

## WORLDWIDE ENC DATABASE WORKING GROUP (WENDWG)

[A working group of the Inter-Regional Coordination (IRCC)]

WENDWG/Letter 1, 15 January 2021

Letter from WENDWG Chair

To: WENDWG Members, RENC/RECC Representatives and Member States

Copy: Council Chair, IRCC Chair/Secretary

WENDWG-11 Video-Teleconference Meeting  
17-18 February 2021

**Invitation, Logistic Information,**  
**Draft Provisional Agenda, Call for the Position of Chair and Vice-Chair**

Dear colleagues,

1. The 11<sup>th</sup> meeting of the Worldwide ENC Database Working Group (WENDWG-11) was initially planned in the USA. Due to the continuation of the pandemic, it has been decided that WENDWG-11 will be held from Wednesday 17 to Thursday 18 February 2021 as a video-teleconference (VTC) meeting only. This will be the VTC01 session of WENDWG-11 in 2021 as it is already expected that the working group will probably need a second session VTC02 in the second part of the year, after IRCC-13 (22-24 June) and before C-5 (19-21 October).

**2. Registration, Logistic Information.**

The WENDWG-11 VTC01 registration is now opened through the IHO on-line registration system. Registration should be made **no later than 17 February 2021**.

The meeting will be using the gotomeeting platform. The link to be used is given on the WENDWG-11 webpage. A couple of test sessions prior to the event can be arranged by the Secretariat on request ([ives.guillam@iho.int](mailto:ives.guillam@iho.int)).

WENDWG-11 VTC01 will held from 13:00 to 16:00 (UTC+1, CET).

**3. Progress report on the list of decisions and actions from WENDWG10.**

A status report on the list of decisions and actions from WENDWG10 and previous meetings will be made available on the WENDWG-11 webpage.

**4. Draft Agenda for WENDWG-11 VTC01.**

A preliminary draft agenda and timetable for WENDWG-11 VTC01 is provided in Annex. This draft agenda takes into account the decisions and actions made at the 2nd Session of the IHO Assembly (A-2) and at the 4<sup>th</sup> meeting of the Council (C-4). It also includes some pending items that were not addressed at WENDWG10 for priority reasons. WENDWG Members are invited to make their suggestions on the draft agenda, if any, **by 31 January 2021** to the WENDWG Secretary ([ives.guillam@iho.int](mailto:ives.guillam@iho.int)). Considering that the time allocated to WENDWG-11 VTC01 will, again, be limited compared to full plenary meetings, the WENDWG will have to prioritize the top priority items and possible concerns reported by WENDWG Members. Unfortunately, it is not planned to make a systematic review of the reports from RHCs representatives but nothing prevents them from submitting their reports and subsequent proposals.

**5. Call for nomination for the position of Chair and Vice-Chair of the WENDWG.**

**5.1** In accordance with the WENDWG Rules of Procedures (Art. 4.3), and as announced in paragraph 5 of the WENDWG CL 01/2019 dated 4 November 2019, an election for the positions of Chair and Vice-Chair will be held at WENDWG-11 VTC01, as being the first meeting after A-2. This election for the position of Chair and Vice-Chair of the WENDWG take effect at the end of the meeting.

**5.2** Member States are invited to nominate suitable candidates for the positions of Chair and Vice-Chair at their earliest convenience via email to the WENDWG Secretary **no later than 17 February 2021**. However, in order to facilitate the process of the elections, the IHO Secretariat is also pleased to inform Member States that Mr John Nyberg (USA) and Ms Annika Kindeberg (Sweden) have already indicated their availability to stand as candidates for their respective positions.

**6. Submission deadlines for WENDWG-11 VTC01 Documents and other milestones.**

Due to the special circumstances imposed by the pandemic, there is no specific deadline for submitting documents this time.

All the documents will be posted on the IHO website as soon as they are received, the sooner, the better.

**7. Stakeholders.**

Noting the orientation provided by the Council on the strategic evolution of the WENDWG and its scope (C-3 Summary Report refers), time will again be needed at this meeting to brainstorm among Members only. It is therefore not planned to invite expert contributors from industry and stakeholders to participate in this meeting at this stage.

**8. Miscellaneous.**

The current WENDWG Membership List is available on the WENDWG page on the IHO website. Any changes should be communicated to the WENDWG Secretary at: [yves.quillam@iho.int](mailto:yves.quillam@iho.int) or [info@iho.int](mailto:info@iho.int) at the earliest opportunity. Proposals for hosting subsequent WENDWG meetings are welcome at any time and preferably **not later than at WENDWG-11 VTC01**.

Yours sincerely,



John Nyberg  
WENDWG Chair

Annex: Preliminary Draft Agenda and Timetable

**DRAFT AGENDA AND TIMETABLE**

<b>Wednesday 17 February (UTC+1, CET)</b>	<b>DAY 1 OF WENDWG-11 VTC01</b>
12h45	<b>Joint the meeting:</b> <i>to be defined</i>
13h00	<p><b>1. Opening - Welcome address by Chair – Objectives of the meeting</b></p> <p><i>Docs: WENDWG11-01A List of Documents (Sec.)</i>  <i>WENDWG11-01B List of Participants (Sec.)</i>  <i>WENDWG11-01C WENDWG Membership (Sec.)</i>  <i>WENDWG11-01D Terms of Reference for WENDWG (Sec.)</i>  <i>WENDWG11-01E WEND Principles (Sec.)</i>  <i>WENDWG11-01F Guidelines for the Implementation of the WEND Principles (Sec.)</i></p>
13h05	<p><b>2. Approval of Agenda and Timetable</b></p> <p><i>Doc: WENDWG11-02A Agenda and Timetable (Chair/Sec.)</i></p>
13h10	<p><b>3. Review of the Matters arising from WENDWG-10 Meeting, IRCC-12, A-2 and C-4</b></p> <p><i>Docs: WENDWG11-03B Status Report on the List of Decisions and Actions from WENDWG10 (Sec.)</i>  <i>WENDWG11-03C Outcome of A2 and C4 affecting WENDWG (Chair) (S-100 Implementation Strategy, Decisions A2/29 to A2/32, Decision A2/38 refer, IHO Strategic Plan/contribution to SPI 1.1.1? – <u>Useful References: List of Decisions from A-2, C-4 Report</u></i>  <i>WENDWG11-03D Follow-up on Action IRCC11/04<sup>1</sup>: Report on the Status of the Production of High Density ENC's by Region (Chair/UKHO/IC-ENC/Sec.) – <u>Useful Reference: WENDWG10-03D (IC-ENC Technical Conference, Annex A to S-65, Report and UKHO Experience)</u></i></p>

<sup>1</sup> IRCC11 Report, paragraph 6.1 refers.

14h00	<p><b>4. S-100 Implementation Strategy – WEND100 Principles</b></p> <p><b>4.1 Preparation of a new IHO Resolution on WEND100 Principles</b>  <i>Doc: WENDWG11-04.1A Draft Proposal for a new IHO Resolution on WEND100 Principles (Chair/Sec/All)</i></p> <p><b>4.2 Impact of WEND100 Principles (when approved) on the S-100 Implementation Strategy</b>  <i>Doc: WENDWG11-04.2A Proposal for the maintenance of the Roadmap for the S-100 Implementation Decade (2020-2030) (Chair/All)</i>  <i>WENDWG11-04.2B Way ahead WEND-100 (Netherlands)</i></p> <p><u>Useful Reference:</u> <a href="#">Roadmap version 1.0 Rev1</a></p> <p>Objective of the discussion is to anticipate the ways and means to implement WEND100 Principles (before their approval) as a component of the global S-100 Implementation Strategy and identify roles and responsibilities (IHO bodies, Secretariat, HOs, RHCs, RENCs, Capacity Building issues...) so they get prepared.</p>
14h30	<b>Coffee break</b>
14h45	<p><b>4. S-100 Implementation Strategy – WEND100 Principles (cont.)</b></p> <p><b>4.1 Preparation of a new IHO Resolution on WEND100 Principles</b>  <i>Doc: WENDWG11-04.1A Draft Proposal for a new IHO Resolution on WEND100 Principles (Chair/Sec/All)</i></p> <p><b>4.2 Impact of WEND100 Principles (when approved) on the S-100 Implementation Strategy</b>  <i>Doc: WENDWG11-04.2A Proposal for the maintenance of the Roadmap for the S-100 Implementation Decade (2020-2030) (Chair/All)</i></p> <p><u>Useful Reference:</u> <a href="#">Roadmap version 1.0 Rev1</a></p> <p>Objective of the discussion is to anticipate the ways and means to implement WEND100 Principles (before their approval) as a component of the global S-100 Implementation Strategy and identify roles and responsibilities (IHO bodies, Secretariat, HOs, RHCs, RENCs, Capacity Building issues...) so they get prepared.</p>
15h40	<p><b>5. Review of the matters, if any, raised by RHCs Representative and ENC Charting Regions Coordinators that may affect the WENDWG – INTToGIS II update – S-128</b></p> <p><b>5.1 Review of important matters raised by ENC Charting Regions Coordinators</b>  <i>Docs: WENDWG11-05.1A if needed.</i></p> <p><b>5.2 INTToGIS II update – S-128 – Towards INTToGIS III for S-1xx products</b>  <i>Docs: WENDWG11-05.2A Presentation (KHOA/WENDWG Sec.)</i></p>
16h00	<b>END OF DAY 1</b>

<b>Thursday 18 February (UTC+1, CET)</b>	<b>DAY 2 OF WENDWG-11 VTC01</b>
13h00	<p><b>5. Review of the matters, if any, raised by RHCs Representative and ENC Charting Regions Coordinators that may affect the WENDWG – INTOGIS II update – S-128 (cont.)</b></p> <p><b>5.1 Review of important matters raised by ENC Charting Regions Coordinators</b>  <i>Docs: WENDWG11-05.1A if needed.</i></p> <p><b>5.2 INTOGIS II update – S-128 – Towards INTOGIS III for S-1xx products</b>  <i>Docs: WENDWG11-05.2A Presentation (KHOA/WENDWG Sec.)</i></p>
13h45	<p><b>6. Review of progress made on the work items of the WENDWG Programme of Work</b></p> <p><b>6.2 RENC Harmonization and ENC Distribution</b>  <i>Docs: WENDWG11-06.2A Report on Harmonization and Overlapping Issues (IC-ENC, PRIMAR, EAHC RECC) – PRIMAR Presentation – IC-ENC Presentation – RECC Presentation - Joint RENC meeting Report &amp; Recommendations</i>  <i>WENDWG11-06.2B RENC/RECC Update of the Data Flow Diagram – Provision of CATZOC Data (IC-ENC, PRIMAR, RECC)</i></p>
14h30	<b>Coffee break</b>
14h45	<p><b>7. Any Other Business</b></p> <p><i>Docs: WENDWG11-07A if needed</i></p>
15h00	<p><b>8. Review and update of the WENDWG Programme of Work – – Preparation of Report to IRCC-13 and inputs expected from the WENDWG to IRCC/Council Chairs, if any, for C-5</b></p> <p><i>Docs: WENDWG11-08A WENDWG Programme of Work for 2021-22 (to be approved at IRCC-13)</i></p>
15h30	<p><b>9. Election of Chair and Vice-Chair</b></p>
15h40	<p><b>10. Review of the WENDWG-11 List of Decisions and Actions</b></p>
15h50	<p><b>11. Next meeting(s) dates and venue - Conclusion</b></p>
16h00	<b>END OF DAY 2 and END OF THE MEETING</b>