



# Chair Meso-American and Caribbean Sea Hydrographic Commission

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**Date:** 15 July 2024

**MACHC Letter Number:** 03/2024

**To:** MACHC Members, Associate Members, Observers, IHO Secretariat and Contributing Organizations/Industry

**Subject:** **INVITATION TO THE 25<sup>TH</sup> MESO AMERICAN AND CARIBBEAN SEA HYDROGRAPHIC COMMISSION**

*Dear Esteemed Colleagues,*

It is my great pleasure to officially invite you to the 25<sup>th</sup> Conference of the Meso American and Caribbean Sea Hydrographic Commission (MACHC25) from **Monday 2 December to Friday 6 December 2024** in Panama City, Republic of Panama. As there were no other formal nominations to host MACHC25, and in the interest of time and to allow detailed planning for the Conference to proceed without delay, the United Kingdom Hydrographic Office (UKHO), as the MACHC Chair, will be this year's host.

The plan for MACHC25 is as follows:

|                      |  |
|----------------------|--|
| Monday 2 December    | Capacity Building Seminar (further details, including support for travel, will follow a little later this month) |
| Tuesday 3 December   | MACHC Working Group Meetings   |
| Wednesday 4 December | MACHC25 Day One  |
| Thursday 5 December  | MACHC25 Day Two  |
| Friday 6 December    | MACHC25 Day Three (will conclude by 1230)  |

The venue for the Conference is the **W Panama** hotel in Panama City. Please refer to the Logistics Information at the Enclosure for details on how to book a hotel room, as well as important information regarding flights, and more general advice. **Please note that the hotel room registration must be completed by 1800 on Saturday 28 September.**

**To confirm your in-person attendance at MACHC25, please register for the Conference via the IHO online registration website ([IHO Online Registration at iho-khoa.kr](https://iho-khoa.kr)). If you are attending the Conference in-person, you must register by Friday 18 October.**



I actively encourage in-person attendance to ensure full participation in all MACHC25 discussions; if this is not possible, then you will be able to join virtually (in listen only mode with no translation provided). To attend virtually, please register by Friday 8 November at the same link.

Finally, in line with the Statutes, we would also like to invite you to comment on the format adopted at MACHC24 and to share your opinions and suggestions for improvements (please click [here](#) for MACHC24 Minutes). If you do wish to comment, please email [machc.chair@ukho.gov.uk](mailto:machc.chair@ukho.gov.uk), with a copy to [emma.webb@ukho.gov.uk](mailto:emma.webb@ukho.gov.uk), no later than Monday 5 August. We can then take your views into account as we plan the Provisional Agenda for MACHC25; the intent is to issue that Agenda not later than Friday 23 August.

Thank you for our patience while we sourced an appropriate venue and I look forward to seeing you in Panama!

*Yours Sincerely,*

Rear Admiral Angus Essenhigh OBE

**Enclosures:**

MACHC25 Logistics Information  
MACHC25 IHO Registration Guidelines