

**19th Meeting of the South West Pacific Hydrographic Commission
Marine Spatial Data Infrastructures Working Group
MINUTES**

16th October 2024 – 21:00GMT

Attendees (9):

Stuart Caie (SC)	Principal Geospatial Specialist	Land Information New Zealand
Graham Campton (GC)	Assistant Director Maritime Data Access	Australian Hydrographic Office
David Crossman (DC)	Managing Director Australasia	IIC Technologies Limited
Matthew Ellis (ME)	Senior Geospatial Advisor	Geoscience Australia
Dan Miners (DM)	Geographic Technical Lead	UK Hydrographic Office
Lucia Scimone (LS)	Assistant Director Maritime Data Quality	Australian Hydrographic Office
Palu Soqoiwasa (PS)	Nautical Cartographer	Fiji Hydrographic Office
Ueakeia Tofinga (UT)	Spatial Data Analyst	Ministry of Transport, Information Technology and Communications, Kiribati
Vice Chair Belen Jimenez Baron (BJ)	Data Manager	NIWA, Seabed2030 – Pacific Ocean Regional Centre
Chair		

Apologies (4):

David Arnold (DA)	Assistant Director, Georegulation Delivery	Geoscience Australia
Caitlin Johnson (CJ)	Nautical Cartographic Analyst	National Geospatial-Intelligence Agency
Guillaume Voineson (GV)		SHOM
Helen Phillips (HP)	Data Governance & Production Engineering Group Manager	UK Hydrographic Office

Review and agreement of minutes and actions arising	<p>DM opened the meeting.</p> <ul style="list-style-type: none"> • Welcomed new member Lucia Scimone from the Australian Hydrographic Office. • Apologies from Helen Phillips, David Arnold, Caitlin Johnson and Guillaume Voineson. <p>Minutes from the 18th meeting of the SWPHC MSDI WG accepted as true and correct.</p>
Introduction	<p>Members introduced themselves for the benefit of new and recently joined participants.</p> <p>DM summarised the agenda for this meeting, progressing the workplan items below:</p>

<p>Work Plan Activities 2.1 & 3.1 – Promote the work already completed and gather feedback</p>	<p>ACTIVITY 2.1 & 3.1 – Promote the work already completed by the WG and gather feedback.</p> <p>One of the ideas to promote the activities of this working group was to engage with other user groups and communities. To assist with this activity, it would be useful to maintain a list of events and engagement opportunities that working group members are already attending as part of their day jobs or other events where the SWPHC MSDI Working Group could share their work with other communities and gain insight into other activities in the region.</p> <p>Working group members encouraged to share details of upcoming events using the miro board below. This can be maintained on a regular basis in future and if working group members are attending events and would be willing to present an update on activities this would help to promote the working group to a wider community.</p> <p>Miro Board link - Engagement Opportunities</p> <p>ACTION: Working Group members to update miro board with events and engagement opportunities that may be relevant to the work of this working group.</p> <p>Working group can review this list on a regular basis to identify engagement opportunities and develop relevant resources as required.</p>
<p>Work Plan Activities 2.2 – Gather feedback on the value and need for the implementation and adoption of IGIF</p>	<p>ACTIVITY 2.2 – Gather feedback on the value and need for the implementation and adoption of IGIF.</p> <p>Previous discussions at this working group have identified gaps in knowledge about what support is required in the region for the implementation and adoption of IGIF. This working group activity aims to gather feedback about what is already happening and what support may be required from the MSDI WG, SWPHC and IHO to support the region with this goal.</p> <p>Discussion about what support the working group can provide on the adoption and implementation of IGIF. In previous meetings the working group members have questioned what support is available, what activities are already ongoing for the implementation of IGIF.</p> <p>BJ suggested that many countries (E.g. Kiribati, Cook Islands) have already made progress towards implementation of IGIF and developing a national MSDI, however, as a region we do not have a record of these developments on a national level.</p> <p>SC suggested that some of this information may be found in the national reports that are submitted to the SWPHC on an annual basis.</p> <p>ACTION: Working Group members to review national reports from specific countries to research and extract information on implementation of IGIF. Capture the information that has already been shared in one place so that we can identify gaps in knowledge that can be investigated with the relevant points of contact in the national organisations.</p> <p>National Reports and Presentations are available on the SWPHC Website here - South West Pacific HC IHO</p> <p>Miro Board link - MSDI Status by Member State and Coastal State</p> <p>DC suggested the working group could develop a short questionnaire that could be distributed to points of contact to find out more about implementation of IGIF. Discussion within the group suggested this could be an action in future once we have established a baseline of information using national reports and following up with an interactive session at SWPHC.</p>

AOB	<ul style="list-style-type: none"> GC announced that this will be their last working group meeting. Graham is moving roles within his organisation and Lucia Scimone will be replacing him as the representative from the Australian Hydrographic Office at this working group. The members would like to thank Graham for his contribution to this working group and wish him all the best in his future career.
Date of next meeting	Proposed date of 5 th /6 th December.

OPEN ACTION REGISTER

Meeting Date	Action Description	Action Lead	Action Status
17-Nov-21	To investigate local policies wrt indigenous data governance and sovereignty.	All	Ongoing
16-Oct-24	Maintain list of events and engagement opportunities that may be relevant to the working group and allow great alignment with other community groups.	All	Ongoing
16-Oct-24	Research National Reports to identify where members states have progressed with implementation and adoption of IGIF.	All	Ongoing

TEMPORARY ACTION REGISTER

Record of temporary actions raised which are not considered significant enough to record in the Action Register. These actions are considered minor items which will be recorded in these minutes for reference, but will not be carried over for review at future working group meetings. Members are encouraged to inform WG when these actions are completed, but they should not be recorded in the Completed Action Register.

Meeting Date	Action Description	Action Lead	Action Status
16-Oct-24			Temporary

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COMPLETED ACTION REGISTER

Meeting Date	Action Description	Action Lead	Action Status
04-Feb-21	Should inform the “Pacific Geospatial Survey and Council” and “Geoscience Australia” of our existence and purpose ensuring that we work together.	Rachel and Paul	Completed
04-Feb-21	Sharing best practice, ideas and progress. Paul proposed using a Data Maturity Model so we could take a structured approach to our progress and Paul took an ACTION to investigate whether IHO had something we could use	Paul	Completed
04-Feb-21	Share the minutes and report that would be submitted to SWPHC 18 with the members of the SWPHC MSDIWG. The IHO MSDI WG was taking place on 17 & 18 March, Helen to an ACTION to report that the SWPHC MSDI WG had been established.	Helen	Completed
04-Feb-21	Agreed that a SWP regional SDI Portal list would be beneficial. Create a template for population	Helen	Closed. Agree to defer to the IHO Portal list
04-Feb-21	Review the IHO list of SDI portals	All	Closed
18-Aug-21	WG secretariat to amend standing WG agenda to include a 15min slot for industry communique.	Helen	Completed
18-Aug-21	Invite IIC Technologies to brief at the next WG meeting.	Helen	Completed
18-Aug-21	Invite a member of IGIF-H to brief this WG at the next convenient opportunity.	Rachel	Closed, see below
18-Aug-21	To clarify with IHO MSDI as to what qualifies as a MSDI portal, noting the mix of current resources on the list (websites, portals, downloads).	Helen	Closed, expired.
18-Aug-21	To coordinate an appropriate list of national MSDI's with AUS participants.	Paul	Completed
18-Aug-21	For ALL members to consider how this WG can support IGIF-H	All	Closed
17-Nov-21	To invite John Nyberg or Pearlyn Pang to speak to the WG on IGIF-H	Rachel	Completed

2-Feb-22	WG to consider improved Target and SPI's for Goal 2 and submit to SPI WG via Stuart Caie (NZ).	All	Close. Advice from SWPHC Council.
2-Feb-22	To investigate hosting a MS Teams space to share WG material	HP	Complete
25-May-22	Ask Adam Greenland for a reference to LINZ's Data Value Proposition.	HP	Complete
25-May-22	Establish MS Teams space for the WG members to upload and share examples of Data Value Propositions and MS Data Policies.	HP/All	Completed
10-Aug-22	Provide a stakeholder map of data sharing related forums	SC	Close
10-Aug-22	Coordinate a workshop on 25 Aug 2022 to finalise review of DVP.	HP	Complete
19-Oct-22	To write a few sentences about the SWPHC MSDI working group for information at the OSGeo PGC.	JS/PB	Complete
19-Oct-22	Review DVP document for grammatical consistency, any additional propositions, applicability to UN sustainability goals, and content of "data release" section.	All	DUE 4 Nov 2022 Complete
14-Dec-22	JS to review and provide feedback on IHO Portal list and DVP document from SHOM perspective	JS (SHOM)	Completed
14-Dec-22	Confirm with GA members as to the possible ambiguity of two DVP entries, and if they could be merged into one	PS	Completed
14-Dec-22	Confirm with IHO secretariat for permissions to use IHO logos on final product.	PS	Completed
09-Jun-23	WG Agreed to share Data Value Proposition with Andy Cootes to use in Paper with caveat that WG is cited. HP to confirm with Andy.	HP	Completed
26-Apr-2023	Discuss with UKHO Comms team whether article on DVP could be published on UKHO LinkedIn Channel	HP	Completed
26-Apr-2023	Develop presentation to present at SaWPaC Seabed 2030 Meeting in July.	PS to present. All to support.	Completed
26-Apr-2023	Investigate options to share video recordings of meetings and presentation content.	DM	Completed
17-Nov-21	To invite some (as of yet) non-participating members into this WG.	All	Closed - Moved to ToR

21-Feb-2023	Explore IGIF strategic pathways and present back to the group.	All	Completed
10-Aug-22	WG to share any Open Data Policies	All	Closed
26-Apr-2023	Look for opportunities to add to the communication plan for the Data Value Proposition.	All	Closed – Moved to ToR
21-Feb-23	Update ToR and IHO SWPHC MSDI WG Webpage with these elections and to reflect the new members	DM	Completed