

**Instructions for providing comments on
the WEND100 Product Matrix**
as of 24 April 2020

Dear WENDWG,

The WEND100 product matrix has been posted as Doc. WENDWG10-04.2K with the following instructions included:

1. **Please include MS name in matrix submission**, for example - "Canada_ProductMatrix.xlsx".
2. **Place an "X" in each cell** where the principle applies to the product specification. If the product specification does not apply to the principle, leave the cell blank.
3. Please **only enter comments in the comment columns** (for example "S-101 Comments") and if possible, **suggest specific changes** to the entry. General comments, like "do not like wording" "are difficult to reconcile."
4. Please return your completed matrix to Marc (MCJ.vd.Donck@mindef.nl), Annika (Annika.Kindeberg@Sjofartsverket.se), Yves (yves.guillam@iho.int) and me (John.Nyberg@noaa.gov) **by 15 May** in accordance with action item WENDWG10/14.

Following the completion of the matrix, the WEND100 Drafting Group, led by the Netherlands, will complete a clean version of the WEND100 Principles based on the comments received. This action is scheduled for completion **by 30 June** in accordance with action item WENDWG10/15.

Best regards,

John Nyberg, WENDWG Chair