**List of Actions and Decisions (Updated 22/03/2023)**

**Actions**

| **1-Day SWPHC20 VTC Pre-Meeting** |
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| **No** | **Agenda Item** | **Action** | **Responsible** | **Deadline and****Status** |
| 1 | 4 | Member States are encouraged to actively support the development of S-100 priority Products. | All Members | SWPHC21 |

| **3-Day SWPHC20 Meeting** |
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| **No** | **Agenda Item** | **Action** | **Responsible** | **Deadline and****Status** |
| 2 | 5 | Liaise with IMO, IALA and SPC to encourage coastal States that are not yet Members to join the SWPHC | Chair | Permanent |
| 3 | 5 | Consider identifying opportunities in national/regional/international donor agencies to incorporate hydrography in development projects. | All members | Permanent |
| 4 | 5 | Review their entries in the IHO Yearbook (P-5) and Status of Hydrographic Surveying and Charting Worldwide (C-55) and to provide the IHO Secretariat with the appropriate updates or to report no change. | All members | Permanent |
| 5 | 5 | Consider submitting papers for publication in the International Hydrographic Review. Submissions to Elizabeth de Bol (elizabeth.debol@defence.gov.au) IHR Regional Representative by July / January. | All members | Permanent |
| 6 | 5 | Standardise MSI reporting template for RHCs via National Reports to reflect changes in service providers.Template under review by WWNWS Document Review Working Group | IHO Secretariat | SWPHC21 |
| 7 | 5 | Members to provide images to the Seabed2030 [Image Stream](https://seabed2030.org/seabed-2030-image-stream)  | All | Permanent |
| 8 | 5 | Members to provide bathymetric data to the Seabed2030 Project using the [Contributing data](https://www.gebco.net/about_us/contributing_data/) form. | All | Permanent |
| 9 | 5 | IHO Members to review their policy on data release and consider submitting a positive response to CL 21/2020(IHO CSB Data for Public Domain) | IHO Members | SWPHC21 |
| 10 | 5 | Non-members (IHO) to review their policy on data release and consider submitting a positive response to IRCC CL 01/2020(IHO CSB Data for Public Domain) | Associate Members, Observer States and other Coastal States | SWPHC21 |
| 11 | 5 | Coastal States to identify points of contact and means of communications for the SWPHC Disaster Response Framework. | TO, TK, TV | June 2023 |
| 12 | 5 | SWPHC WG to review the SWPHC Disaster Response Framework, to produce a ‘redline’ version and distribute to Members. | NZ (lead), FJ, US | June 2023 |
| 13 | 5 | SWPHC is invited to encourage and propose to the IHO Secretariat High Level visits to those States not yet IHO Member States | Chair | SWPHC21 |
| 14 | 5 | Members are encouraged to participate in the Empowering Women in Hydrography project. | All | Permanent |
| 15 | 5 | Members are invited to provide contributions for the IHO e-Learning Centre at KHOA | All | SWPHC21 |
| 16 | 5 | SPC to invite SWPHC Chair and IHO Sec-General/Director to the next meeting of the Pacific Regional Energy and Transport Ministers Meeting. | SPC | May 2023 |
| 17 | 5 | IHO and SWPHC to engage with new IMO regional representative. | ChairIHO Secretariat | SWPHC21 |
| 18 | 5 | SWPHC to engage with SPC to develop a consistent and coordinated approach to safety of navigation in the Pacific, between countries and interested partners and to engage with IMO through Pacific position papers and formal requests for support.  | Chair, SPC, Members, Coastal States | SWPHC21 |
| 19 | 5 | Share Pacific Resilience Project LiDAR data (MH, TO, VU) with charting authorities. | SPC | Q1 2023 |
| 20 | 5 | Members are encouraged to participate in regional CSB activities | Members | SWPHC21 |
| 21 | 7 | Make a representation on behalf of the SWPHC to the IHO SG requesting and requiring provision for mechanisms to ensure greater inclusion and participation of SWPHC Member States at IHO meetings, in particular the IHO Assembly  | Chair | March 2023 |
| 22 | 12 & 13 | HLP Cohort to collate and compile notes from breakout session | HLP cohort | Complete |
| 23 | 12 & 13 | SWPHC to review breakout notes and consider what action might be taken to overcome the challenges | Members | SWPHC21 |
| 24 | 12 & 13 | Review HLP evaluation and decision on next HLP | Chair, WP&PWG | May 2023 |
| 25 | 14 | SWPHC to promote and champion the SWP Women in Hydrography network | All | SWPHC21 |
| 26 | 15 | IMO, IALA and IHO to work together with SWPHC and SPC to address the capacity building needs of the Member states in the SWP region. | IMO, IHO, IALA, SWPHC, SPC | SWPHC21 |
| 27 | 15 | SPC to share revised draft to the Regional Pacific Strategy – Safety of Navigation Project - for review and input | SPC, Chair | July 2023 |
| 28 | 15 | Prepare paper for the 5th Pacific Regional Energy & Transport Ministers Meeting (9-12 May 2023) (PRETMM) | AU, NZ | April 2023 |
| 29 | 15 | SPC to advise process and timeline to prepare paper for submission to 5th PRETMM | SPC | March 2023 |
| 30 | 16 | Members are encouraged to enrol for the World Bank Group self-paced online course on Strengthening Geospatial Information Management | Members | SWPHC21 |
| 31 | 16 | Members are encouraged to review the IGIF components, methodology and implementation use cases | Members | SWPHC21 |
| 32 | 16 | Members are encouraged to complete the *Quick-Start Guide for undertaking an IGIF-aligned MSDI* and provide feedback to OGC/WB team | Members | SWPHC21 |
| 33 | 16 | Members are encouraged to complete IGIF MSDI Maturity Assessment | Members | SWPHC21 |
| 34 | 17 | SWPHC to consider hosting the GEBCO Working Week 2024 | Members | IRCC15 June 2023 |
| 35 | 21.1 | Assign the role of the Charting Regional Coordinator for the implementation of the S-100 Implementation Roadmap to the ICCWG | ICCWG | SWPHC21 |
| 36 | 21.1 | SWPHC to coordinate the efforts on the implementation of S-100, promote the cooperation and exchange of experiences, and identify CB requirements. | ICCWG | SWPHC21 |
| 37 | 21.1 | SWPHC to consider the role of regional charting coordinator to include S-1xx Products as RHC WEND Coordinator | ICCWG | SWPHC21 |
| 38 | 21.1 | ICCWG to review ToR with respect to the role of regional charting coordinator and circulate  | ICCWG | December 2023 |
| 39 | 21.2 | Encourage member nations to join and participate in future meetings of the SWPHC MSDIWG | All | SWPHC21 |
| 40 | 21.3 | Members are encouraged to understand their nations view of geospatial data and establish a data policy as needed | Members | SWPHC21 |
| 41 | 22.1 | Establish a CB WG to develop a SWPHC CB Strategy | CB Coordinator | SWPHC21 |
| 42 | 22.1 | Collate and compile notes from 2-Day Hydrographic Governance workshop | CB Coordinator, PCAs and Workshop Chairs | Complete |
| 43 | 22.2 | Confirm CB funding 2024 Disaster Response Workshop | CB Coordinator | CBSC21 |
| 44 | 22.2 | Review and update PICTs CB matrix | CB Coordinator | April 2023 |
| 45 | 26 | Members to consider producing content for WHD 2023 | All | May 2023 |
| 46 | 28 | SWPHC to inform IHO Secretariat of SWPHC Representatives on Council | Chair | Complete |
| 47 | 32 | FJ to confirm SWPHC21 in February 2024 | FJ | June 2023 |
| 48 | 32 | US to work with PCA nations to consider hosting SWPHC22 in February 2025 | US | SWPHC21 |
| 49 | 32 | AU to confirm hosting SWPHC23 in February 2026 | AU | SWPHC21 |

**DECISIONS**

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| **1-Day SWPHC20 VTC Pre-Meeting** |
| **No.** | **Agenda Item** | **Actions & Decision** |
| 1 | 2 | To note the presentation on an overview of marine cyber threats |
| 2 | 3 | To note the presentation on UNGGIM Integrated Geospatial Information Framework (IGIF-H) – implementation case studies |
| 3 | 4 | To note the report of the highlights of HSSC14 and recommendations |
| 4 | 4 | To note the important challenges on the S-100 implementation and the commitments towards IMO and IEC |
| 5 | 5 | To note the report of the highlights of IRCC14 and recommendations |
| 6 | 6 | To note the SWPHC paper on raising awareness of hydrography and open data |
| 7 | 6.1 | To note the presentation on European Partnership – Example of IHO-EU Network |
| 8 | 7 | To note the presentation on The Universal Hydrographic Data Model S-100: Benefits of the S-100 Related Products |
| 9 | 8 | To note the report on the update on Strategic Performance Indicators (SPI) |
| 10 | 8 | Agree that the SWPHC Strategic Performance Indicators (SPI) Sub-group is dis-established |
| 11 | 10 | To note the reports from the NAVAREA Coordinators (X and XIV) |
| 12 | 11 | To note the presentation on Empowering Women in Hydrography SWPHC report |
| 13 | 12 | To note the presentation SWPHC Hydrographic Leaders Programme – Challenges for Pacific Island Nations |
| 14 | 13 | To note the presentation on the Pacific Regional Maritime Transport Officials meeting Nov 2022 |

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| **3-Day SWPHC20 Meeting** |
| **No.** | **Agenda Item** | **Decision** |
| 15 | 3 | To approve the agenda of SWPHC20 |
| 16 | 4 | To approve the Minutes of SWPHC19 |
| 17 | 7 | To note the IHO Secretariat Report and recommendations |
| 18 | 8 | To note all National Reports and presentations |
| 19 | 10 | To note the organisations reports |
| 20 | 11 | To note the report and progress made by the SWPHC WP&PWG |
| 21 | 12 & 13 | To acknowledge the significant effort of the HLP to lead an engaging and stimulating workshop to identify challenges faced by island nations and suggest responses  |
| 22 | 14 | To note the establishment of the SWPHC Empowering Women in Hydrography in the Pacific Network and acknowledge the considerable progress made and activities since SWPHC19 |
| 23 | 15 | Agree on the need for the IHO, IMO and IALA to work together with SWPHC and SPC to address the capacity building needs of Member states in the Pacific region. |
| 24 | 16 | To note the presentations from the World Bank, Consulting Where and Kiribati |
| 25 | 17.2 | To note the presentation on the Seabed 2030 Project |
| 26 | 17.3 | To note the presentation from the Seabed 2030 SaWPaC |
| 27 | 18.1 | To note the presentation from IHO DCDB Director |
| 28 | 18.3 | To note the presentation from Palau |
| 29 | 19 | To note the presentations from Industry / Expert Contributors. |
| 30 | 21.1 | To note the update from the SWPHC ICCWG |
| 31 | 21.1 | To extend the role of the Charting Regional Coordinator for the implementation of the S-100 Implementation Roadmap |
| 32 | 21.2 | To note the update from the SWPHC MSDIWG |
| 33 | 21.2 | To acknowledge the significant effort of the SWPHC MSDIWG to develop and produce a data value proposition |
| 34 | 21.3 | To note the presentation from the US on National impacts of S-100 |
| 35 | 22.1 | To note the report from the 2-Day Capacity Building workshop on Hydrographic Governance |
| 36 | 22.1 | To endorse resubmission of (CBSC19 P-05), Workshop on Disaster Response, to CBSC21 |
| 37 | 22.2 | To note the report and approve the 3-year CB work plan |
| 38 | 22.2 | To note the progress on the regional capacity building initiatives |
| 39 | 22.2 | Establish a CB WG to develop a SWPHC CB Strategy |
| 40 | 23.1 | To note the focus areas and activities for consideration for the Work Plan |
| 41 | 28 | FJ & NZ are designated as the SWPHC Representatives to the IHO Council |
| 42 | 29 | To elect AU as Chair of the SWPHC |
| 43 | 29 | To elect FJ as Vice-Chair of the SWPHC |
| 44 | 30 | To re-elect US as the CB Coordinator of the SWPHC |
| 45 | 32 | To hold the next meeting (SWPHC21) in FJ (TBC) in February 2024 |