



**South West Pacific Hydrographic
Commission (SWPHC)**

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**SWPHC Circular Letter 05/2022
21 December 2022**

**SWPHC 2-day Capacity Building Workshop on Hydrographic Governance
20-21 February 2023
Coastal State Gap Analysis**

References:

A: [SWPHC CL 03/2022 – SWPHC20 save the date](#)

To: **Members, Associate Members and Observer States of the SWPHC**

Dear SWPHC Colleagues,

1. In preparation for the 2-day Capacity Building Workshop on Hydrographic Governance on 20-21 February 2023, I would be grateful if you would complete a high-level Hydrographic Governance gap analysis for your coastal State, to come prepared to contribute and discuss this at the workshop. The gap analysis will provide foundational data relating to the status of National Interest, National Arrangements, and External Coordination, specifically:

- a. Where are we now?
- b. What is the gap?
- c. What actions are required to close the gap?

Breakout sessions during the workshop will afford coastal States the opportunity to discuss their status and gaps to develop Action Plans in conjunction with representatives from their (and/or other) Primary Charting Authority and the IHO Secretariat.

In conducting this gap analysis, I encourage you to review IHO publication [M-2 "The Need for National Hydrographic Services" \(Version 3.0.7, June 2018\)](#) and the [SWPHC PICT CB Matrix](#).

Please complete the gap analysis in the template provided (Annex B) and send to SWPHC@linz.govt.nz by **9 February 2023**. Please contact [Matt Borbash](#), SPWHC CB Coordinator if you require further guidance. We encourage you to seek assistance from your Primary Charting Authority in completing this template.

Note that the participants of the SWPHC Hydrographic Leaders Programme have recently completed instruction in hydrographic governance and are well placed to assist in this task.

2. Finally, I'd like to take this opportunity to wish you a safe and relaxing holiday as we approach the festive season; we look forward to seeing you **in-person** at the workshop and SWPHC20.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Adam Greenland'.

Adam Greenland,
Toitū Te Whenua LINZ, New Zealand National Hydrographer
SWPHC Chair

Enclosures:

Annex A – Distribution List: Members, Associate Members and Observer States of the SWPHC
Annex B – SWPHC Hydrographic Governance Gap Analysis template (Word)