www.imp.cv/index.php>



Annex A: Venue, program and accommodation

4. Efficient, Automatic & Safe Entry (E.A.S.E.) Visa for Cape Verde

As of 1 January 2019, the government of the Republic of Cape Verde exempts citizens of 61 countries from visa requirements for stays up to 90 days. **An online declaration a few days before arrival is still required via the E.A.S.E. form. Payment of an Airport Security Fee is required.**

For a trip to Cape Verde, the **E.A.S.E. online pre-registration is a mandatory** step for international travellers over two years old going to Cape Verde. The registration concerns all nationalities normally exempted from visa for a certain duration of stay and allows to arrive in four international airports: Boa Vista, Praia, Sal, São Vicente and to stay in Cape Verde for a maximum of 90 days.

The price of this document, which is often compared to an electronic visa (EASE) Cape Verde, is 59 € per traveller, with the compulsory airport security tax included in the price of this EASE Cape Verde. We advise you to apply at least five days before your arrival on the island. We will actually submit it just before you enter Cape Verde.

Please see <https://www.cap-vert.co/en/>.

After arrival in S. Vicente airport, the IMP-CV agent will receive/meet the national representatives of each participant country and transfer them to the Hotel.

5. Accommodation

Participants are encouraged to book early to avoid disappointment.

Funded people do not have to book the hotel themselves (IHO will make the arrangement's @ Don Paco Hotel).

The IMP-CV is making arrangements for preferential rates for accommodation with the following hotel:

Hotel Don Paco – Mindelo /S. Vicente

- <https://donpacohotel.cv/>

Hotel Porto Grande – Oásis Mindelo /S. Vicente

- <https://cabo-verde-porto-grande.oasisatlantico.com/>



ANNEX B - Provisional agenda for the 17th EAtHC Conference

Opening

- Administrative announcement
- Opening Remarks and welcome

1. EAtHC Administration/organizational issues

- 1.1. Approval of Agenda (Chair)
- 1.2. Matters Arising from Minutes of EAtHC16 (Chair)
- 1.3. Review of 16th EAtHC Actions List (EAtHC Secretariat)

2. IHO Matters

- 2.1. IHO Secretariat Report (IHO)
- 2.2. IRCC14 Report (Chair supported by IHO)
- 2.3. HSSC14 Report (EAtHC Secretariat supported by IHO)

3. EAtHC Committees and Working Groups

- 3.1. ICCWG (France)
- 3.2. Report on GDMSS, MSI and NAVAREA Coordination (France)
- 3.3. Capacity Building (France)
- 3.4. MSDI WG, CSB and SEABED2030 included (Portugal)
- 3.5. Disaster Response & P-5 update (Portugal)
- 3.6. Bilateral and Regional Cooperation Agreements / projects (Discussion)
 - 3.6.1. Include discussion about Capacity Building and PCA Role

4. S-100 implementation in the Region

- 4.1. WEND Report (France)
- 4.2. S-100 Transition Roadmap (Portugal)
- 4.3. Discussion (Portugal)

5. IHO Revised Strategic Plan 2021-2026

- 5.1. Way forward (Portugal)
- 5.2. Discussion

6. National Reports

7. Relevant International and Regional Organizations' Report (tbc)

- 7.1. International Maritime Organization (IMO)
- 7.2. International Association of Lighthouse Authorities (IALA)
- 7.3. International Oceanographic Commission (IOC) IOC Sub Commission for Africa & the Adjacent Island States (IOCAFRICA)
- 7.4. Maritime Organization of West and Central Africa (MOWCA)
- 7.5. Ports Management Association of West and Central Africa (PMAWCA)
- 7.6. The Atlantic International Research Centre (AIR CENTRE)
- 7.7. Support to West Africa Integrated Maritime Security (SWAIMS)

8. Industry and other organizations presentations (tbc)

- 8.1. IC-ENC
- 8.2. PRIMAR
- 8.3. KONGSBERG Maritime
- 8.4. Teledyne Caris
- 8.5. SevenCs
- 8.6. EOMAP



ANNEX B - Provisional agenda for the 17th EAtHC Conference

8.7. iXBlue

8.8. QPS

8.9. ESRI

9. Closure

9.1. Assembly and IHO Council considerations (**Chair**)

9.2. Any other business

9.3. 2023-2025 Council EAtHC Representative

9.4. Election of Chair and Vice Chair

9.5. Review of Actions and Decisions

9.6. Details for next meeting

9.7. Closing remarks



ANEXO C

Regional Awareness Seminar

Working with NAVAREA II and your Primary Charting Authority

26 and 27 September 2022 Action P-44 of the CBWP 2022

PROGRAMME

Day 1: Monday 26 September 2022			
Time	Event	Content	Presenter - Responsible
09: 00	Opening	Objectives Organization	Julien Smeekaert - Shom (IHO capacity building coordinator)
09: 15		Introduction of participants	Participants
		Working with NAVAREA II (MSI)	
09: 30	Session 1	Introduction to GMDSS Introduction to EGC System	Amandine Lefrançois – Shom – NAVAREA II Coordinator
10: 30	Coffee break		IMP
11: 00	Session 2	Introduction to NAVTEX system Introduction to WWNWS	Amandine Lefrançois
12: 30	Lunch		IMP
14: 00	Session 3	Introduction to MSI National coordinator: responsibilities and requirements	Amandine Lefrançois
15: 30	Coffee break		IMP
16: 00	Session 4	National coordinator: responsibilities and requirements (cont.)	Amandine Lefrançois
17: 00	End first day		
Day 2: Tuesday 27 September 2022			
09: 00	Session 5	Joint IMO/IHO/WMO Manual Practical exercise	Amandine Lefrançois
10: 30		Lessons learned (sessions 1-5) Closing remarks (NAVAREA)	Participants
11: 00	Coffee break		IMP
		Working with your PCA (Data exchange) [Risk Assessment -Survey Specification HO's portal]	
11: 30	Session 6	France	Shom: Julien Smeekaert – Henri Dolou
12: 30	Lunch		IMP
14: 00	Session 7	Portugal	IHPT
15: 00	Coffee break		IMP
15: 30 -	Session 8	United Kingdom	UKHO
16: 30		Lessons learned (sessions 6-8) Closing remarks (Working with PCA)	Participants
17: 00	End second day - seminar		

