



27 April 2023

To Members and Associate Members of the SAIHC

Subject: SAIHC Capacity Building Work Program: Raising Awareness of Hydrography Seminar (Mauritius, 28 August 2023)

Dear Colleagues,

Seminar on Raising Awareness of Hydrography

1. The 2023 Capacity Building Work Programme of the International Hydrographic Organisation (IHO) provides support for a regional seminar on *Raising Awareness of Hydrography*. The objective of the seminar is to provide participants with an understanding of the obligations and the governance requirements of providing a national hydrographic service and how best a coastal State can meet its international obligations in providing those services. The Seminar also serves as an opportunity to share and build regional knowledge on topics of importance to the region.
2. Accordingly, a one-day seminar will be held in Mauritius on 28 August 2023. The seminar will precede the 19th meeting of the Southern African & Islands Hydrographic Commission (SAIHC) that will be held from 29 to 31 August 2023 at the same venue. Outline details of the seminar are provided at Annex A.
3. The International Maritime Organization (IMO) and the International Association of Marine Aids to Navigation and Lighthouse Authorities (IALA) are being invited to participate in the seminar together with the IHO, as part of the UN "delivering as one" initiative.

Working Language

4. All seminar presentations will be delivered in English.

Follow-on Meeting

5. Participants in the seminar are expected to remain in Mauritius on completion of the seminar and to attend the 19th SAIHC to consolidate the knowledge gained during the seminar and to experience how an IHO Regional Hydrographic Commission (RHC) functions in the regional delivery of hydrographic services. In addition, the combination of attendance at the seminar and attendance at the SAIHC meeting will provide an excellent opportunity to establish or strengthen existing professional networks.

Funding Arrangements

6. The IHO Capacity Building Fund will pay for all breakfast, lunch, accommodation, and travel for the seminar and subsequent SAIHC19 meeting for **ONE** participant per country from

the distribution list below. If invited countries have the ability to support any part of their nominated participants travel (for example, paying for airfare so that the IHO pays for the hotel or vice-versa) please indicate it in the response to this invitation

7. Please note that no monetary allowances will be paid directly to participants. Any associated expenses beyond the breakfast, lunch, accommodation, and travel provided by the CB Fund, such as travel insurance, pocket money must be covered by the candidate or the candidate's organisation.

Nominations and Eligibility Criteria

8. States in the region outlined in the distribution list are invited to consider nominating ONE suitable national representative who will benefit from the opportunity of attending the seminar and the subsequent SAIHC meeting.

9. It is essential that nominees are employed by a national hydrographic office, a maritime authority or a related national agency in the nominating country and are in a position to influence the development of the national hydrographic infrastructure. In this respect, a statement indicating the role of the nominee in the national hydrographic infrastructure is required as part of the application process.

Application Procedure

10. Applications to attend the seminar should be sent, by email, using the accompanying Application Form (at Annex B) and the statement referred in paragraph 9, to Lucy Fieldhouse, (email address: lucy.fieldhouse@ukho.gov.uk) with SAIHC Secretary in copy (cc: monique.willoughby@ukho.gov.uk) at your earliest convenience but **no later than 24 May 2023**. It is important that the application form is completed electronically and returned as an Excel file or in an Excel-compatible format.

11. In order to enable the purchase of e-tickets for selected participants, application forms should be accompanied by a copy of the applicant's passport and a reliable e-mail address for confirmation of acceptance for the seminar and the forwarding of ticketing details.

12. It is the responsibility of Participants to apply for a visa if required.

Further Information

13. Should you need more information or have any special request, please contact me or the SAIHC CB Coordinator, Ms Lucy Fieldhouse (lucy.fieldhouse@ukho.gov.uk).

Yours sincerely,



Lucy Fieldhouse
SAIHC CB Coordinator on behalf of the Chair Southern African and Islands Hydrographic Commission (SAIHC)

Distribution List:

1. Angola
2. Comoros
3. Kenya
4. Madagascar
5. Malawi
6. Mozambique
7. Namibia
8. Seychelles
9. Tanzania
10. Uganda
11. Zambia

Copy to:

12. Ms Lucy Fieldhouse (CB Coordinator, SAIHC)
13. SAIHC Secretary

Attachments:

- Annex A: Seminar Draft Agenda
Annex B: Digital Application Form

NOTE: This letter is being sent by e-mail only.

Seminar on Raising Hydrographic Awareness in SAIHC Region,
Mauritius 28 August 2023



Draft Programme

28 August 2023			
Time	Event	Content	Chair / Presenter
Time tbc	Opening Session	Opening Address Introduction of participants Objectives of the Seminar	SAIHC CB Coordinator
	Session 1 International Organisations	Coastal State Responsibilities and Obligations The International Hydrographic Organisation The International Association of Marine Aids to Navigation (IALA) and the IALA World-wide Academy	IMO IHO IALA
30 mins	Coffee Break	Group Photograph	
	Session 2 Hydrographic Surveying		UKHO / CB Coordinator
1.5 hours	Lunch		
	Session 2 Continued Hydrographic Surveying		
30 mins	Coffee Break		
	Session 3 S-100		CB Coordinator IHO IALA
Close (ice breaker)			