

## **LOGISTICS INFORMATION**

### **MBSHC-18, 25-27 September 2013, İstanbul**

#### **MBSHC Venue**

The MBSHC-18 meeting will be held between 25 and 27 September 2013 in the Harbiye Military Museum & Convention Hall, Valikonağı Caddesi, Harbiye, 34298, İstanbul.

#### **Contact details**

The primary point of contact for logistical, visa and accommodation assistance is Lt.Esref GUNSAY, Head of Electronic Charting, TN-ONHO, [egunsay@shodb.gov.tr](mailto:egunsay@shodb.gov.tr) or LCdr.Burak INAN, TN-ONHO, Head of Charting [b.inan@shodb.gov.tr](mailto:b.inan@shodb.gov.tr).

Ph +90 216 322 25 80 (Ext.3610-3600), Fax +90 216 331 05 25.

#### **Visa requirements**

Depending on your nationality, the purpose and duration of your visit, you may require a visa to visit Turkey. We urge you to check visa requirements at your earliest convenience. If you require any assistance, or a letter of invitation, please liaise with contact officers.

#### **General Information for İstanbul**

İstanbul is Turkey's largest city with a population approaching 14 million. For more information about İstanbul, please refer to the following website: [www.istanbulcityguide.com](http://www.istanbulcityguide.com).

September in İstanbul is generally sunny with temperatures ranging from an average low of 15 °C to average high of 25 °C.

#### **Accommodation**

There are a number of hotel and accommodation options available in the Harbiye-Taksim area within close proximity to the Harbiye Military Museum & Convention Hall.

Special accommodation rates at the Inncity Hotel/Nişantaşı ([www.inncityhotel.com](http://www.inncityhotel.com)) have been negotiated for the duration of MBSHC-18. The hotel is 3 min. walking distance to Harbiye Military Museum & Convention Hall. The following options are available:

<b>SPECIAL RATES (24-28 September 2013)</b>	<b>RACK RATES</b>
<b>Standard singleroom / BB : 85.-EURO</b>	<b>Standard singleroom / BB : 150.-EURO</b>
<b>Deluxe singleroom / BB : 125.-EURO</b>	<b>Deluxe singleroom / BB : 200.-EURO</b>
<b>Deluxe doubleroom / BB : 145.-EURO</b>	<b>Deluxe doubleroom / BB : 250.-EURO</b>
<b>Suite room / BB : 195.-EURO</b>	<b>Suite room / BB : 400.-EURO</b>

- Breakfast and VAT included.
- Wi-Fi access in lobby and rooms is free of charge.
- Each room has tea/coffee making facilities.
- 0-6 aged children is free of charge provided that the double room is rented.
- Special rates are valid until 15 August 2013.
- Please note that if the room type selected is not available at the time of booking you will be automatically booked to the next room type available at the prices listed above.
- Accommodation should be booked directly with Inncity Hotel reservations, using the Registration Form (attached), the Registration Forms can be faxed to +90 212 230 31 01 or emailed to [info@inncityhotel.com](mailto:info@inncityhotel.com)

#### **Transportation**

There is an airport shuttle (Bus called Havatas) from Atatürk Airport to Taksim Square and from Taksim Square to Atatürk Airport in every 30 minutes. The price per person is 10 TL (approx. 4 EURO). Havatas buses are running from Atatürk Airport outside the Terminal and Taksim in front of Point Hotel (at opposite the Divan Hotel). Journey time is 40 minutes approximately, but it may vary according to the intensity of the traffic.

Private shuttle between Atatürk Airport and Inncity Hotel is also available for 50 EURO up to 4 persons and 10 EURO per additional person. Please liaise with the hotel advising of date and time of arrival and departure as well as flight numbers.

Taxi from Atatürk Airport to Taksim Square costs approx. 60 TL (approx. 25 EURO).

### **Location Map**



## HOTEL REGISTRATION FORM

**MBSHC-18 Meeting  
25-27 September 2013**



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SURNAME	
NAME	
ADDRESS	
ORGANIZATION	
NAME of ACCOMPANYING PERSON(s) (if any)	
PASSPORT NO (Date of Issue and Place)	
E-MAIL	
CITY, COUNTRY, PHONE, NATIONALITY	
ARRIVAL DATE	
DEPARTURE DATE	
SHUTTLE REQUEST (If Yes, Please indicate date and time of arrival and flight number).	

Please choose your room type

Twin bed       French bed       Suite       Deluxe       Standard

Credit Card No : \_ \_ \_ \_ \_

Expiry Date : \_\_\_\_\_

CCV code : \_\_\_\_\_

Name on Card : \_\_\_\_\_

Signature

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\* Check out time is 12.00 a.m. Hotel management takes no responsibility for valuables left in guest rooms. Safe deposit boxes are provided for your convenience. Personal checks are unacceptable.

\*\* I agree to be held liable if indicated person, company or association fails to pay any part or full amount of the charges incurred. My signature above shall constitute authority to debit the credit card of record with the total amount due. Reception should be informed of any change of given address or passport details.

### **Cancellation Policy:**

If booking is cancelled or modified up to 3 days before the date of arrival no fee will be charged.

If booking is cancelled or modified later %100 percent of the first night will be charged.

In case of no-show, the total price of the booking will be charged.