

WORLDWIDE ENC DATABASE WORKING GROUP (WENDWG)

[A working group of the Inter-Regional Coordination (IRCC)]

WENDWG/Letter 3, 20 December 2021

Letter from WENDWG Chair

To: WENDWG Members, RENC/RECC Representatives and Member States

Copy: Council Chair, IRCC Chair/Secretary

**WENDWG-12, IHO Secretariat, Monaco + Video-Teleconference Meeting
22 - 24 February 2022**

Invitation, Logistic Information, Draft Provisional Agenda

Dear colleagues,

1. The 12th meeting of the Worldwide ENC Database Working Group (WENDWG-12) was initially planned in the USA. As announced early December 2021 (e-WENDWG Letter 2/2021 and Breaking News email dated 3 December 2021), it has been decided that WENDWG-12 will be held from Tuesday 22 to Thursday 24 February 2022 as an hybrid meeting at, and from the IHO Secretariat, Monaco.

2. Registration, Logistic Information.

The WENDWG-12 registration is now opened through the [IHO on-line registration system](#). Registration should be made **no later than 31 January 2022**, for participants who intend to be physically present, **no later than 21 February 2022** for those unable to travel and who will participate by VTC.

The meeting will be using the gotomeeting platform. The link to be used will be made available on the WENDWG-12 webpage on the meeting week at the latest. A couple of test sessions prior to the event can be arranged by the Secretariat on request (yves.quillam@iho.int). In accordance with the guidelines for hybrid meetings in Monaco ([IHO CL 46/2021](#) refers), WENDWG-12 will be held during normal business hours, Monaco time (from 09:00 to 17:00 (UTC+1, CET)). See provisional timetable in Annex for more details.

Basic logistic information for travellers/participants coming to Monaco will be made available on the WENDWG12 webpage soon and will be kept updated when the situation evolves. Participants are kindly invited to check with hotels in Monaco the cancellation policies in force at the time of their room reservations.

3. Progress report on the list of decisions and actions from WENDWG11.

A status report on the list of decisions and actions from WENDWG11 is available on the WENDWG-11 webpage.

4. Draft Provisional Agenda for WENDWG-12.

A draft provisional agenda and timetable for WENDWG-12 is provided in Annex. This draft agenda takes into account the decisions and actions made at the 2nd Session of the IHO Assembly (A-2) and at the 5th meeting of the Council (C-5). It also includes some pending

items that were not addressed at WENDWG11 or previous meetings for priority reasons. WENDWG Members and RENCs are invited to make their suggestions on the draft agenda, if any, **no later than 31 January 2022** to the WENDWG Secretary (yves.guillam@iho.int).

6. Submission deadlines for WENDWG-12 Documents.

All documents will be posted on the IHO website as soon as they are received, the sooner, the better. Those papers submitting proposals, guidelines, recommendations on the way forward, etc. for *decisions* by the WENDWG will be accepted **no later than 7 February 2022**. Other documents will be considered as information papers only. Supporting documents are accepted in ppt format only if it is considered more efficient. However, it is kindly recommended to use the traditional structure (background information, analysis, recommendations, justification/impacts, conclusions, Actions to be considered by the WENDWG). A template is available on the WENDWG12 webpage.

7. Miscellaneous.

The current WENDWG Membership List is available on the WENDWG page on the IHO website. Any changes should be communicated to the WENDWG Secretary at: yves.guillam@iho.int or info@iho.int at the earliest opportunity. Proposals for hosting subsequent WENDWG meetings are welcome at any time and preferably **no later than at WENDWG-12**.

Yours sincerely,



John Nyberg
WENDWG Chair

Annex: Draft Provisional Agenda and Timetable

DRAFT PROVISIONAL AGENDA AND TIMETABLE

Tuesday 22 February (UTC+1, CET)	DAY 1 OF WENDWG-12
08h30	Join the meeting: <i>to be defined</i>
09h00	<p>1. Opening - Welcome address by Chair / Director Luigi Sinapi – Objectives of the meeting</p> <p><i>Docs: WENDWG12-01A List of Documents (Sec.)</i> <i>WENDWG12-01B List of Participants (Sec.)</i> <i>WENDWG12-01C WENDWG Membership (Sec.)</i> <i>WENDWG12-01D Terms of Reference for WENDWG (Sec.)</i> <i>WENDWG12-01E <u>Useful References:</u> WEND Principles - Guidelines for the Implementation of the WEND Principles – IHO Resolutions on WEND matters.</i></p>
09h10	<p>2. Approval of Agenda and Timetable</p> <p><i>Doc: WENDWG12-02A Agenda and Timetable (Chair/Sec.)</i></p>
09h20	<p>3. Review of the Matters arising from WENDWG-11 Meeting, IRCC-13, and and C-5</p> <p><i>Docs: WENDWG12-03B Status Report on the List of Decisions and Actions from WENDWG11 (Sec.)</i> <i>WENDWG12-03C Outcome of A-2, IRCC-13 and C-5 affecting WENDWG (Chair/Sec) – <u>Useful References:</u> List of Decisions from A-2, IRCC-13, C-5 Summary Report</i></p> <p><i><u>Objective:</u> Overview of pending actions from IRCC-13, C-5, A-2 in preparation of IRCC-14, C6, A-3. Reminder of IHO CL 42/2021Rev1 (HD ENC Survey).</i></p>
10h00	<p>4. S-100 Implementation Strategy – WEND-100 Principles</p> <p>4.1 Impact of WEND-100 Principles on the S-100 Implementation Strategy</p> <p><i>Doc: WENDWG12-04.1A Proposal for the maintenance of the Roadmap for the S-100 Implementation Decade (2020-2030) (Chair/All)</i> <i>WENDWG12-04.1B Impact of IHO Resolution 1/2021 – WEND-100 Principles - on proposal A2/PRO2.3 Annex D made by the Republic of Korea</i></p> <p><i><u>Objective:</u> Review of these documents in preparation of IRCC-14/C-6/A-3.</i></p>
10h30	Coffee break

10h50	<p>4. S-100 Implementation Strategy – WEND100 Principles (cont.)</p> <p>4.2 Follow-up Action WENDWG11/06- S-101 ENC Scheming Guidelines</p> <p><i>Doc: WENDWG12-04.2A Report from the S-101 ENC Scheming Guidelines Drafting Group (Japan/All)</i></p> <p><i>Objective: Way forward, recommendations to be endorsed by IRCC-14, impact on RHCs' Work Programmes, timelines, management of S-101 ENC Schemes (INToGIS?).</i></p>
12h30 – 14h00	Lunch
14h00	<p>5. Review of RHCs Representative and ENC Charting Regions Coordinators Reports on matters of interest to the WENDWG – INToGIS II update – S-128</p> <p>5.1 Review of important matters raised by ENC Charting Regions Coordinators</p> <p><i>Docs: WENDWG12-05.1A ARHC, BSHC, EAHC, EAHC, MACHC, MBSHC, NIOHC, NSHC, RSAHC, SAIHC, SWPHC....</i></p> <p><i>Objective: Summary of main achievements and concerns as far as WENDWG is concerned. Extended role of Chart Coordinators with regard to S-100 Implementation. Recommendations to amend S-11 Part A, if any? RHCs' best practice in the preparation of the future, how is the Roadmap on the S-100 Implementation Decade considered by RHCs, then recommendations to IRCC-14.</i></p>
15h30	Coffee break
15h50	<p>5. Review of RHCs Representative and ENC Charting Regions Coordinators Reports on matters of interest to the WENDWG – INToGIS II update – S-128</p> <p>5.1 Review of important matters raised by ENC Charting Regions Coordinators (Cont.)</p> <p><i>Docs: WENDWG12-05.1A ARHC, BSHC, EAHC, EAHC, MACHC, MBSHC, NIOHC, NSHC, RSAHC, SAIHC, SWPHC....</i></p> <p><i>Objective: Summary of main achievements and concerns as far as WENDWG is concerned. Extended role of Chart Coordinators with regard to S-100 Implementation. Recommendations to amend S-11 Part A, if any? RHC best practice in the preparation of the future, how is the Roadmap on the S-100 Implementation Decade considered by RHCs, then recommendations to IRCC-14.</i></p>
17h00	END OF DAY 1

<p>Wednesday 23 February (UTC+1, CET)</p>	<p>DAY 2 OF WENDWG-12</p>
<p>09h00</p>	<p>4. S-100 Implementation Strategy – WEND100 Principles (cont.)</p> <p>4.3 Follow-up Action WENDWG11/09- S-1xx Implementation Guidelines</p> <p><i>Doc: WENDWG12-04.3A Report from the S-1xx Implementation Guidelines Drafting Group (Netherlands/All)</i></p> <p><i>Objective: Way forward, recommendations to be endorsed by IRCC-14, impact on RHCs' Work Programmes, timelines, management of the availability of S-1xx products (INToGIS?).</i></p>
<p>10h30</p>	<p>Coffee break</p>
<p>10h50</p>	<p>5. Review of RHCs Representative and ENC Charting Regions Coordinators Reports on matters of interest to the WENDWG – INToGIS II update – S-128 (cont.)</p> <p>5.2 INToGIS II update – S-128 – Towards INToGIS III for S-1xx products</p> <p><i>Docs: WENDWG12-05.2A Follow-up Action WENDWG11/13 (Sec/RENCs)</i> <i>WENDWG12-05.2B Presentation (KHOA/WENDWG Sec.)</i></p> <p><i>Objective: Review of the existing tools available to Member States for WENDWG matters (RENCs/RECC, INToGIS II), way forward without duplication, data flows, governance...</i></p>
<p>12h30 – 14h00</p>	<p>Lunch</p>
<p>14h00</p>	<p>6. Review of progress made on the work items of the WENDWG Programme of Work</p> <p>6.2 RENC Harmonization and ENC Distribution</p> <p><i>Docs: WENDWG12-06.2A Report on Harmonization and Overlapping Issues (IC-ENC, PRIMAR, EAHC RECC) – PRIMAR Presentation – IC-ENC Presentation – RECC Presentation - Joint RENC meeting Report - Recommendations on the Future of S-1xx Distribution and Validation</i></p> <p><i>WENDWG12-06.2B RENC/RECC Update of the Data Flow Diagram – Provision of CATZOC Data (IC-ENC, PRIMAR, RECC)</i></p>
<p>15h30</p>	<p>Coffee break</p>
<p>15h50</p>	<p>7. Any Other Business</p> <p><i>Docs: WENDWG12-07A – Brainstorming Session</i></p> <p><i>Objective: suggest fact-check discussion by RHCs Reps and Member States present, against the Roadmap version 2.0, including Annexes, Timelines, etc.. Where do we stand? where do we go? what is missing? Priorities? (limited to the WENDWG remit). Coordination with IHO Programme 2, Capacity Building? How can we reach a worldwide coverage of the top priority S-100 based products in ... ?</i></p>
<p>16h30</p>	<p>END OF DAY 2</p>

Thursday 24 February (UTC+1, CET)	DAY 3 OF WENDWG-12
09h00 – 10h30	<p>4. S-100 Implementation Strategy – WEND100 Principles (cont.)</p> <p>4.2 & 4.3 Follow-up Action WENDWG11/06 & 09- S-101 ENC Scheming Guidelines and S-1xx Implementation Guidelines</p> <p><i>Working session: side-meetings of the 2 drafting groups (Drafting Group Members, WENDWG Members, RENCs) in two rooms. Objective: drafting of formal proposals to IRCC-14 (Annex to WEND-100 Principles, S-11 Part A, whatever...).</i></p>
10h30	Coffee break
10h50	<p>7. Any Other Business</p> <p><i>Docs: WENDWG12-07B if needed, otherwise short verbal reports of progress made by drafting groups in the morning.</i></p>
11h00	<p>8. Review and update of the WENDWG Programme of Work – – Preparation of Report to IRCC-14 and inputs expected from the WENDWG to IRCC/Council Chairs, if any, for C-6</p> <p><i>Docs: WENDWG12-08A WENDWG Programme of Work for 2022-23 (to be approved at IRCC-14) including proposals from Drafting Groups.</i></p>
11h20	<p>9. Review of the WENDWG-12 List of Decisions and Actions</p> <p><i>Reminder: Suggest an action to consider revision of TORs and ROPs at WENDWG-13 in 2023 only for submission at IRCC-15.</i></p>
11h50	<p>10. Next meeting(s) dates and venue - Conclusion</p>
12h00	END OF DAY 3 and END OF THE MEETING