**17th South West Pacific Hydrographic Commission Meeting**

**12-14 February 2020**

**Wollongong, Australia**

**LIST OF ACTIONS AND DECISIONS**

**ACTIONS**

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| **No.** | **Agenda Item** | **Action** | **Responsible** | **Deadline and** **Status (20/11/2020)** |
| 1 | 4 | to liaise with IALA and SPC to encourage coastal States that are not yet Members to join the SWPHC | Chair | permanent |
| 2 | 4 | to consider identifying opportunities in national/regional/international donor agencies to incorporate hydrography in development projects. | All members | permanent |
| 3 | 4 | to review their entries in the IHO Yearbook and C-55 and to provide the IHO Secretariat with the appropriate updates or to report no change. | All members | permanent |
| 4 | 4 | to consider submitting papers for publication in the International Hydrographic Review | All members | permanent |
| 5 | 5.3 | Chair to identify regional representative on the International Hydrographic Review Editorial Board. | Chair | 31 March 2020 (Complete) |
| 6 | 5.4 | SWPHC MSDIWG through correspondence prepare draft ToR and RoP and seek volunteers for Chair and V/Chair among members. | MSDIWG members | 31 July 2020(In progress) |
| 7 | 6.2 | Chair to circulate the draft amended version of the SWPHC Statutes for comments by the Members. (post adoption of Resolution 2/1997 at A-2) Members to provide comments to Chair for collation and adoption prior to SWPHC18. | ChairMembers | 15 May 2020(In progress)15 September 2020 |
| 8 | 9.2 | SPC to invite SWPHC Chair and IHO Sec-General/Director to the next meeting of the Pacific Regional Energy and Transport Ministers Meeting. | SPC | Early 2021 |
| 9 | 10.3 | All members to provide CB requests to the CB Coordinator.  | All members | 29 February 2020(Complete) |
| 10 | 10.3 | CB Coordinator to compile the CB requests for support and submit to the CBSC18 Meeting in coordination with the Chair. | CB Coordinator& Chair | 31 March 2020(Complete) |
| 11 | 10.4 | UK and NZ to work with SPC\* and look into how the SWPHC should start addressing the challenges for implementing the SDGs of the UN Decade of Ocean Science for Sustainable Development.(\*Office of the Pacific Oceans Commissioner – part of PIF)  | UK (Sam Harper - lead), NZ and SPC | SWPHC18 |
| 12 | 15B | Chair to inform IHO Secretariat that Australia has been selected to occupy the seat (on IHO Council) allocated to the SWPHC.  | Chair | 21 February 2020 (Complete) |
| 13 | 16A | Chair to inform DCDB Director to refer to national reports as submitted at SWPHC17 Meeting regarding their plans for CSB and Seabed 2030 | Chair | 29 February 2020 (Complete) |
| 14 | 16B | IHO Members who have not responded to CL 11/2019 to review Annex B of the CL and consider offering a positive response  | Members | Ongoing |
| 15 | 16B | Chair to circulate Annex B to CL 11/2019 to Non-Members (IHO) in the regionNon-Members (IHO) to review CL 11/2019 and consider sending a response to the IHO Secretariat (through the SWPHC secretariat) | ChairNon-Members | 29 February 2020 (Complete)On-going |
| 16 | 16C | Chair to circulate the Draft Disaster Response Framework (version 10/02/2020), requesting Coastal States toIdentify points of contact and the means of communication.Chair to collate the information. | ChairAll coastal StatesChair | 29 February 2020 (Complete)31 May 2020(In progress) |
| 17 | 17 | Tonga to confirm hosting of SWPHC18 Meeting in Tonga in February 2021 | Tonga | end September 2020(Complete) |

**DECISIONS**

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| **No.** | **Agenda Item** | **Decision** |
| 1 | 2 | To approve the Minutes of SWPHC16 (doc. SWPHC17-03) |
| 2 | 5.1  | To note the IHO Secretariat Report (doc. SWPHC17-05.1) |
| 3 | 5.2 | To note the Report of the 3rd meeting of the IHO Council (doc. SWPHC17-05.2)  |
| 4 | 5.2A | To note the IHO SPRWG Status Report (doc. SWPHC17-05.2A) |
| 5 | 5.3 | To note the SWPHC Report to IRCC11 (doc. SWPHC17-05.3) |
| 6 | 5.4A | To note the HSSC Report (doc. SWPHC17-05.4A) |
| 7 | 5.4B | To note the WEND Report (doc. SWPHC17-05.4B) |
| 8 | 5.4C | To note the MSDI Report (doc. SWPHC17-05.4C) |
| 9 | 7 | To note the national reports under agenda item 7 (docs. SWPHC17-07A to SWPHC17-07K) |
| 10 | 8 | To note the national reports under agenda item 8 (docs. SWPHC17-08A to SWPHC17-08G) |
| 11 | 9 | To note the organisations reports under item 9 (docs. SWPHC17-09.1 to SWPHC17-09.4) |
| 12 | 10 | To note the CB activities reports under item 10(docs. SWPHC17-10.1, SWPHC17-10.2, SWPHC17-10.4A, SWPHC17-10.4B) |
| 13 | 11 | To note the SWPHC ICCWG Report (doc. SWPHC17-11) |
| 14 | 15B | To select Australia as the SWPHC representative on the IHO Council |
| 15 | 16A | To note the letter from the IHO DCDB Director dated 27th January 2020 (doc. SWPHC17-16A) |
| 16 | 16C | To adopt the Draft Disaster Response Framework (Version 10/02/2020)  |
| 17 | 17 | To hold the next meeting (SWPHC18) in Tonga in February 2021, subject to the approval of relevant authorities in Tonga. |
| 18 | 18  | To elect New Zealand as Chair of the SWPHC |
| 19 | 18 | To elect Solomon Islands as Vice Chair of the SWPHC |
| 20 | 18 | To elect USA as the SWPHC CB Coordinator |