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**TURKISH NAVY**  
**OFFICE OF NAVIGATION, HYDROGRAPHY AND**  
**OCEANOGRAPHY (ONHO)**

**To** : **BASWG Member States**  
**Chair of the MBSHC**  
**Secretariat of the IHO**  
**NAVAREA-III Coordinator**  
**Region F INT Chart Coordinator**

**01-23/CL/BASWG**

27 December 2023

**Subject** : *Realization of the BASWG17 Meeting*

**References** : a) Terms of Reference and Rules of Procedure of BASWG

The 17<sup>th</sup> meeting of Black and Azov Seas Working Group (BASWG17) will be held in Istanbul/Türkiye on 26 and 27 March 2024, hosted by Turkish Navy – Office of Navigation, Hydrography and Oceanography.

The provisional Agenda and Timetable is presented in the Annex A and Logistic Information is presented in the Annex B.

Participants are kindly requested to provide information with regards to their attendance, any proposals for the provisional Agenda and Timetable and other comments, if any, by fax (+90 216 331 05 25) or e-mail ([etukenmez@shodb.gov.tr](mailto:etukenmez@shodb.gov.tr) and [aakturk@shodb.gov.tr](mailto:aakturk@shodb.gov.tr)) no later than January 29<sup>th</sup>, 2023.

We look forward to seeing you all at the BASWG17 in Istanbul, in March 2024.

Yours sincerely.

**Hakan KUSLAROGLU**  
**Captain**  
**Director, TN-ONHO**  
**Chairman of the BASWG**

**Annexes** :

- A- Provisional Agenda and Timetable
- B- Logistic Information

## 17<sup>TH</sup> MEETING OF BLACK AND AZOV SEAS WORKING GROUP

### AGENDA & TIMETABLE *(DRAFT)*

Time Frame	26 March 2024 - DAY 1
<b>09.00 – 09.30</b>	<b>Registration</b>
<b>09.30-10.30</b>	<p><b>1. Opening and Administrative Arrangements</b>  - Administrative Arrangements  - Opening Address (Chairman, IHO Director)</p> <p><i>Docs: BASWG17-01A List of Participants (BASWG Sec.)  BASWG17-01B ToR and RoP of BASWG (BASWG Sec.)</i></p> <p><b>2. Approval of the Agenda</b>  <i>Docs: BASWG17-02 Agenda and Timetable</i></p> <p><b>3. BASWG Administration</b>  <i>Docs: BASWG17-03A Status of actions from BASWG-16 (BASWG Sec.)  BASWG17-03B Outcome of MBSHC23 affecting BASWG (MBSHC Chairman)  BASWG17-03C International Coordination (National Updates)  BASWG17-03C-1: Bulgaria  BASWG17-03C-2: Georgia  BASWG17-03C-3: Romania  BASWG17-03C-4: Russia  BASWG17-03C-5: Ukraine  BASWG17-03C-6: Türkiye</i></p>
<b>10.30-11.00</b>	<b>Coffee Break</b>
<b>11.00-12.20</b>	<p><b>4. IHO Work Programme – “Corporate affairs” (IHO)</b>  <i>Docs: BASWG17-04A - Cooperation with International Organizations (IHO Director)  - Cooperation with Member States  - Information Management (IHO Web Site, ENC Catalogue etc.)  - Development on Technical Standards</i></p> <p><i>Docs: BASWG17-04B - Outcome of the 3<sup>rd</sup> Meeting of the IHO Council</i></p>
<b>12.20-12.30</b>	<b>Group Photo</b>
<b>12.30-14.00</b>	<b>Lunch</b>
<b>14.00-15.00</b>	<p><b>5. Regional Updates</b>  <i>Challenges encountered in Black Sea with regard to hydrography, cartography and MSI (Maritime Safety Information).</i></p>
<b>15.00-15.30</b>	<b>Coffee Break</b>
<b>15.30-17.00</b>	<p><b>6. Coordination of Regional Charting</b>  <i>Docs: BASWG17-06 - Region F ICCWG Activities (Region F INT Chart Coordinator)  - INT Charts in the Black and Azov Seas  - Status of ENCs (Gaps/overlaps in the Black and Azov Seas)</i></p>
<b>17.00</b>	<b>End of Session</b>
<b>18.30- 21.30</b>	<b>Official Dinner</b>

Time Frame	27 March 2024 - DAY 2
09.00-10.15	<p><b>7. Capacity Building Activities</b></p> <p><i>Docs: BASWG17-05 - IHO CB Activities (IHO Director, CB Coordinator) - Long and Short-Term Capacity Building Plan of the MBSHC (MBSHC Chair, CB Coordinator)</i></p> <p><b>8. Maritime Safety Information (MSI)</b></p> <p><i>Docs: BASWG17-07 - Status of MSI coverage in the Black Sea (NAVAREA-III Coordinator)</i></p> <p><b>9. Any Other Business</b></p>
10.15-10.45	<b>Coffee Break</b>
10.45-13.00	<p><b>10. Review of the BASWG17 List of Decisions and Actions</b></p> <p><b>11. Next meeting dates and venue - Conclusion</b></p> <p><b>12. Designation of the Chairmanship</b></p>
13.00	<b>Proposed End of the Meeting - subject to any agenda amendment proposals</b>

## Annex-B

### LOGISTICS INFORMATION BASWG-17, 26-27 March 2024, Istanbul/TURKIYE

#### BASWG Venue

The 17th meeting of Black and Azov Seas Working Group (BASWG17) will be held in Istanbul/Turkiye on 26 and 27 March 2024 at Sheraton İstanbul Levent Otel (Büyükdere Caddesi 3-4, 34330, Kağıthane, Istanbul)

#### Contact details

The primary point of contact for logistical and accommodation assistance are;

-Lt.Cdr.Dr.Emre TUKENMEZ, Head of Chart Production Department, [etukenmez@shodb.gov.tr](mailto:etukenmez@shodb.gov.tr)

-Lt.J.G.Aysemir ERIŞİR AKTÜRK, Head of Paper Chart Production, [aakturk@shodb.gov.tr](mailto:aakturk@shodb.gov.tr),

Phone +90 216 322 25 80 (Ext.3600-3620)

Fax +90 216 331 05 25.

#### Accommodation

There are a number of hotel options available within close proximity to the meeting place. (Please refer to [www.istanbul-city-guide.com](http://www.istanbul-city-guide.com) for the hotel options).

#### Sheraton İstanbul Levent Otel (25-28 March 2024)

Deluxe Oda



Levantino Restoran



Kara Toplantı Odası



**Deluxe Single Room : 115 EURO per night per person**

**Deluxe Double Room : 125 EURO per night per two persons**

- Breakfast included.
- Special rates are valid until 29 January 2024.
- Booking link (SHOB-International Meeting) is as below:

[marriott.com/event-reservations/reservation-link.mi?id=1703853761582&key=GRP&app=resvlink](https://marriott.com/event-reservations/reservation-link.mi?id=1703853761582&key=GRP&app=resvlink)

- After booking please send the notification e-mail to [etukenmez@shodb.gov.tr](mailto:etukenmez@shodb.gov.tr) and [aakturk@shodb.gov.tr](mailto:aakturk@shodb.gov.tr)

#### Transportation

There is an airport shuttle – **Havaist-15** from Istanbul Airport to 4.Levent which takes 1 minute to Sheraton İstanbul Levent by walk ([hava.ist/sefer-saatleri.php?lang=en](http://hava.ist/sefer-saatleri.php?lang=en)). The price per person is 114 TL (approx. 3,7 Euro) and journey time is approximately 1 hour and 10 minutes but it may vary according to the intensity of the traffic.

Taxi from Istanbul Airport to Sheraton İstanbul Levent costs approx. 650 TL (approx. 21 Euro) and journey time is 45 minutes approximately.

## Location Map

