

**23rd Meeting of the South West Pacific Hydrographic Commission
Marine Spatial Data Infrastructures Working Group
MINUTES**

25th June 2025 – 21:00GMT

Attendees (8):

Bradley Cooper (BC)	Principal Geospatial Specialist	Land Information New Zealand
Caitlin Boatright (CB)	Nautical Cartographic Analyst	National Geospatial-Intelligence Agency
David Crossman (DC)	Managing Director Australasia	IIC Technologies Limited
Salesh Kumar (SK)	Team Leader – Technical Assessment	Pacific Community (SPC)
Andrick Lal (AL)	Coordinator – PGSC Partnership Desk	Pacific Community (SPC)
Dan Miners (DM)	Geographic Technical Lead	UK Hydrographic Office
Lucia Scimone (LS)	Assistant Director Maritime Data Quality	Australian Hydrographic Office
Vice Chair		
Chair Nick Pion (NP)	Hydrography Manager	National Maritime Safety Authority

Apologies (4):

Stuart Caie (SC)	Principal Geospatial Specialist	Land Information New Zealand
Ueakeia Tofinga (UT)	Spatial Data Analyst	Ministry of Transport, Information Technology and Communications
Malakai Vakautawale (MV)	Maritime Boundaries Advisor	Pacific Community (SPC)
Guillaume Voineson (GV)	Director of Oceanography for the Pacific	SHOM

Review and agreement of minutes and actions arising	<p>NP opened the meeting.</p> <ul style="list-style-type: none"> • Welcomed members to the meeting, no new members to introduce. • Apologies from Ueakeia Tofinga, Stuart Caie, Guillaume Voineson, Malakai Vakautawale <p>Minutes from the 22nd meeting of the SWPHC MSDI WG accepted as true and correct. The following items were raised for discussion:</p> <ul style="list-style-type: none"> • No comments or discussion points highlighted
Review of Actions	<p>NP reviewed Action list and invited comments from members:</p> <p>To investigate local policies wrt indigenous data governance and sovereignty:</p> <ul style="list-style-type: none"> • AL commented that some coastal states have regional policies but it would be useful to share any policies from other nations that have regional policies so that new policies can use these as an example. • TEMPORARY ACTION: Some policies have been received by the working group in the past, DM will re-distribute for new members.

	<p>Maintain list of events and engagement opportunities that may be relevant to the working group:</p> <ul style="list-style-type: none"> AL commented that the Pacific Geospatial Surveying Council (PGSC) maintains a list of upcoming events and engagements which can be shared with both working groups. Also encouraged members to share any upcoming engagements with the PGSC so that both working groups are aware of engagement opportunities. <p>Research National Reports to identify where member states have progressed with implementation and adoption of IGIF</p> <ul style="list-style-type: none"> AL commented that SPC have IGIF workshop planned in Tuvalu in October 2025 to engage with stakeholders on IGIF. Also planning workshop in Fiji to engage with stakeholders on IGIF adoption in 2025. Hoping to support other member countries with geospatial data management.
<p>Update from IHO MSDI WG</p>	<p>CB updated members in IHO MSDI WG activities. Met in March in Portugal, did not coincide with UNGGIM Working Group on Marine Geospatial Information this year.</p> <p>Key item was the proposal to move forward with combining IHO MSDI WG and UNGGIM WG on Marine Geospatial Information.</p> <p>Next meeting planned in May 2026, likely to be first joint working group meeting.</p> <p>IHO MSDI WG will be encouraging regional working groups to be involved in the new joint working group with UNGGIM.</p>
<p>Review of National Report Template – How can MSDI WG support members?</p>	<p>NP reflected that there is a section in the National Report Template related to Spatial Data Infrastructures. However, many national reports do not provide an update on this section.</p> <p>Is there anything the working group can do to support member states in completing this section in the national reports to encourage more detail in this section in future national reports.</p> <p>AL offered to ask these questions through the PGSC Partnership Desk to put questions out to member states in the interim between commission meetings.</p> <p>TEMPORARY ACTION – Follow up with email to Andrick, what questions do we want to ask SDI contacts through the PGSC Partnership Desk?</p> <p>AL shared that SPC have some database portals (Ocean Portal) that they could present on at the next meeting.</p> <p>TEMPORARY ACTION – AL to liaise with colleagues at SPC to present a summary on the SPC Ocean Portal to the working group at the next meeting.</p> <p>NP commented that if members are not including updates, we could encourage members to complete challenges section.</p>
<p>Discussion on IHO Portal functionality</p>	<p>DM provided overview of IHO portal. The portal has some functionality to join Regional Hydrographic Committees at present and many Regional Hydrographic Commissions (including SWPHC) are starting to use the portal for creating meetings and uploading resources and documents.</p> <p>Members have been encouraged to create an account and join the SWPHC Committee in the IHO Portal so that they are prepared for future meetings and documents to be circulated through the IHO Portal.</p>

	<p>DM shared that future capability of the portal will include “Task Groups” under the SWPHC Committee pages. We will have a group for the MSDI Working Group where we can share documents and upload meeting recordings.</p> <p>ACTION – All working group members encouraged to create account for the IHO Portal. As task groups become available to join, these will be shared with members.</p> <p>The IHO Portal can be accessed here – IHO Portal Login</p> <p>Guidance on how to create an account and join committees is available here - IHO Portal Guidance</p>
AOB	<ul style="list-style-type: none"> • NP highlighted that membership list required some updates. Encouraged members to review list and provide feedback on changes required to DM. • DC provided some feedback on national reports. Encouraged members to list capacity building and requirement for training. PCAs can nominate coastal states for training and provide funding but there are limited requests for training in National Reports. If your organisation has training requirements include this on National Reports and contact Dave Crossman for any further advice on training opportunities available. • Discussion about date of next meeting, NP shared that the SWPHC Work Plan and Priorities Working Group is scheduled for 29th August so it would be useful to meet after that date.
Date of next meeting	Proposed date of 4 th September 2025

OPEN ACTION REGISTER

Meeting Date	Action Description	Action Lead	Action Status
17-Nov-21	To investigate local policies wrt indigenous data governance and sovereignty.	All	Ongoing
16-Oct-24	Maintain list of events and engagement opportunities that may be relevant to the working group and allow greater alignment with other community groups.	All	Ongoing
16-Oct-24	Research National Reports to identify where members states have progressed with implementation and adoption of IGIF.	All	Ongoing
25-June-25	Members encouraged to create an account on the IHO Portal to access meetings and resources in future.	All	Ongoing

TEMPORARY ACTION REGISTER

Record of temporary actions raised which are not considered significant enough to record in the Action Register. These actions are considered minor items which will be recorded in these minutes for reference, but will not be carried over for review at future working group meetings. Members are encouraged to inform WG when these actions are completed, but they should not be recorded in the Completed Action Register.

Meeting Date	Action Description	Action Lead	Action Status
25-June-25	NP and AL to discuss requesting feedback from PGSC members on MSDI activities.	NP	Temporary
25-June-25	NP and AL to discuss presentation on development of SPC Ocean Portal.	AL	Temporary

COMPLETED ACTION REGISTER

Meeting Date	Action Description	Action Lead	Action Status
04-Feb-21	Should inform the "Pacific Geospatial Survey and Council" and "Geoscience Australia" of our existence and purpose ensuring that we work together.	Rachel and Paul	Completed
04-Feb-21	Sharing best practice, ideas and progress. Paul proposed using a Data Maturity Model so we could take a structured approach to our progress and Paul took an ACTION to investigate whether IHO had something we could use	Paul	Completed
04-Feb-21	Share the minutes and report that would be submitted to SWPHC 18 with the members of the SWPHC MSDIWG. The IHO MSDI WG was taking place on 17 & 18 March, Helen to an ACTION to report that the SWPHC MSDI WG had been established.	Helen	Completed

04-Feb-21	Agreed that a SWP regional SDI Portal list would be beneficial. Create a template for population	Helen	Closed. Agree to defer to the IHO Portal list
04-Feb-21	Review the IHO list of SDI portals	All	Closed
18-Aug-21	WG secretariat to amend standing WG agenda to include a 15min slot for industry communique.	Helen	Completed
18-Aug-21	Invite IIC Technologies to brief at the next WG meeting.	Helen	Completed
18-Aug-21	Invite a member of IGIF-H to brief this WG at the next convenient opportunity.	Rachel	Closed, see below
18-Aug-21	To clarify with IHO MSDI as to what qualifies as a MSDI portal, noting the mix of current resources on the list (websites, portals, downloads).	Helen	Closed, expired.
18-Aug-21	To coordinate an appropriate list of national MSDI's with AUS participants.	Paul	Completed
18-Aug-21	For ALL members to consider how this WG can support IGIF-H	All	Closed
17-Nov-21	To invite John Nyberg or Pearlyn Pang to speak to the WG on IGIF-H	Rachel	Completed
2-Feb-22	WG to consider improved Target and SPI's for Goal 2 and submit to SPI WG via Stuart Caie (NZ).	All	Close. Advice from SWPHC Council.
2-Feb-22	To investigate hosting a MS Teams space to share WG material	HP	Complete
25-May-22	Ask Adam Greenland for a reference to LINZ's Data Value Proposition.	HP	Complete
25-May-22	Establish MS Teams space for the WG members to upload and share examples of Data Value Propositions and MS Data Policies.	HP/ALL	Completed
10-Aug-22	Provide a stakeholder map of data sharing related forums	SC	Close
10-Aug-22	Coordinate a workshop on 25 Aug 2022 to finalise review of DVP.	HP	Complete
19-Oct-22	To write a few sentences about the SWPHC MSDI working group for information at the OSGeo PGC.	JS/PB	Complete
19-Oct-22	Review DVP document for grammatical consistency, any additional propositions, applicability to UN sustainability goals, and content of "data release" section.	All	DUE 4 Nov 2022 Complete

14-Dec-22	JS to review and provide feedback on IHO Portal list and DVP document from SHOM perspective	JS (SHOM)	Completed
14-Dec-22	Confirm with GA members as to the possible ambiguity of two DVP entries, and if they could be merged into one	PS	Completed
14-Dec-22	Confirm with IHO secretariat for permissions to use IHO logos on final product.	PS	Completed
09-Jun-23	WG Agreed to share Data Value Proposition with Andy Cootes to use in Paper with caveat that WG is cited. HP to confirm with Andy.	HP	Completed
26-Apr-2023	Discuss with UKHO Comms team whether article on DVP could be published on UKHO LinkedIn Channel	HP	Completed
26-Apr-2023	Develop presentation to present at SaWPaC Seabed 2030 Meeting in July.	PS to present. All to support.	Completed
26-Apr-2023	Investigate options to share video recordings of meetings and presentation content.	DM	Completed
17-Nov-21	To invite some (as of yet) non-participating members into this WG.	All	Closed - Moved to ToR
21-Feb-2023	Explore IGIF strategic pathways and present back to the group.	All	Completed
10-Aug-22	WG to share any Open Data Policies	All	Closed
26-Apr-2023	Look for opportunities to add to the communication plan for the Data Value Proposition.	All	Closed – Moved to ToR
21-Feb-23	Update ToR and IHO SWPHC MSDI WG Webpage with these elections and to reflect the new members	DM	Completed