

**21st Meeting of the South West Pacific Hydrographic Commission
Marine Spatial Data Infrastructures Working Group
MINUTES**

29th January 2025 – 22:00GMT

Attendees (12):

Caitlin Boatright (CB)	Nautical Cartographic Analyst	National Geospatial-Intelligence Agency
Stuart Caie (SC)	Principal Geospatial Specialist	Land Information New Zealand
Bradly Cooper (BC)	Principal Geospatial Specialist	Land Information New Zealand
David Crossman (DC)	Managing Director Australasia	IIC Technologies Limited
Salesh Kumar (SK)	Hydrographic Surveyor	Pacific Community (SPC)
Andrick Lal (AL)	Senior Geodetic Surveyor	Pacific Community (SPC)
Dan Miners (DM)	Geographic Technical Lead	UK Hydrographic Office
Nick Pion (NP)	Hydrography Manager	National Maritime Safety Authority
Lucia Scimone (LS)	Assistant Director Maritime Data Quality	Australian Hydrographic Office
Palu Soqoiwasa (PS)	Nautical Cartographer	Fiji Hydrographic Office
Ueakeia Tofinga (UT)	Spatial Data Analyst	Ministry of Transport, Information Technology and Communications, Kiribati
Vice Chair		
Chair Helen Phillips (HP)	Data Governance & Production Engineering Group Manager	UK Hydrographic Office

Apologies (3):

David Arnold (DA)	Assistant Director, Georegulation Delivery	Geoscience Australia
Neal Evans (NE)	Operations Analyst and Marine Data Manager	AusSeabed – Geoscience Australia
Belen Jimenez Baron (BJ)	Data Manager	NIWA, Seabed2030 – Pacific Ocean Regional Centre

Review and agreement of minutes and actions arising	<p>HP opened the meeting.</p> <ul style="list-style-type: none"> • Welcome working group members back after Christmas and New Year Break. • Apologies from David Arnold, Neal Evans, Belen Jimenez Baron. <p>Minutes from the 20th meeting of the SWPHC MSDI WG accepted as true and correct. The following items were raised for discussion:</p> <ul style="list-style-type: none"> •
Review and feedback of Working Group Report and	<p>HP briefly summarised the presentation planned to be submitted to the SWPHC22 meeting in March. Invited members to comment on presentation slides and written report to the Chair of SWPHC.</p> <p>No comments or feedback raised in the meetings.</p>

Presentation for SWPHC22	<p>TEMPORARY ACTION: Members to review presentation slides and working group report and provide feedback to Helen by 7th February 2025.</p>
Planning for facilitation of Talanoa session at SWPHC22	<p>HP provided overview of plans to facilitate a Talanoa at the SWPHC22 focussed on IGIF implementation. Some discussion has taken place between Nick Pion, Andrick Lal and Saleshe Kumar regarding leading the Talanoa. HP will not be attending SWPHC22 in person but can assist with leading virtual attendees through the Talanoa. DM will also be attending SWPHC22 in person and will be able to support the Talanoa.</p> <p>Talanoa format is intended to encourage members to share experiences and ideas on implementation of IGIF and ask questions of other members. Progressing towards our working group goal to understand more about experience and development of IGIF in the Pacific region.</p> <p>Initial thoughts on format of the Talanoa:</p> <ul style="list-style-type: none"> • Split commission members into small groups to gather thoughts on member states implementation of IGIF. • Gather use case scenarios, where IGIF may have been used to aid disaster response, climate change or other real world examples of IGIF implementation. • Small groups could present back to the commission attendees on their experiences of using or attempting to implementing IGIF. • Talanoa session is likely to be allocated 1 hour in the SWPHC agenda. <p>AL suggested members willing to support Talanoa session should meet beforehand to capture ideas and plan the session.</p> <p>TEMPORARY ACTION: AL, SK NP to meet to plan Talanoa session and discuss options. DM also happy to attend if required. AL suggested to meet in the week commencing 3rd February to start planning.</p> <p>DC asked whether discussion topics could be sent out in advance of the Talanoa to give people time to prepare as the time for the Talanoa session limited to 1 hour.</p> <p>HP suggested that the SWPHC pre-meet can be used to provide more information on the Talanoa session and suggest items that members may want to review before the in-person SWPHC22 meetings.</p> <p>HP asked members what the title of the Talanoa session should be, this needs to be defined for the agenda to be finalised.</p> <p>SK suggested proposed name of “The IGIF Talanoa” was an appropriate name for the agenda. Supported by other working group members.</p> <p>AL suggested that John Nyberg has lots of experience of IGIF and experience of working on IGIF in the Pacific region. Would be a good person to participate in the Talanoa and maybe be on a panel. HP will send invitation to John Nyberg to take an active part in the Talanoa.</p> <p>TEMPORARY ACTIONS:</p> <p>HP to send name “The IGIF Talanoa” to SWPHC committee to add to the agenda.</p> <p>HP to send concept note to SWPHC Work Plan Working Group for information.</p>
Succession planning for SWPHC MSDI Working Group	<p>HP summarised discussions from previous meetings and re-stated that both HP and BJ will be stepping away from roles as Chair and Vice Chair of this working group. Have previously asked members to consider taking on these roles.</p>

	<p>Ueakeia Tofinga expressed interest in Chair position and will reflect on the opportunity in the coming weeks and confirm with HP whether they are willing to take on Chair position.</p> <p>DC supported expression of interest from UT for this position and other members of the group were also supportive.</p> <p>No other expressions of interest at this meeting for chair or vice chair positions.</p> <p>HP has received expression of interest for vice chair via email so will follow up with member to discuss the position further.</p> <p>Intention to announce Chair and Vice Chair positions at SWPHC22 meeting which will be put forward for endorsement by the SWPHC members and committee.</p> <p>Working Group Members to consider whether they would like to express interest in these roles and confirm positions before SWPHC22 meetings.</p>
AOB	<ul style="list-style-type: none"> AL asked whether anyone knew about suggestion from John Nyberg at UNGGIM working group that the Marine Geospatial Information Working Group could be merged with the IHO Marine Spatial Data Infrastructure Working Group. <p>CB provided some additional background that suggested had been made, as there was collaboration between working groups and often groups meet together every year. In March at the IHO MSDI WG there is a planned workshop to discuss how a merged group could function including governance, reporting etc. More information to follow after next IHO MSDI WG Meeting in March 2025.</p> <ul style="list-style-type: none"> SC asked members whether they have been able to register for the SWPHC22 Pre-meeting and main meeting. There have been challenges with new IHO portal, but if members are having issues please contact SWPHC committee at swp.hc@defence.gov.au
Date of next meeting	Proposed date of 2 nd /3 rd April 2025.

OPEN ACTION REGISTER

Meeting Date	Action Description	Action Lead	Action Status
17-Nov-21	To investigate local policies wrt indigenous data governance and sovereignty.	All	Ongoing
16-Oct-24	Maintain list of events and engagement opportunities that may be relevant to the working group and allow great alignment with other community groups.	All	Ongoing
16-Oct-24	Research National Reports to identify where members states have progressed with implementation and adoption of IGIF.	All	Ongoing

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TEMPORARY ACTION REGISTER

Record of temporary actions raised which are not considered significant enough to record in the Action Register. These actions are considered minor items which will be recorded in these minutes for reference, but will not be carried over for review at future working group meetings. Members are encouraged to inform WG when these actions are completed, but they should not be recorded in the Completed Action Register.

Meeting Date	Action Description	Action Lead	Action Status
29-Jan-25	Members to review the working group report and presentation slides and provide comments to Helen by 7 th February in advance of report being submitted to SWPHC.	All	Temporary
29-Jan-25	AL, SK and NP to meet to discuss planning Talanoa session at SWPHC22.	AL, SK, NP	Temporary
29-Jan-25	HP to provide information to SWPHC secretary on title of Talanoa session, and concept note of the Talanoa session.	HP	Temporary

COMPLETED ACTION REGISTER

Meeting Date	Action Description	Action Lead	Action Status
04-Feb-21	Should inform the “Pacific Geospatial Survey and Council” and “Geoscience Australia” of our existence and purpose ensuring that we work together.	Rachel and Paul	Completed
04-Feb-21	Sharing best practice, ideas and progress. Paul proposed using a Data Maturity Model so we could take a structured approach to our progress and Paul took an ACTION to investigate whether IHO had something we could use	Paul	Completed
04-Feb-21	Share the minutes and report that would be submitted to SWPHC 18 with the members of the SWPHC MSDIWG. The IHO MSDI WG was taking place on 17 & 18 March, Helen to an ACTION to report that the SWPHC MSDI WG had been established.	Helen	Completed

04-Feb-21	Agreed that a SWP regional SDI Portal list would be beneficial. Create a template for population	Helen	Closed. Agree to defer to the IHO Portal list
04-Feb-21	Review the IHO list of SDI portals	All	Closed
18-Aug-21	WG secretariat to amend standing WG agenda to include a 15min slot for industry communique.	Helen	Completed
18-Aug-21	Invite IIC Technologies to brief at the next WG meeting.	Helen	Completed
18-Aug-21	Invite a member of IGIF-H to brief this WG at the next convenient opportunity.	Rachel	Closed, see below
18-Aug-21	To clarify with IHO MSDI as to what qualifies as a MSDI portal, noting the mix of current resources on the list (websites, portals, downloads).	Helen	Closed, expired.
18-Aug-21	To coordinate an appropriate list of national MSDI's with AUS participants.	Paul	Completed
18-Aug-21	For ALL members to consider how this WG can support IGIF-H	All	Closed
17-Nov-21	To invite John Nyberg or Pearlyn Pang to speak to the WG on IGIF-H	Rachel	Completed
2-Feb-22	WG to consider improved Target and SPI's for Goal 2 and submit to SPI WG via Stuart Caie (NZ).	All	Close. Advice from SWPHC Council.
2-Feb-22	To investigate hosting a MS Teams space to share WG material	HP	Complete
25-May-22	Ask Adam Greenland for a reference to LINZ's Data Value Proposition.	HP	Complete
25-May-22	Establish MS Teams space for the WG members to upload and share examples of Data Value Propositions and MS Data Policies.	HP/All	Completed
10-Aug-22	Provide a stakeholder map of data sharing related forums	SC	Close
10-Aug-22	Coordinate a workshop on 25 Aug 2022 to finalise review of DVP.	HP	Complete
19-Oct-22	To write a few sentences about the SWPHC MSDI working group for information at the OSGeo PGC.	JS/PB	Complete
19-Oct-22	Review DVP document for grammatical consistency, any additional propositions, applicability to UN sustainability goals, and content of "data release" section.	All	DUE 4 Nov 2022 Complete

14-Dec-22	JS to review and provide feedback on IHO Portal list and DVP document from SHOM perspective	JS (SHOM)	Completed
14-Dec-22	Confirm with GA members as to the possible ambiguity of two DVP entries, and if they could be merged into one	PS	Completed
14-Dec-22	Confirm with IHO secretariat for permissions to use IHO logos on final product.	PS	Completed
09-Jun-23	WG Agreed to share Data Value Proposition with Andy Cootes to use in Paper with caveat that WG is cited. HP to confirm with Andy.	HP	Completed
26-Apr-2023	Discuss with UKHO Comms team whether article on DVP could be published on UKHO LinkedIn Channel	HP	Completed
26-Apr-2023	Develop presentation to present at SaWPaC Seabed 2030 Meeting in July.	PS to present. All to support.	Completed
26-Apr-2023	Investigate options to share video recordings of meetings and presentation content.	DM	Completed
17-Nov-21	To invite some (as of yet) non-participating members into this WG.	All	Closed - Moved to ToR
21-Feb-2023	Explore IGIF strategic pathways and present back to the group.	All	Completed
10-Aug-22	WG to share any Open Data Policies	All	Closed
26-Apr-2023	Look for opportunities to add to the communication plan for the Data Value Proposition.	All	Closed – Moved to ToR
21-Feb-23	Update ToR and IHO SWPHC MSDI WG Webpage with these elections and to reflect the new members	DM	Completed