

# 24<sup>th</sup> Conference of the Meso-American and Caribbean Sea Hydrographic Commission

## **MACHC National Report Breakout Group Guidance**

Day One – Wednesday 13 December 2023

1400-1630

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### OBJECTIVES AND DESIRED OUTCOMES

The objective of the Breakout Group sessions are to provide and share the content of National Reports for MACHC Members and Associate Members.

This provides an opportunity for greater discussion, engagement, understanding and overall collaboration within the region.

The discussion will be synthesized and shared back to the plenary by the Breakout Group Chair.

### ADVANCE WORK

All MACHC Members and Associate Members received a 4-slide template for the presentation of their National Reports. This presentation focused on the following:

**Top 3 achievements in the past 12 month period**

**Top 3 challenges/obstructions in the past 12 month period**

**Top 3 plans that affect the region (e.g. charts, surveys, training)**

### PROCESS

There are 3 breakout groups engaging in separate, parallel discussions. Group A is for Spanish-speaking nations and Group B & Group C will be in English only. There is no translation provided during the sessions.

**There are 12 spaces in each breakout group.**

Each breakout group will have a Chair.

The Chairs received a process preview and 'key findings' template to understand how to facilitate and complete the sessions.

The Chair will facilitate the breakout group, ensuring timings are adhered to and key findings are recorded.

Each National Report has 10 minutes to complete their presentation.

After each presentation the Chair will facilitate a brief question & answer session with the breakout group members.

The Chair will record the following on the 'key findings' presentation template:

**Key messages and implications for the plenary****Overall points of strengths, achievements and innovations****Overall challenges/limitations within the region****Overall points of synergy or potential for further collaboration**

The Chair of each Breakout Group will synthesize the discussion results and present back to the plenary on Day Two (Thursday 14 December 2023).

## BREAKOUT GROUP PARTICIPATION LIST

<b>Group A (Presentations in Spanish)</b>	<b>Group B (Presentations in English)</b>	<b>Group C (Presentations in English)</b>
Colombia	Antigua and Barbuda (A)	Barbados (A) (V)
<b>Cuba</b>	Brazil	Belize (A) (V)
Dominican Republic	Grenada (A)	<b>France</b>
Guatemala	Netherlands	Guyana
Mexico (V)	Suriname	Haiti (A)
Spain (O) Presentation already completed at SRL 2.1	St. Vincent and the Grenadines (A)	Jamaica
Venezuela	<b>United States of America</b>	United Kingdom

- (A) Associate Member  
(V) Virtual Attendance/presentation  
(O) Observer  
**Chair in Bold**