

18th South West Pacific Hydrographic Commission Meeting
17-19 February 2021
VTC (Wellington, NZ)

List of Actions and Decisions (Updated 31/01/2022)

Actions

No	Agenda Item	Action	Responsible	Deadline and Status
1	4	to liaise with IALA and SPC to encourage coastal States that are not yet Members to join the SWPHC	Chair	permanent
2	4	to consider identifying opportunities in national/regional/international donor agencies to incorporate hydrography in development projects.	All members	permanent
3	4	to review their entries in the IHO Yearbook and C-55 and to provide the IHO Secretariat with the appropriate updates or to report no change.	All members	permanent
4	4	to consider submitting papers for publication in the International Hydrographic Review	All members	permanent
5	4	AHO to identify a suitable candidate to replace Mike Prince as the regional representative on the International Hydrographic Review Editorial Board.	AHO	?? 2021 Complete
6	4	SPC to invite SWPHC Chair and IHO Sec-General/Director to the next meeting of the Pacific Regional Energy and Transport Ministers Meeting. (SWPHC attended the Regional Heads of Maritime Transport meeting, November 2021)	SPC	Early 2022
7	4	UK and NZ to work with SPC* and look into how the SWPHC should start addressing the challenges for implementing the SDGs of the UN Decade of Ocean Science for Sustainable Development. (*Office of the Pacific Oceans Commissioner – part of PIF)	UK (Sam Harper - lead), NZ and SPC	Complete See SWPHC18 Agenda Item 12.
8	5	Chair to circulate 'redline' version of the SWPHC Statutes for comments by the Members via correspondence or at SWPHC19. Members to approve/object the 'redline' version via correspondence or at SWPHC19.	Chair	SWPHC19 Complete SWPHC CL06-2021
9	6.2	Members are encouraged to support, promote and consider participation in the Empowering Women in Hydrography (EWH) Project. Members are encouraged to attend the EWH initial workshop in May 2021. IHO Secretariat to send EWH event details to Pacific Woman in Maritime Association (PacWima)	Members IHO Secretariat	May 2021 Complete April 2021 IHO CL35-21 Complete

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10	6.2	Members to review the paper on the FotPNC (dated 28/08/2020) and provide feedback.	Members	IRCC13
11	6.4	Members are encouraged to complete MSDI Questionnaire and submit by MSDIWG12 (IHO CL 56/2019 refers).	Members	17 March 2021
12	6.4	Members are encouraged to support and consider participation in the OGC-IHO Federated Marine SDI demonstration pilot: FMSDI	All	SWPHC19
13	9.1	Members to establish SWPHC WG for sharing experience on S-100 Implementation and identify CB requirements (SWPHC S-100 Workshop, October 2021)	NZ, AU, ??	SWPHC19
14	10	Members are encouraged to nominate a point of contact to NAVAREA XI Coordinator and to consider attending CB activities	NAVAREA XI members	July 2021
15	10	Standardise MSI reporting template for RHCs via National Reports to reflect changes in service providers	IHO Secretariat	SWPHC19
16	12	Chair to share Gap Analyses, summary analysis and VTC recording of agenda item 12 with IHO Council, IRCC and RHCs.	Chair	March 2021 Complete
17	12.1	CB Coordinator & AU to produce summary document of actions and themes identified from agenda item 12. Chair to share with IHO Council, IRCC and RHCs.	CB Coordinator & AU Chair	March 2021 Complete Complete
18	12.1	Chair to establish a WG to develop SWPHC 3-6 year draft work plan and priorities. WG to review actions and themes identified from agenda item 12 and develop SWPHC 3-6 year draft work plan and priorities.	Chair WG (NZ, CB Coordinator, UK, ??)	April 2021 Complete SWPHC19
19	13.1	All members to provide CB requests to the CB Coordinator.	Members	28 Feb 2021 Complete
20	13.1	CB Coordinator to compile the CB requests and submit to the CBSC19 Meeting in coordination with the Chair.	CB Coordinator	31 March 2021 Complete
21	14.1	Members to complete the Seabed2030 Community Survey .	All	SWPHC19
22	14.1	Members to provide images to the Seabed2030 Image Stream	All	SWPHC19
23	14.2	Members to provide bathymetric data to the Seabed2030 Project using the Contributing data form.	All	SWPHC19
24	14.3	IHO Members to review their policy on data release and consider submitting a positive response to CL 21/2020 (IHO CSB Data for Public Domain)	Members	SWPHC19
25	14.3	Non-members (IHO) to review their policy on data release and consider submitting a positive response to IRCC CL 01/2020 (IHO CSB Data for Public Domain)	Associate Members, Observer States and other Coastal States	SWPHC19
26	15	Chair and SWPHC Council Representative (AU) to raise relevance of IHO Strategic Plan SPIs for Goals 2 & 3 for RHCs and explore appropriate S-100 CB activities.	Chair SWPHC Council Representative (AU)	IRCC13 C4 Complete

No	Agenda Item	Action	Responsible	Deadline and Status
27	16	Coastal States to identify points of contact and means of communications for the SWPHC Disaster Response Framework.	SB, TO, VU, TK, TV, FR, UK	April 2021
28	16	SWPHC WG to review the SWPHC Disaster Response Framework, to produce a 'redline' version and distribute to Members	NZ (lead), FJ, US	SWPHC19
29	17	Members to consider producing content for WHD 2021	NZ (lead)	1 May 2021 Complete
30	19	Host and conduct a NOAA ESTOFS workshop for the SWPHC to learn how to use the model forecast guidance	US, CB Coordinator	SWPHC19 Complete
31	22	Tonga to confirm SWPHC Vice-Chair position	Tonga	May 2021 Complete
32	24	Vanuatu to confirm hosting of SWPHC19 in Vanuatu in February 2022	Vanuatu	June 2021 Complete

DECISIONS

No.	Agenda Item	Decision
1	3	To approve the Minutes of SWPHC17 (doc. SWPHC18-03)
2	5	Agree to approve/object the 'redline' version of the SWPHC Statutes via correspondence or at SWPHC19
3	6.1	To note the IHO Secretariat Report and recommendations (doc. SWPHC18-06.1)
4	6.2	To note the report of the highlights of IRCC12 and recommendations (doc. SWPHC18-06.2)
5	6.3	To note the report of the highlights of HSSC12 and recommendations (doc. SWPHC18-06.3)
6	6.4	To note the presentation of the highlights of WENDWG10
7	6.4	To note the presentation of the highlights of MSDIWG11
8	7	To note the summary of National Reports (doc. SWPHC18-07A)
9	8	To note the organisation reports under item 8 (doc. SWPHC18-08A and SWPHC18-08C)
10	9.1	To note the update from the SWPHC ICCWG (docs. SWPHC18-09.1A)
11	9.2	To note the update from the SWPHC MSDIWG (docs. SWPHC18-09.2A)
12	9.2	To endorse the ToR & RoP for the SWPHC MSDIWG
13	10	To note the reports from the NAVAREA Coordinators (X, XI and XIV) (docs. SWPHC18-10B to SWPHC18-10D)
14	12.1	Establish a WG to develop SWPHC 3-6year draft work plan and priorities to achieve the Goals and Targets of the IHO Strategic Plan.
15	13	To note the highlights of the report of CBSC18 (doc. SWPHC18-13A)
16	13.2	To note the highlights of regional CB initiatives (docs. SWPHC18-13.2A to 13.2C)
17	14.1	To note the report of the GEBCO Seabed 2030 Project (doc. SWPHC18-14.1)
18	14.2	To note the update on the Seabed 2030 SaWPac activities (doc. SWPHC18-14.2)
19	14.3	To note the update on CSB & IHO DCDB activities (doc. SWPHC18-14.3)
20	16	To note the update on the SWPHC Disaster Response Framework (DRF) (doc. SWPHC18-16).
21	16	Agree to continue the development of the DRF by correspondence
22	16	Establish a WG to review the SWPHC DRF
23	21	To appoint Stuart Caie (LINZ) as the SWPHC CSB/Seabed 2030 Coordinator
24	22	To elect NZ as Chair of the SWPHC
25	24	To hold the next meeting (SWPHC19) in Vanuatu (TBC) in February 2022