



SWPHC ICCWG meeting minutes

Meeting date	13/09/2023
Subject	SWPHC ICCWG meeting
Time	7:00-8:00 AEST
Venue	MS Teams
Attendees	Sarah E Orantes, Karl Wagner, Alison Cantrill, Dan Miners, Robert Cario, Michael Andrew, Adam Greenland, Hilary Thompson.
Apologies	Nicolas David, James Jason Morrell, Verena Bosselmann-Borsos

Minutes

	Description	Notes
1.	Welcome, introductions	SWPHC ICCWG Chair
2.	Actions from previous meeting	nil
3.	Review actions arising from SWPHC 20 meeting relating to ICCWG	RC opened the meeting. Introductions from all members, SWPHC chair. Actions from SWPHC 20 concerning ICCWG reviewed. S-100 Coordinator role to be reviewed – initial email with S-100 Coordinator draft Responsibilities sent through prior to meeting.
4.	S-100 Coordinator role - duties	Email sent 27 Jan 2023 by SWPHC calling for nominations of SWPHC S-100 Coordinator. Adam Greenland noted one nomination was received from Verena Bosselmann-Borsos (LINZ). A CL will be circulated to SWPHC members noting appointment of Verena to role.
5.	SWPHC 20 Actions - ICCWG	35. Assign the role of the Charting Regional Coordinator for the implementation of the S-100 Implementation Roadmap to the ICCWG.

		<p>Action: AU to organize CL to go out to SWPHC members confirming Verena as S-100 coordinator.</p> <p>36. SWPHC to coordinate the efforts on the implementation of S-100, promote the cooperation and exchange of experiences, and identify CB requirements.</p> <p>Ongoing agenda item – Regional S-100 Annual meetings (Oct/Nov), exchange of ideas with other RHC S100 experience – Discussions ongoing with SAIHC, HCA. Members invited to share experiences from interactions with other RHC.</p> <p>37. SWPHC to consider the role of regional charting coordinator to include S-1xx Products as RHC WEND Coordinator.</p> <p>Ongoing- recommend to be standing agenda item (AG). ICCWG Chair presented ICCWG report with S100 progress to AU WEND member (MA) prior to WEND meeting Feb 23 to provide update. (IRCC15-12 – Recommendation 7: RHCs to prioritize their participation in the WENDWG through the RHC Chart Coordinator or S-100 Coordinator.)</p> <p><u>ACTION:</u></p> <ul style="list-style-type: none"> o AU represented on WEND through ICCWG coordinator (RC) and Michael Andrew. o NZ to review Membership for WENDWG o UK & USA represented on WENDWG <p>38. ICCWG to review ToR with respect to the role of regional charting coordinator and circulate.</p> <p>Get redline version of ToR ready prior to SWPHC meeting. To be reviewed/accepted by SWPHC members at SWPHC21 meeting.</p> <p><u>ACTION:</u></p> <ul style="list-style-type: none"> o Rob to circulate red line version at SWPHC21 with proposed ToR for review by SWPHC members.
6.	SWPHC S-100 Workshop	<p>Discuss dates/topics for next S-100 workshop.</p> <p><u>ACTION:</u></p> <ul style="list-style-type: none"> o Likely to be in Nov 23 . o AU to send out CL for Save the date for next workshop. o HO's to submit topics for their S-100 presentations. o Expanded role of ICCWG to be added to agenda.

7.	Status of S-101 ENC schemes	To be discussed at next meeting. <i>IRCC15-12 - Recommendation 10: RHC Chart Coordinators/S-100 Coordinators report their planned S-101 chart schemes, usage bands 1 – 4, by 30 September. Request that submissions use INTOGIS III when commissioned.</i>
8.	Progress update of INTOGIS III	SWPHC ICCWG Chair to follow up on progress of INTOGIS III noting update to be given at NIPWG meeting Sep 23.
9.	AOB	Adam proposed next meeting to follow Verena’s return from leave mid October.
10.	Next steps, next meeting – before SWPHC21?	Next meeting late October (tbc)

COMPLETED ACTION REGISTER

Meeting Date	Action Description	Action Lead	Action Status
13-Sep- 23	Recommend new S-1xx Coordinator roles to be established in the RHCs <i>CL to be sent out to SWPHC members Sep 23.</i>	SWPHC Chair	Oct 23

List of WG members

Member	Name	Email
Chair (AU)	Robert Cario	robert.cario@defence.gov.au
UK	Dan Miners	daniel.miners@ukho.gov.uk
US	Karl Wagner	karl.wagner@noaa.gov
US	Sarah E Orantes	sarah.e.orantes@nga.mil
FJ	James Jason Morrell	tamajj@gmail.com
NZ	Alison Cantrill	acantrill@linz.govt.nz
FR	Nicolas David	nicolas.david@shom.fr
Observer	Name	Email
S-1XX Coordinator (NZ)	Verena Bosselmann-Borsos	vbosselmann-borsos@linz.govt.nz
AU	Michael Andrew	michael.andrew.cario@defence.gov.au
NZ	Adam Greenland	agreenland@linz.govt.nz
AU	Hilary Thompson	hilary.thompson@defence.gov.au