

From: **Rear Admiral Peter Sparkes**

**Acting Chief Executive UKHO,
UK National Hydrographer**

and SAIHC Chair



SAIHC Letter No. 8/2020

26 November 2020

To: Members, Associate Members, and Observers of the IHO Southern African and Islands Hydrographic Commission (SAIHC)

Subject: **SAIHC17 plenary virtual meeting dates**

Dear SAIHC Colleagues,

SAIHC17 Update & Meeting Dates

Following positive discussions with Mauritius, South Africa and the IHO I am delighted to confirm the SAIHC17 plenary will convene online as a Virtual Teleconference (VTC) on 3 & 4 February 2021 (12:00-17:15 MUT, 10:00-15:15 SAST, 08:00-13:15 UTC). This will be conducted via Microsoft Teams and will include an opening ceremony with comments by the SAIHC Chair, Vice Chair and IHO Secretariat.

The plenary will be preceded by a dedicated SAIHC Seabed 2030 Teleconference under the MSDIWG on the 2 February 2021 (16:00-18:00 MUT, 14:00-16:00 SAST, 12:00-14:00 UTC).

Please mark in your calendars and further details and registration information will follow in subsequent Circular Letters.

Provisional Agenda

A draft agenda for the SAIHC17 is at Annex A. I recognise the importance and value of the SAIHC community collaborating together and your thoughts and any further suggestions regarding the agenda are welcome. Please provide them to the SAIHC Secretary Ashley.Parker@ukho.gov.uk

National Report

I would like to encourage all SAIHC members, even if unable to attend the virtual SAIHC17, to submit a National Report, in order to fully understand the issues and activities within the region. Please use the template/structure as documented on IHO SAIHC webpage for both the [report](#) and the [presentation](#). All MS are asked to use the presentation to give an update at plenary. The deadline for National Reports is 15 January 2021. Please email them to Ashley.Parker@ukho.gov.uk and Yong.Baek@iho.int


I look forward to progressing the goals of SAIHC together with you and building on the success of previous SAIHC conferences.

Yours sincerely

Rear Admiral Peter Sparkes

Chairman Southern African and Islands Hydrographic Commission (SAIHC)

Annex A – SAIHC17 Draft Agenda

SAIHC 17			
Wednesday 3 February 2021 Day 1 - Plenary			
Time (UTC)	Time (MUT)	Item	Responsible
0800	1200	Login, administrative update, VTC conduct	SAIHC Secretary
0810	1210	Official Opening Session Opening Remarks and welcome Opening remarks by Opening Remarks Participant introductions and group photo 	Chair Vice Chair IHO Director Head of delegation
0835	1235	1.0 SAIHC Administration/organisational issues 1.1 Approval of Agenda 1.2 Matters Arising from Minutes of SAIHC16 1.3 Review of 16 th SAIHC Actions List 1.4 Actions and Recommendations arising from IRCC12	Chair/All
0855	1255	2.0 SAIHC Developments, IHO bodies, Policy aspects 2.1 IHO Secretariat Report 2.2 Assembly 2 Report 2.3 Council 4 Report 2.4 IRCC12 Report 2.5 HSSC12 Report 2.6 WENDWG Report 2.7 MSDI Report	IHO/Chair
0930	1330	Break	
1000	1400	3.0 SAIHC Committees and Working Groups 3.1 MSDIWG 10 mins 3.2 ICCWG 15 mins 3.3 Capacity Building 15 mins 3.4 Lakes proposal 5 mins	MSDI Chair ICCWG Chair CB Coordinator UK
1045	1445	4.0 Industry Presentations	Industry Partners
1115	1515	Break	
1200	1600	5.0 Relevant International Organizations' Report 5.1 General Bathymetric Charts of the Oceans (GEBCO) and Seabed 2030, discussion, Q & A 5.2 Crowd Sourced Bathymetry (CSB) Discussion, Q & A 5.3 International Maritime Organisation (IMO) (tbc) 5.4 International Association of Lighthouse Authorities (IALA) (tbc) 5.5 Southern and East African and Islands Regional Group for Safety of Navigation and Marine Environment Protection (SEAIGNEP) (tbc) 5.6 Nairobi Convention (tbc)	IHO/Norway IHO/Norway IMO IALA SEAIGNEP Nairobi
1315	1715	End of Day 1	

SAIHC 17			
Thursday 4 February 2021 Day 2 - Plenary			
Time (UTC)	Time (MUT)	Item	Responsible
0800	1200	Login, administrative update, VTC conduct	SAIHC Secretary -
0805	1205	Welcome	SAIHC Chair
0810	1210	6.0 National Reports Members – Presentation 6.1 France 6.2 Mauritius 6.3 Mozambique 6.4 Norway 6.5 Republic of South Africa 6.6 Seychelles 6.7 United Kingdom	Member States Head of Delegation
0915	1315	Break	
0945	1345	National Reports Associate Members – Presentation 6.8 Angola 6.9 Comoros 6.10 India 6.11 Kenya 6.12 Madagascar 6.13 Malawi 6.14 Namibia 6.15 Portugal 6.16 Tanzania	Member States Head of Delegation
1055	1455	7.0 S-100 7.1 Mauritius MSP and S-100 7.2 S-100 in the region	Mauritius TBC
1115	1515	Break	
1200	1600	8.0 Disaster Response 8.1 SAIHC disaster response plan 8.2 Maritime Safety, World-Wide Navigational Warnings Service and NAVAREA Coordination	South Africa IHO Director/South Africa
1220	1620	4.0 Industry Presentations	Industry Partners
1245	1645	9.0 Closing Activities 9.1 Any Other Business (AOB) 9.2 Election of Chair and Vice Chair 9.3 Review of Actions and Decisions 9.4 Details for next meeting Closing remarks	Chair Chair/All Chair/MS Chair/All Chair/All Chair
1315	1715	End of Day 2	