10th Meeting of the South West Pacific Hydrographic Commission Marine Spatial Data Infrastructures Working Group MINUTES

26 April 2023 – 22:00GMT

Attendees (10):

Jace H Ebben (JE)	Data Architect	National Geospatial-Intelligence Agency
Salesh Kumar (SK)	Hydrographic Surveyor	Secretariat of the Pacific Community (SPC)
LCDR Julien Simon (JS)	Director of Oceanography for the Pacific	French Naval Hydrographic and Oceanographic Service (SHOM)
Tion Uriam (TU)	Hydrographic Surveyor	Kiribati
Belen Jimenez Baron (BJ)	Data Manager	Seabed2030 – SaWPaC regional Center
Palu Soqoiwasa (PS)	Nautical Cartographer	Fiji Hydrographic Office
Amy Nau (AN)	Data Analyst	Commonwealth Scientific and Industrial Research Organisation, Australia (CSIRO)
Dan Miners (DM)	Geographic Technical Lead	UK Hydrographic Office
Vice Chair Pip Bricher (PB)	Assistant Director Maritime Data Access	Australian Hydrographic Office
Chair Helen Phillips (HP)	Data Governance & Production Engineering Group Manager	UK Hydrographic Office

Apologies (4):

Mafoa Penisoni (MP)	Assistant Geologist	Ministry of Land and Natural Resources, Kingdom of Tonga
Rachel Gabara (RG)	Group Manager Hydrography	Land Information New Zealand
Mark Alcock (MA)	Director Boundaries and Georegulations	Geoscience Australia
Jonah Sullivan (JoS)	Geospatial Analyst	Geoscience Australia

Review and agreement of minutes and actions arising	HP opened the meeting, and all joined in welcoming new member Amy Nau from Commonwealth Scientific and Industrial Research Organisation (CSIRO).
	Minutes from the 9th meeting of the SWPHC MSDI WG accepted as true and correct.
	Actions were reviewed, updated, and closed accordingly. The following noteworthy actions received attention:
	• To investigate local policies wrt indigenous data governance and sovereignty. BP asked whether RG could give an update on the meeting between New Zealand government and indigenous representatives. Could Rachel share her experience of this meeting?
	• WG to share Open Data Policies – Reminded members to look at any open data policies that are possible to share.
Request from Andy Cootes at World Bank to use	HP gave update on request from Andy Cootes to use Data Value Proposition in use case inventory that the World Bank is producing and will be publishing. HP

Data Value Proposition in use case inventory	and BP suggest we accept this offer but ask that the SWPHC MSDI WG is cited in any publication.
	Members discussed benefits of sharing the data value proposition to gain wider audience and awareness of document.
	DECISION: Working Group members agreed to allow DVP to be used in Andy's World Bank publication, with caveat that Working Group is cited.
	HP to contact Andy to let him know the members approve the use of the DVP in his paper.
Data Value Proposition Communications Plan	BJ shared a draft communication plan and led discussion on how the group wants to share and promote the Data Value Proposition. Discussion focussed on the stakeholders we want to reach.
	Do we want to reach only Hydrographic Offices, or the SW Pacific Community or do we want to reach a wider audience. Discussed priority stakeholder groups.

Stakeholders

STAKEHOLDER MAP	
Highest priority group	Hydrographic Offices within SWPHC region
Second priority	Other seabed mapping institutions within SWPHC region
Secondary group	Hydrographic industry within SWPHC region
Tertiary group	Hydrographic Offices within other HC regions
	Other seabed mapping institutions within SWPHC region
	Hydrographic industry within SWPHC region

BP – There is value that this document is linked to IHO and not coming from specific organisations. Suggest that we want the communication plan to reach as far and wide as possible.

BJ – Shared action plan list, activities that could help to promote DVP. Asked the members to think about how they can contribute to the communication action plan from their own activities. Some potential activities discussed:

ACTION: All – Look at other ways to add to the communication plan to promote the Data Value Proposition in our different activities and areas of influence.

Distribute at regional meetings and conferences

BJ – Offered to display some copies at the GEBCO stand in the industry exhibition at IHO Assembly in Monaco.

SK – Offered to display some copies at the SPC stand at the Heads of Transport and Energy Ministers Meeting in Vanuatu.

LinkedIn Post

WG discussed benefits of creating a MSDI WG LinkedIn account or utilising existing accounts from SWPHC or other organisations. There is no group account for SWPHC at present but was discussed at SWPHC20 so may be created in future.

BP – Managing a group account is a big undertaking for individuals from the WG. Do we have enough content to sustain our own channel or should we look to publish an article on an existing channel.

ACTION: HP – To discuss with UKHO Comms Team to see if they would be willing to share an article on the UKHO LinkedIn channel.

	Present at Seabed2030 SaWPaC Meeting in Lima, Peru (also Online)
	WG discussed presenting on the Data Value Proposition at the Seabed2030 SaWPaC Meeting in Lima, Peru and online.
	BJ – On the organising committee for the SaWPaC Meeting, so would be able to add presentation to the agenda. Belen suggested that she is already heavily involved in this conference and may be "wearing many hats" so not best placed to present on the Data Value Proposition.
	Recommended Palu as a potential presenter to strengthen relationships between East and West Pacific.
	PS – Happy to take on the task of presenting with support from the group to put together the content and speaking notes.
	ACTION: All – Members of the group to support Palu in developing presentation and speaking notes.
	Reserve a slot at the SaWPaC conference by submitting title for the presentation. Abstract not required.
How we progress the next action (19 – Adoption and Implementation of UNGGIM-IGIF-H)	HP and PB put forward proposal on how to progress this action. WG Members and States take forward the maturity model which is about to be published and start to apply and assess our own organisations against this maturity model. To review at next meeting if maturity model is available for use.
Presentation on IGIF Strategic Pathway 1 – Governance and Institutions by Helen Phillips	HP presented a summary of research and understanding of IGIF Strategic Pathway 1 – Governance and Institutions.
Presentation on IGIF Strategic Pathway 2 – Policy and Legal by Pip Bricher	PB presented a summary of research and understanding of IGIF Strategic Pathway 2 – Policy and Legal.
AOB	– HP, BP – Discussed benefits of breaking down the IGIF Strategic Pathways into bitesize presentations. Group consensus is that it's useful to build the groups understanding of IGIF. **ACTION:** HP & BP to research and present Strategic Pathways 3 and 4 at next meeting. WG members to consider whether they can present on other strategic pathways at later meetings. – Discussed benefit of making meeting recordings available online for those members who cannot attend the meetings in person. Also uploading IGIF Strategic Pathway presentations for future reference. **ACTION:** DM to investigate options of sharing video recordings online.

Date of next meeting	28/29 June 2023

OPEN ACTION REGISTER

Meeting Date	Action Description	Action Lead	Action Status
17-Nov-21	To invite some (as of yet) non-participating members into this WG.	All	Ongoing
17-Nov-21	To investigate local policies wrt indigenous data governance and sovereignty.	All	Ongoing
10-Aug-22	WG to share any Open Data Policies	All	Ongoing
21-Feb-23	Update ToR and IHO SWPHC MSDI WG Webpage with these elections and to reflect the new members	DM	Ongoing
21-Feb-2023	Explore IGIF strategic pathways and present back to the group.	PB, HP	Ongoing
26-Apr-2023	Look for opportunities to add to the communication plan for the Data Value Proposition.	All	Ongoing
26-Apr-2023	Discuss with UKHO Comms team whether article on DVP could be published on UKHO LinkedIn Channel	HP	Ongoing
26-Apr-2023	Develop presentation to present at SaWPaC Seabed 2030 Meeting in July.	PS to present. All to support.	Ongoing
26-Apr-2023	Investigate options to share video recordings of meetings and presentation content.	DM	Ongoing

COMPLETED ACTION REGISTER

Meeting Date	Action Description	Action Lead	Action Status
04-Feb-21	Should inform the "Pacific Geospatial Survey and Council" and "Geoscience Australia" of our existence and purpose ensuring that we work together.	Rachel and Paul	Completed

04-Feb-21	Sharing best practice, ideas and progress. Paul proposed using a Data Maturity Model so we could take a structured approach to our progress and Paul took an ACTION to investigate whether IHO had something we could use	Paul	Completed
04-Feb-21	Share the minutes and report that would be submitted to SWPHC18 with the members of the SWPHC MSDIWG. The IHO MSDI WG was taking place on 17 & 18 March, Helen to an ACTION to report that the SWPHC MSDI WG had been established.	Helen	Completed
04-Feb-21	Agreed that a SWP regional SDI Portal list would be beneficial. Create a template for population	Helen	Closed. Agree to defer to the IHO Portal list
18-Aug-21	WG secretariat to amend standing WG agenda to include a 15min slot for industry communique.	Helen	Completed
18-Aug-21	Invite IIC Technologies to brief at the next WG meeting.	Helen	Completed
18-Aug-21	Invite a member of IGIF-H to brief this WG at the next convenient opportunity.	Rachel	Closed, see below
18-Aug-21	To clarify with IHO MSDI as to what qualifies as a MSDI portal, noting the mix of current resources on the list (websites, portals, downloads).	Helen	Closed, expired.
18-Aug-21	To coordinate an appropriate list of national MSDI's with AUS participants.	Paul	Completed
17-Nov-21	To invite John Nyberg or Pearlyn Pang to speak to the WG on IGIF-H	Rachel	Completed
2-Feb-22	WG to consider improved Target and SPI's for Goal 2 and submit to SPI WG via Stuart Caie (NZ).	All	Close. Advice from SWPHC Council.
2-Feb-22	To investigate hosting a MS Teams space to share WG material	HP	Complete
25-May-22	Ask Adam Greenland for a reference to LINZ's Data Value Proposition.	HP	Complete
25-May-22	Establish MS Teams space for the WG members to upload and share examples of Data Value Propositions and MS Data Policies.	HP/All	Completed
10-Aug-22	Provide a stakeholder map of data sharing related forums	SC	Close
10-Aug-22	Coordinate a workshop on 25 Aug 2022 to finalise review of DVP.	HP	Complete

19-Oct-22	To write a few sentences about the SWPHC MSDI working group for information at the OSGeo PGC.	JS/PB	Complete
19-Oct-22	Review DVP document for grammatical consistency, any additional propositions, applicability to UN sustainability goals, and content of "data release" section.	All	DUE 4 Nov 2022 Complete
14-Dec-22	JS to review and provide feedback on IHO Portal list and DVP document from SHOM perspective	JS (SHOM)	Completed
14-Dec-22	Confirm with GA members as to the possible ambiguity of two DVP entries, and if they could be merged into one	PS	Completed
14-Dec-22	Confirm with IHO secretariat for permissions to use IHO logos on final product.	PS	Completed
04-Feb-21	Review the IHO list of SDI portals	All	Closed
18-Aug-21	For ALL members to consider how this WG can support IGIF-H	All	Closed