Action/Decision Serial No	Source	Action/Decision Detail	Responsible Party	Due Date	Additional Comment(s)
Wed 13 Dec 23 - Day 1					
Action 1.0	MACHC24	Any questions raised by virtual participants will be collated by MACHC Sec and put to presenters after Plenary for answering and responses collated and shared by due date	MACHC Chair/Sec	8 Jan 24	Completed. All questions raised during the Teams chat were answered during the plenary.
Decision 1.0 (Agenda Srl 1.2)	MACHC24	MACHC24 Agenda approved and adopted	Member States	NA	Completed
Action 1.3	MACHC24	MACHC Chair to consider amending Statutes to incorporate ongoing/ permanent actions where appropriate and circulate to MS by due date for comment	MACHC Chair	Apr 24	
Decision 2.0 (Agenda Srl 1.4)	MACHC24	MACHC23 Minutes approved	Member States	NA	Completed
Action 3.1	MACHC24	MS consider participation in EWH project and submit proposals (also see Srl 15)	All Members and Coastal States	Ongoing Action	Ongoing actions will be incorporated into the Ongoing Actions List/Statutes as necessary
Action 3.5	MACHC24	MS and Associate MS to review the MACHC MSI website to verify MSI status, national coordinator POC for country and report any changes to NAVAREA co-ord navsafety@nga.mil by due date	All Members and Coastal States	1 Feb 24	
Action 4.0_1	MACHC24	RHCs and their MS to provide feedback to the SPRWG on both the existing and the future SP. MS to identify what is working and what can be improved	All Members and Coastal States	Q1 2024	
Action 4.0_2	MACHC24	MACHC Chair to share initial plans and development of the MACHC Strategic Plan Project Team	MACHC Chair	Q 1 2024	

Action/Decision Serial No	Source	Action/Decision Detail	Responsible Party	Due Date	Additional Comment(s)
Thu 14 Dec 23 - Day 2					
Action 8.2	MACHC24	John Lowell of the USA to source further guidance from SWPHC on how they work with the NGO to coordinate the SPC project within the region	John Lowell of the USA	1 Feb 24	
Action 8.3	MACHC24	France to share further information on the platform which will disseminate navigation warnings in S124 via the mobile app	France	31 Dec 23	Completed 14 Dec 23
Action 10.1_1	MACHC24	Coastal states to review and update the MSDI inventory Survey on the MSDI website (MACHC MSDI Inventory	Inventario de MACHC MSDI (google.com))	All Members and Coastal States	Ongoing Action	Ongoing actions will be incorporated into the Ongoing Actions List/Statutes as necessary
Action 10.1_2	MACHC24	Members to consider nominations for Vice Chair role of MSDIWG	All Members and Coastal States	Q1 of 2024	
Action 10.1_3	MACHC24	Members to continue to consider data principles and standards for the MACHC MSDI efforts. Review the UN GGIM data principles as a starting point for the MMSDIWG	All Members and Coastal States	Ongoing Action	Ongoing actions will be incorporated into the Ongoing Actions List/Statutes as necessary
Decision 3.0	MACHC24	MSDI 2024 Workplan endorsed	Member States	NA	Completed
Action 12.1_1	MACHC24	Members to review TOR and ROP for the S100 Coordinator role (via MICC CL 03/2023)	All Members and Coastal States	Apr 24	
Action 12.1_2	MACHC24	Members to submit candidates for the S100 Coordinator role after review of the role TOR and ROP	All Members and Coastal States	Apr 24	
Action 12.1_3	MACHC24	Consider nominations for the MICCWG INT Chart Coordinator and MICCWG Vice Chair roles	All Members and Coastal States	Apr 24	

Action/Decision Serial No	Source	Action/Decision Detail	Responsible Party	Due Date	Additional Comment(s)
Action 12.1_4	MACHC24	Members to setup a S100WG as soon as possible. MS are expected to nominate a representative for the S100WG	All Members and Coastal States	Apr 24	
Action 12.1_5	MACHC24	MS to update the planned chart schemes in usage bands 1-4 as per MICC CL 04/2023 previously sent	All Members and Coastal States	Feb 24	
Decision 4.0	MACHC24	MICC 2024 Workplan endorsed	Member States	NA	Completed
Action 13.1	MACHC24	MSIWG Chair to report whether a NAVAREA should issue a Nav Warning for a Saildrone when it is operating within its NAVAREA	MSIWG Chair	Mar 24	
Decision 5.0	MACHC24	MSI 2024 Workplan endorsed	Member States	NA	Completed
Action 15.1_1	MACHC24	MS to support EWH project via further funding or in-kind donations	All Members and Coastal States	Ongoing	Ongoing actions will be incorporated into the Ongoing Actions List/Statutes as necessary
Action 15.1_2	MACHC24	MS to report capacity building opportunities to CB Coordinator	All Members and Coastal States	Ongoing	Ongoing actions will be incorporated into the Ongoing Actions List/Statutes as necessary
Action 15.1_3	MACHC24	MS to consider contributing eLearning material to the IHO E-learning centre and raise awareness of any available E-learning courses that could be signposted to	All Members and Coastal States	Ongoing	Ongoing actions will be incorporated into the Ongoing Actions List/Statutes as necessary
Decision 6.0	MACHC24	Capacity Building 2024-2026 Workplan endorsed	Member States	NA	Completed
Action 16.1_1	MACHC24	MS to indicate their position on the provision of CSB data via replying to IHO CL 01/2020	All Members and Coastal States	Q1 2024	

Action/Decision Serial No	Source	Action/Decision Detail	Responsible Party	Due Date	Additional Comment(s)
Action 16.1_2	MACHC24	MS to respond with CSB status to IRCC CL21/2020	All Members and Coastal States	Q1 2024	
Decision 7.0	MACHC24	Seabed 2030 2024 Workplan endorsed	Member States	NA	Completed
Fri 15 Dec 23 - Day 3					
Action 19.0_1	MACHC24	Members to respond to ECS survey once issued	All Members and Coastal States	TBC	
Action 19.0_2	MACHC24	Members to contribute staff and intellectual effort to ECS Project Team	All Members and Coastal States	Ongoing	Ongoing actions will be incorporated into the Ongoing Actions List/Statutes as necessary
Action 19.0_3	MACHC24	MACHC representative to update DIHMAR on ECS Project Team progress	UK facilitated by Antigua & Barbuda and Suriname	Jun 24	
Decision 8.0	MACHC24	It was agreed that MACHC25 would be held in the week commencing 2 Dec 2024	Member States	NA	Completed