



INTERNATIONAL HYDROGRAPHIC ORGANIZATION
NORTH INDIAN OCEAN HYDROGRAPHIC COMMISSION (NIOHC)



NIOHC Letter No.
11/2024

18 November 2024

To Members and Associate Members of the NIOHC

Subject: NIOHC Capacity Building Work Program: Seminar on Raising Awareness of Hydrography Bangkok, Thailand, 10 February 2025

Dear Colleagues,

Seminar on Raising Awareness of Hydrography

1. The 2025 Capacity Building Work Programme of the International Hydrographic Organisation (IHO) provides support for a regional seminar on *Raising Awareness of Hydrography*. The objective of the seminar is to provide participants with an understanding of the obligations and the governance requirements of providing a national hydrographic service and how best a coastal State can meet its international obligations in providing those services.

2. Accordingly, a seminar will be held in Bangkok, Thailand on 10 February 2025. The seminar will precede the 24th meeting of the North Indian Ocean Hydrographic Commission (NIOHC) that will be held from 11 to 13 February 2025 at the same venue. Outline details of the seminar are provided at Annex A.

3. The International Maritime Organization (IMO) and the International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA) are being invited to participate in the seminar together with the IHO, as part of the UN "delivering as one" initiative.

Working Language

4. All seminar presentations will be delivered in English.

Follow-on Meeting

5. Participants in the seminar are expected to remain in Thailand on completion of the seminar and to attend the 24th NIOHC to consolidate the knowledge gained during the seminar and to experience how an IHO Regional Hydrographic Commission (RHC) functions in the regional delivery of hydrographic services. In addition, the combination of attendance at the seminar and attendance at the NIOHC meeting will provide an excellent opportunity to establish or strengthen existing professional networks.

Funding Arrangements

6. The IHO Capacity Building Fund will pay for travel, accommodation, breakfast, lunch, for the seminar and the subsequent NIOHC24 meeting for **ONE** participant per country from the distribution list below. If invited, countries have the ability to support any part of their nominated participants travel (for example, paying for airfare so that the IHO pays for the hotel or vice-versa) please indicate it in the response to this invitation.

7. Please note that no monetary allowances will be paid directly to participants. The IHO Capacity Building fund, and host nation, will cover the following expenses for individuals:

- Economy Flights
- Accommodation with breakfast
- Lunch (included in the conference costs)

8. **Any additional expenses beyond the accommodation and travel provided by the CB Fund, such as travel insurance, transfers, pocket money, subsistence (including other meals beyond those hosted) and visa fees must be covered by the candidate or the candidate's organization.**

9. Please note it is the responsibility of the individual to check and meet the travel requirements for their travel to the meeting. Failure to do so may result in the sponsoring institution to refund the IHO Capacity Building Fund any expenses incurred by the IHO.

Nominations and Eligibility Criteria

10. Coastal States in the NIOHC region are invited to consider nominating ONE suitable national representative who will benefit from the opportunity of attending the seminar and the subsequent NIOHC meeting.

11. It is essential that nominees are employed by a national hydrographic office, a maritime authority or a related national agency in the nominating country and are in a position to influence the development of the national hydrographic infrastructure. In this respect, a statement indicating the role of the nominee in the national hydrographic infrastructure is required as part of the application process.

Application Procedure

12. Applications to attend the seminar should be sent, by email, using the accompanying Application Form (at Annex B) and the statement referred in paragraph 11, to Ms Lucy Fieldhouse (email address: lucy.fieldhouse@ukho.gov.uk and ibte@UKHO.gov.uk), at your earliest convenience but **no later than 16 December 2024**. It is important that the application form is completed electronically and returned as an Excel file or in an Excel-compatible format.

13. In order to enable the purchase of e-tickets for selected participants, application forms should be accompanied by a **copy of the applicant's passport** and a reliable e-mail address for confirmation of acceptance for the seminar and the forwarding of ticketing details.

14. The Thai authorities will assist in applying for a visa if selected for this Seminar.

Further Information

15. Should you need more information or have any special request, please contact me or the NIOHC CB Coordinator, Ms Lucy Fieldhouse (lucy.fieldhouse@ukho.gov.uk).

Yours sincerely,



NIOHC CB Coordinator on behalf of the Chair North Indian Ocean Hydrographic Commission (NIOHC)

Distribution List:

1. Djibouti
2. Eritrea
3. Jordan
4. Maldives
5. Mauritius
6. Myanmar
7. Seychelles
8. Somalia
9. Sudan
10. Sri Lanka
11. Yemen

Copy to:

12. Ms Lucy Fieldhouse (CB Coordinator, NIOHC)

Attachments:

Annex A: Course Outline

Annex B: Digital Application Form

NOTE: This letter is being sent by e-mail only.

**Seminar on Raising Awareness of Hydrography,
Bangkok, Thailand, 10 February 2025**



DRAFT PROGRAMME

All times to be confirmed	Action	Responsible
	<i>Virtual room opens for participants to join and test video and audio</i>	
	Welcome / Introduction	Ms. Lucy Fieldhouse
Session 1 - National Obligations and Regional development		
	International Hydrographic Organisation	IHO Director
	IMO / IALA	
	Q & A	All
	Break	All
Session 2 - MSDI		
	MSDI Overview	tbc
	Regional MSDI Developments	tbc
	Q & A	All
	Group Photography	All
	Regional MSDI Developments	tbc
	Q & A	All
	Lunch	All
	Industry presentation tbc	tbc
	Q & A	All
	Industry presentation tbc	tbc
	Panel Discussion / Q & A	All
	Closing	Ms. Lucy Fieldhouse / MSDIWG Chair