

November 3, 2021.

MACHC Letter 15/2021

To: All MACHC Members and Observers

Subject: **Agenda of the 22nd Conference of the MACHC Rev1**

- References:
- a) Statutes of the MACHC;
 - b) MACHC Letter 10/2021 - MACHC22 Provisional Agenda;
 - c) MACHC21 Final Minutes; and
 - d) MACHC21 List of Actions.

Dear Esteemed Colleagues,

The MACHC22 Conference is approaching !

United States confirmed that we will be able to use the [Interactio](#) videoconferencing platform for the 22nd Conference of the MACHC, the same that we successfully used last year.

Please find attached the MACHC22 Agenda Rev1 which includes all comments received so far. Given that the Conference will be held virtually, the agenda focuses primarily on the core work of the Commission and the recommendations from the MACHC International Charting Coordination Working Group (MICC), the MACHC Marine Spatial Data Infrastructure Working Group (MMSDIWG), the Capacity Building Committee (CBC) and the MACHC Coordinator to Seabed 2030 Project/CSB.

The pre-conference meetings of these groups will be held in November 2021, according to the schedule below and their respective reports and work plans will be uploaded shortly to the IHO MACHC22 website (<https://iho.int/en/machc22-2021>) and to the “Initiatives of the MACHC” website (<https://www.iho-machc.org/>).

I encourage all participants to review them in advance to be prepared for discussion on these topics at MACHC22.

November 3	MACHC Marine Spatial Data Infrastructure Working Group (MMSDIWG)	10:00-12:00 (EDT*-US)
November 16	MACHC Seabed 2030 Project points of contact	10:00-12:00 (EST-US)
November 19	MACHC International Charting Coordination Working Group (MICC)	09:00-11:00 (EST-US)
November 24	Capacity Building Committee (CBC)	09:00-11:30 (EST-US)

*US Eastern Daylight Time (EDT) ends on November 7 when US Eastern Standard Time (EST) begins

I request that all Reports and Presentations, including the National Reports (written and presentation formats) be sent as soon as possible to both Leonel.Manteigas@iho.int and obino@marinha.mil.br .

The Structure of National Reports and the Presentation Template in English and Spanish are available on the IHO MACHC22 website.

With the virtual format of the Conference it is especially important to have these documents in advance to ensure the smooth conduct of it.

I also want to draw your attention to a few other key documents for advance review so that they can be addressed efficiently at the Conference:

1. Final Minutes of MACHC21 - The Final Minutes of MACHC21 is available on the IHO MACHC22 website as MACHC22-01.4 for your reference. All comments received as a result of the request in MACHC Letter 01/2021 have been incorporated in these Final Minutes.
2. List of Actions arising from MACHC21 - The updated MACHC21 List of Actions is also available on the IHO MACHC22 website as MACHC22-01.5. The list indicates the status of each Action and how it was addressed.

Finally, please consider taking the training session on the Interactio videoconferencing platform, according to your participation in the MACHC22, as shown in the table below.

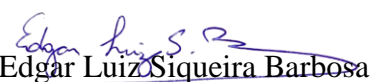
November 17	Training for Industry Presenters	08:30-10:30 (EST-US)
November 22	Training for National Report Presenters and Guest Speakers	08:30-10:30 (EST-US)
November 29	Training for IHO, Vice Chair, WWNWS, C/WG, Group Chairs	08:30-10:30 (EST-US)

As soon as we have the Link to access these training sessions, we will let you know.

Please take advantage of this opportunity to become familiar with the Interactio videoconferencing platform that provides simultaneous translation in English and Spanish.

Please let me know if you have any further questions or concerns.

Sincerely,


Edgar Luiz Siqueira Barbosa

Vice Admiral

Director of Hydrography and Navigation, Brazil
Chair, Meso American - Caribbean Sea Hydrographic Commission

Annex:
MACHC22 Agenda Rev1